Members Present -

PROGRAM AREAS:

Counselor Education
  Dominic Barraclough – graduate program
  Kimberly Tuescher – elected faculty (term expires end of 2006 summer session)

Criminal Justice
  Susan Hilal – elected faculty (term expires end of 2006 summer session)

Engineering
  Lisa Riedle – graduate program
  Mark Meyers – elected faculty (term expires end of 2006 summer session)

Industrial Technology Management
  Colleen Kaiser (representing Richard Klawiter) – graduate program

Master of Science in Education
  David Brauny Harycki – elected faculty (term expires end of 2006 summer session)

Project Management
  D. William Haskins – graduate program
  Susan Hansen – elected faculty (term expires end of 2007 summer session)

At-Large Representatives
  Dr. Patricia Bromley – elected faculty (term expires end of 2007 summer session)

EX OFFICIO MEMBERS
  Dr. David Van Buren, Dean, the School of Graduate Studies

Visitors Present – Joe Clifton, Sheryl Wills.

Chair Patricia Bromley opened the meeting at 3:35 p.m.

Announcements –

1. Chair Bromley introduced Dr. Qi Yang who will be attending the Graduate Council meetings as an observer from the Computer Science program.

Minutes –

1. Approval of the minutes from the November 17, 2005 meeting. These minutes are posted at the Graduate Council website - http://www.uwplatt.edu/registrar/grad_council/index.html.

   The minutes were unanimously approved on a motion by Bill Haskins and seconded by Lisa Riedle.


   “This course is an on-line introductory course in statistics. This foundation course is designed to prepare a student for study in the Master’s of Engineering program or the Master of Science in Project Management program. This course will cover basic concepts of probability, discrete and continuous random variables, confidence intervals, hypothesis testing, and applications of
statistics including simple linear regression, multiple regression, basic design of experiments and ANOVA. P: MATH 2740 with a grade of "C" or better."

To –

“This course is an on-line introductory course in statistics. This foundation course is designed to prepare a student for study in the Master's of Engineering program or the Master of Science in Project Management program. This course will cover basic concepts of probability, discrete and continuous random variables, confidence intervals, hypothesis testing, and applications of statistics including simple linear regression, multiple regression, basic design of experiments and ANOVA. This course is not appropriate for students seeking a MS or MA degree in mathematics. P: MATH 2740 with a grade of "C" or better."

Note: in the online section of the 2006-2008 Graduate Catalog this course will be listed as MoE 6050.

3. Second reading – Math 5230, Linear Algebra – on campus and online course – effective spring 2006, change online course description from –

“This course is an on-line introductory course in linear algebra. This foundation course is designed to prepare a student for study in the Master's of Engineering program. Matrices, systems of equations, determinants, eigenvalues, eigenvectors, vector spaces, linear transformations, and diagonalization. P: MATH 2740 with a grade of ‘C’ or better.”

To –

“This course is an on-line introductory course in linear algebra. This foundation course is designed to prepare a student for study in the Master's of Engineering program. Matrices, systems of equations, determinants, eigenvalues, eigenvectors, vector spaces, linear transformations, and diagonalization. This course is not appropriate for students seeking a MS or MA degree in mathematics. P: MATH 2740 with a grade of ‘C’ or better.”

Note: in the online section of the 2006-2008 Graduate Catalog this course will be listed as MoE 5230.

[From the November 17, 2005 minutes: “This course will be moved from MATH 6050 to ENGRG (Engineering) 6050.”]

Items #2 and #3 were handled together. Lisa Riedle and Sheryl Wills were present to answer questions. Both were approved on a motion by David Braun y Harycki and seconded by Dom Barraclough.


Patricia Bromley was present to answer questions. Course was approved on a motion by Lisa Riedle and seconded by Susan Hansen.


Patricia Bromley was present to answer questions. Dr. Bromley handed out a copy of the updated syllabus and went over the changes made to the syllabus. Course was approved on a motion by Dom Barraclough and seconded by Kimberly Tuescher.

6. Request for admission to the Graduate Faculty –

- Dr. Wonim Son – School of Education
  Dr. Son was admitted to the Graduate Faculty on a motion by David Braun y Harycki and seconded by Kimberly Tuescher.

