The Graduate Council met Thursday, March 23, 2006 in 320 Brigham Hall.

Members Present -

PROGRAM AREAS:

Counselor Education
- Dominic Barraclough – graduate program
- Kimberly Tuescher— elected faculty (term expires end of 2006 summer session)

Criminal Justice
- Cheryl Banachowski-Fuller – graduate program
- Susan Hilal – elected faculty (term expires end of 2006 summer session)

Engineering
- Lisa Riedle – graduate program

Industrial Technology Management
- Colleen Kaiser (representing Richard Klawiter) – graduate program

Master of Science in Education
- Alison Bunte – graduate program

Project Management
- BJ Reed for D. William Haskins – graduate program
- Susan Hansen – elected faculty (term expires end of 2007 summer session)

At-Large Representatives
- Dr. Patricia Bromley – elected faculty (term expires end of 2007 summer session)

EX OFFICIO MEMBERS
- Dr. David Van Buren, Dean, the School of Graduate Studies

Visitors Present – Marian Maciej-Hiner.

Chair Patricia Bromley opened the meeting at 3:00 p.m.

Announcements –

1. David Van Buren discussed the needed changes to the Graduate Faculty approval form and showed the new form. He went over the revised form. David Van Buren asked whether the second approval signature should be the Graduate Council Chair or himself. Discussion ensued. It was decided that Dr. Van Buren would be the second approval signature as Dean, School of Graduate Studies.

Minutes –

1. Approval of the minutes from the February 16, 2006 meeting. (These minutes are posted at the Graduate Council website - http://www.uwplatt.edu/registrar/grad_council/index.html.)

   Minutes were unanimously approved on a motion by Kimberly Tuescher and seconded by Cheryl Banachowski-Fuller.

2. Course number and name change – second reading – COUNSLED (Counselor Education) 6130, Students at Risk changed to COUNSLED (Counselor Education) 7130, At Risk Youth – effective fall 2006 – Kimberly Tuescher. (From the February 16, 2006 minutes: “This was a first reading
Kimberly Tuescher was present to answer questions. She handed out a draft of the revised syllabus. Kimberly went over the revised syllabus and answered questions. Lisa Riedle made a motion to approve the course number and name change. Motion was seconded by Alison Bunte. Motion passed.

3. Selection of a representative from the Graduate Council to serve on the Commencement Committee (passed by the Faculty Senate at its February 26th meeting) – David Van Buren.

David Van Buren explained that the Commencement Committee has expanded its membership to include a representative from the Graduate Council. He was looking for a “volunteer” to serve on the committee. Lisa Riedle (seconded by Dominic Barraclough) nominated Susan Hilal as the “volunteer”. Kimberly Tuescher, seconded by Dominic Barraclough, made a motion to close nominations. Susan Hilal said she would serve as the Graduate Council representative to the Commencement Committee. David Van Buren will inform the Commencement Committee that Susan will be the Graduate Council representative.

4. Concern regarding the proposed course, ENGRG (Engineering) 5000, Technical Communication – B.J. Reed.

BJ Reed indicated that the Department of Communication Technologies has issues regarding the proposed new course in Engineering. The Department of Communication Technologies has a slash course 3010/5010, Business Communication, with a course description almost the same as the proposed course ENGRG (Engineering) 5000, Technical Communication. This new course would be a competitor with the 5010 course. She also mentioned that the title was a little too close to their department's name. Discussion ensued.

BJ Reed discussed the fact that some of their courses are used by other master’s programs. She indicated that the slash course COMMNCTN (Communication Technologies) 5010 could be adjusted/revamped to a 7000 level course (graduate only). There was no need to develop a new course. Discussion ensued.

Lisa Riedle responded that this was an academic decision by the Master of Science in Engineering Steering Committee. They had tried using ENGLISH 5000, Technical Writing, and that was not working for their students – wrong content. They had surveyed students and companies about what they wanted/needed. Consensus of survey was that a technical engineering related course was needed. At this time they do not have an instructor for the new course – ENGRG 5000. They are reviewing resumes at this time. Lisa said that adjusting the title was a possibility. Discussion ensued.