Joe Clifton explained the history and background of development. Discussion ensued.
Certificate approved on a motion by Lisa Riedle and seconded by Kimberly Tuescher.


- Drop the following graduate level courses:
  - Math 5020  Teaching of Mathematics in the Middle and Secondary School
  - Math 5040  Mathematics Seminar for Middle School Teachers
  - Math 5130  College Geometry
  - Math 5230  Linear Algebra (Drop only the “not on-line” sections of this course. Do not drop the web version used for the MOE program)
  - Math 5330  Modern Algebra
  - Math 5630  Differential Equations I
  - Math 5730  Numerical Analysis
  - Math 5830  Differential Equations II
  - Math 6010  Workshop Courses
  - Math 6030  Statistical Methods with Applications
  - Math 6040  Statistics and Probability
  - Math 6320  History and Development of Mathematical Concepts
  - Math 6330  Theory of Numbers
  - Math 6430  Advanced Calculus
  - Math 6530  Complex Variables
  - Math 7920  Seminar Paper Research
  - Math 7990  Thesis Research

  - These courses (with the exception of Math 5130) have not had any students enrolled in them for at least three years. Math 5130 has had one student enrolled in the last three years. In addition, many of these courses are not graduate level mathematics courses and therefore should not be offered for graduate credit.

- The mathematics department recommends that the following courses be kept active:
  - Math 5230  Linear Algebra (ONLY the on-line version for the MOE program)
  - Math 6050  Applied Statistics (On-line version for the MOE program – which is moving to Engineering 6050)
  - Math 6620  Topics in Modern Mathematics
  - Math 7980  Independent Study in Mathematics

Sheryl Wills was present to answer questions. Changes were approved on a motion by Lisa Riedle and seconded by Susan Hansen.

9. Results of the balloting for proposed changes to the Constitution and By-Laws – David Van Buren.

David Van Buren announced the voting results – 141 ballots sent out – 54 ballots returned – all approved the changes.

David Van Buren then went on to introduce the subcommittee’s suggested changes to the Bylaws and turned the discussion over to Susan Hilal.

Susan went over the background and history of the suggested changes –

A: Include three levels of membership on the Graduate Faculty.
The Bylaws Committee recommends the following new wording for Article IV of the “new” bylaws: (delete current wording and replace with the following)

Section 1. Graduate Faculty Composition.
   a. Full membership. All tenured faculty and tenure-track faculty with at least three years of experience on the UW-Platteville campus, who have an appropriate terminal degree with the academic rank of assistant professor or above, may be granted graduate faculty status upon recommendation from the graduate program to the Graduate Council. Once granted, full membership is maintained through teaching at the graduate level and/or overseeing graduate student activities. Full members of the Graduate Faculty may oversee the processes for assessing theses, seminar papers, graduate projects, and/or oral exams. Full members may teach graduate level courses and advise graduate students. Full members may serve on the Graduate Council.
b. Associate membership. Tenured or tenure-track faculty, who hold at least a master’s degree with the academic rank of assistant professor or above, may be granted graduate faculty status upon recommendation from the graduate program to the Graduate Council. Associate memberships will be reviewed by the Graduate Council every three years. Associate members may serve on thesis, seminar paper, graduate project, or oral exam committees. Associate members may teach graduate level courses and advise graduate students. Associate members may serve on the Graduate Council.

c. Provisional membership. Upon recommendation from a graduate program, provisional status may be granted to instructional academic staff or individuals external to the UW-Platteville community who have at least a master’s degree. Such personas are expected to contribute to the university’s graduate programs through specialized instruction, clinical supervision, or contribution of professional expertise and knowledge. Provisional members may serve on thesis, seminar paper, graduate project, or oral examination committees only when the committee also consists of at least one full member or associate member. Provisional membership will be reviewed annually and is intended to be temporary.

d. Exceptions may be granted with the approval of the Graduate Council upon recommendation by the Graduate Dean.

B. Alter membership of the Graduate Council

The Bylaws Committee recommends the following: (delete the current wording of Section 2. Graduate Council Composition and replace with the following words, and delete the current wording for Section 3. Graduate Council Membership with the following words)

Section 2. Graduate Council Composition.
The Graduate Council is composed of the following representatives:

• Programs which are enrolling students shall have two representatives on the Graduate Council. Programs which are not enrolling students shall have one representative on the Council.
• Two at-large faculty representatives from the graduate faculty in other programs.
• One at-large graduate student representative.

The ex-officio, non-voting members of the Graduate Council are the following:

• The Graduate Dean;
• The Assistant Vice Chancellor for Information Services or designee.

Section 3. Graduate Council Membership.

Each graduate program is represented by the program head. A program which is currently enrolling students shall elect a graduate faculty member from that program as a second representative.

The graduate faculty elects the at-large faculty representatives.

The Graduate Council faculty representatives shall be elected in a “staggered” manner by the faculty in their respective graduate programs.

One at-large graduate student representative shall be elected by the graduate students who are currently admitted to graduate status. The graduate student’s term on the Graduate Council shall be for one year.

The term for faculty representatives shall be for two years. Terms shall expire in August and elections shall be held during the preceding spring semester. A faculty member may hold no more than two successive terms.

C. Address substitute representation on the Council.

The Bylaws Committee recommends adding the following new Section 4 Substitute representatives to Article IV of the new Bylaws:

Section 4. Substitute representatives.

If a representative is unable to attend a Graduate Council meeting, that representative may appoint a member of the graduate faculty to serve as proxy, with full voting privileges. Prior notice of this substitution shall be given to the graduate office.

Lengthy discussion ensued. General consensus that the first reading for these changes would at the January 2006 meeting and the second reading would be at the February 2006 meeting.

10. Other business.

No other business was presented.

Items for information only –

1. Non-graduate Faculty approved by Dr. Van Buren to teach graduate courses –

• Clausen, Patricia – approved to teach Communication 7330, Organizational Communication, spring 2006.
• Gust, Peter – approved to teach Teaching 6530E, Topic: Contemporary Issues in Education, beginning spring 2006 and expiring the end of spring 2009.


3. **English 5000, Technical Writing – dropped as an elective in the Master of Science Engineering program effective spring 2006 – Lisa Riedle.**

Meeting was adjourned at 4:27 p.m. on a motion by Bill Haskins and seconded by Dom Barraclough.

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**GRADUATE COUNCIL MEETING DATES 2005-2006**

- September 22, 2005
- October 20, 2005
- November 17, 2005
- December 15, 2005
- January 26, 2006
- February 16, 2006
- March 23, 2006
- April 20, 2006
- May 11, 2006

Note – meetings will be held 3:30 p.m. – 5:00 p.m. in 320 Brigham Hall.

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**GRADUATE COUNCIL MEMBERSHIP FOR 2005-2006**

**Agricultural Industries**  
Mark Zidon – graduate program  
Robert Nusbaum – elected faculty (term expires end of 2007 summer session)

**Computer Science**  
Qi Yang – observer

**Counselor Education**  
Dominic Barraclough – graduate program  
Kimberly Tuescher – elected faculty (term expires end of 2006 summer session) (Vice-Chair 2005-2006)

**Criminal Justice**  
Cheryl Banachowski-Fuller – graduate program (Secretary 2005-2006)  
Susan Hilal – elected faculty (term expires end of 2006 summer session)

**Engineering**  
Lisa Riedle – graduate program  
Mark Meyers – elected faculty (term expires end of 2006 summer session)

**Industrial Technology Management**  
Colleen Kaiser (representing Dick Klawiter) – graduate program  
Yong Cho – elected faculty (term expires end of 2007 summer session)

**Master of Science in Education**  
Alison Bunte – graduate program  
David Braun y Harycki – elected faculty (term expires end of 2006 summer session)

**Project Management**  
D. William Haskins – graduate program  
Susan Hansen – elected faculty (term expires end of 2007 summer session)

**At-Large Representatives**  
Dr. Patricia Bromley – elected faculty (term expires end of 2007 summer session) (Chair 2005-2006)  
Dr. James Hamilton – elected faculty (term expires end of 2006 summer session)

**EX OFFICIO MEMBERS**  
Dr. David Van Buren, Dean, the School of Graduate Studies  
John Krogman – Associate Vice Chancellor for Information Services