Cheryl Banachowski-Fuller suggested that ENGRG 5000 could be given a title change and that the course description should be adjusted to narrow the focus to engineering.

BJ Reed remarked that some of their other courses have been adjusted to lean toward a particular area/subject. Right now 5010, Business Communication, is not being used by a major. Her department would be willing to refocus the course toward engineers. She also indicated that an online graduate course could be developed. Discussion ensued.

Susan Hansen made a comment that, if the COMMCTN course content was tailored too specifically for engineering, it would be less useful for project management students who take it.

David Van Buren suggested the possibility of cross-listing the course between ENGRG (Engineering) and COMMNCTN (Communication).

BJ Reed made a motion to reconsider the first reading of ENGRG (Engineering) 5000, Technical Communication. Susan Hilal seconded the motion. A show of hands vote was taken – 4 no and 5 yes. Motion passed.

Dominic Barraclough made a motion to re-approve the first reading of ENGRG (Engineering) 5000, Technical Communication. Motion was seconded by Kimberly Tuescher. Discussion ensued.
Kimberly Tuescher, seconded by Cheryl Banachowski-Fuller, made a motion to table the motion made by Dominic Barraclough. Motion passed.

5. New concentration for the Master of Science in Education-Adult Education program – Patricia Bromley and Marian Maciej-Hiner.

Marian Maciej-Hiner, Patricia Bromley and Alison Bunte presented the possible new concentration of Cultural Arts Management under the degree Master of Science in Education: Adult Education. Currently the Master of Science in Education: Adult Education program has two concentrations: 1) Human Services and 2) Vocational-Technical Education. It was explained that they are currently exploring adding a third concentration to the degree program in Cultural Arts Management. They explained the proposed concentration and the courses contained within that concentration. These will be face-to-face courses. There are two groups currently being targeted: 1) Art Education teachers and 2) Art entrepreneurs. Discussion ensued.

This was a first reading. Second reading will be at the April 20, 2006 meeting.

Items for information only –

1. Admission to candidacy listing – Linda Jamieson.

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
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</thead>
<tbody>
<tr>
<td>Benson, Jeffrey</td>
<td>Counselor Education</td>
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<td>Vickerman, Jolene</td>
<td>MSE</td>
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<tr>
<td>White, Amy</td>
<td>Counselor Education</td>
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</tbody>
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3. Non-Graduate Faculty approved by Dr. Van Buren to teach graduate courses –

- Mutschler, John – approved to teach TEACHING (Teaching) 6530E, Topic: Talents Unlimited, summer 2006.
- Senn, Joan – approved to teach TEACHING (Teaching) 6530E, Topic: Technical & Adult Education in the WTCS, beginning spring 2006 and expiring end of spring 2007.

Meeting was adjourned at 4:32 p.m. on a motion by Dominic Barraclough and seconded by Kimberly Tuescher.
January 26, 2006
February 16, 2006
March 23, 2006
April 20, 2006
May 11, 2006

Note – meetings will be held 3:30 p.m. – 5:00 p.m. in 320 Brigham Hall.

GRADUATE COUNCIL MEMBERSHIP FOR 2005-2006

Agricultural Industries
Mark Zidon – graduate program
Robert Nusbaum – elected faculty (term expires end of 2007 summer session)

Counselor Education
Dominic Barradough – graduate program
Kimberly Tuescher – elected faculty (term expires end of 2006 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Susan Hilal – elected faculty (term expires end of 2006 summer session)

Engineering
Lisa Riedle – graduate program
Mark Meyers – elected faculty (term expires end of 2006 summer session)

Industrial Technology Management
Colleen Kaiser (representing Dick Klawiter) – graduate program
Yong Cho – elected faculty (term expires end of 2007 summer session)

Master of Science in Education
Alison Bunte – graduate program
David Braun y Harycki – elected faculty (term expires end of 2006 summer session)

Project Management
D. William Haskins – graduate program
Susan Hansen – elected faculty (term expires end of 2007 summer session)

At-Large Representatives
Dr. Patricia Bronley – elected faculty (term expires end of 2007 summer session)
Dr. James Hamilton – elected faculty (term expires end of 2006 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
John Krogman – Associate Vice Chancellor for Information Services