The Graduate Council met Thursday, November 17, 2005 in 320 Brigham Hall.

Members Present -

PROGRAM AREAS:

Agricultural Industries
  Robert Nusbaum – elected faculty (term expires end of 2007 summer session]

Counselor Education
  Dominic Barraclough – graduate program

Criminal Justice
  Cheryl Banachowski-Fuller – graduate program
  Tom Caywood for Susan Hilal – elected faculty (term expires end of 2006 summer session)

Engineering
  Lisa Riedle – graduate program
  Mark Meyers – elected faculty (term expires end of 2006 summer session)

Industrial Technology Management
  Richard Klawiter – graduate program

Master of Science in Education
  David Brauny Harycki – elected faculty (term expires end of 2006 summer session)

Project Management
  Susan Hansen – elected faculty (term expires end of 2007 summer session)

At-Large Representatives
  Dr. Patricia Bromley – elected faculty (term expires end of 2007 summer session)

EX OFFICIO MEMBER:
  Dr. David Van Buren, Dean, the School of Graduate Studies

Visitors Present – Christopher Troy

Chair Patricia Bromley opened the meeting at 3:37 p.m.

The Graduate Council will meet Thursday, November 17, 2005 in 320 Brigham Hall.

Announcements –

1. Dr. Bromley introduced the student observer, Christopher Troy.

Minutes –

1. Approval of the minutes from the October 20, 2005 meeting. These minutes are posted at the Graduate Council website - http://www.uwplatt.edu/registrar/grad_council/index.html.

   The minutes were unanimously approved on a motion by Susan Hansen and seconded by Lisa Riedle.


   Lisa Riedle explained and answered questions regarding the changes and reasoning for the changes. Changes included –
• Drop Business Administration 5620, Financial Management; Business Administration 7110, Management Decision Analysis; and, Business Administration 7540, Advanced Quality Management, from the electives for the certificate.
• Add Project Management 7020, Project Management Techniques II, as a required course for the certificate.
• Change electives for the certificate to –
  MIE 7030 Adv. Production & Operations Analysis
  MIE 7300 Design of Experiments
  MIE 7430 Quality Engineering Management
  MIE 7440 Taguchi Method of Designing Experiments
  MIE 7550 Product Design and Development
  MIE 7730 Design for Manufacturability
  MIE 7800 Adv. Finite Element Method
  MIE 7830 Adv. Cost and Value Analysis
  MIE 7840 Systems Engineering Management
  MIE 7130 Control Systems Engineering
  EE 7320 Modern Control Systems
  EE 7340 Digital Control Systems
  CEE 7220 Dynamics of Structures
  CEE 7230 Structural Steel Design with LRFD
  CEE 7240 LRFD of Bridge Superstructures
  CEE 7250 Soil-Structure Interaction
  CEE 7260 Advanced Shallow Foundation Design with LRFD Applications
  CEE 7270 Advanced Deep Foundation Design with LRFD Applications
  CEE 7280 Designing with Geosynthetics'
  CEE 7290 Earth Retaining Structures: Design, Analysis & LRFD

Changes were approved on a motion by Susan Hansen and seconded by Dominic Barraclough.

3. For information only – Business Administration 5620, Financial Management, being dropped as a Master of Engineering elective effective spring 2006 – Lisa Riedle.

4. For information only – Business Administration 5540, Quality Management, beginning dropped as a Master of Engineering elective effective spring 2006 – Lisa Riedle.

(Items 3 and 4 were handled together.) Lisa Riedle was present to answer questions. These courses are not needed as electives for the Master of Engineering program. For information only – no action taken.


“This course is an on-line introductory course in statistics. This foundation course is designed to prepare a student for study in the Master's of Engineering program or the Master of Science in Project Management program. This course will cover basic concepts of probability, discrete and continuous random variables, confidence intervals, hypothesis testing, and applications of statistics including simple linear regression, multiple regression, basic design of experiments and ANOVA. P: MATH 2740 with a grade of "C" or better.”

To –

“This course is an on-line introductory course in statistics. This foundation course is designed to prepare a student for study in the Master's of Engineering program or the Master of Science in Project Management program. This course will cover basic concepts of probability, discrete and continuous random variables, confidence intervals, hypothesis testing, and applications of statistics including simple linear regression, multiple regression, basic design of experiments
and ANOVA. This course is not appropriate for students seeking a MS or MA degree in mathematics. P: MATH 2740 with a grade of "C" or better."

Note: in the online section of the 2006-2008 Graduate Catalog this course will be listed as MoE 6050.

6. Math 5230, Linear Algebra – on campus and online course – effective spring 2006, change online course description from –

“Matrices, systems of equations, determinants, eigenvalues, eigenvectors, vector spaces, linear transformations, and diagonalization. P: MATH 2740 with a grade of ‘C’ or better.”

To –

“This course is an on-line introductory course in linear algebra. This foundation course is designed to prepare a student for study in the Master's of Engineering program. Matrices, systems of equations, determinants, eigenvalues, eigenvectors, vector spaces, linear transformations, and diagonalization. This course is not appropriate for students seeking a MS or MA degree in mathematics. P: MATH 2740 with a grade of ‘C’ or better.”

Note: in the online section of the 2006-2008 Graduate Catalog this course will be listed as MoE 5230.

(Items 5 and 6 were handled together.) Lisa Riedle was present to answer questions. Discussion ensued. This course will be moved from MATH 6050 to ENGRG (Engineering) 6050. Second reading for this course will be at the December 15, 2005 meeting.


(Items 7 and 8 were handled together.) Mark Meyers was present to answer questions. Both courses were approved on a motion by Susan Hansen and seconded by David Braun y Harycki.


Patricia Bromley was present to answer questions. She handed out a copy of the updated course syllabus. Dr. Bromley indicated that the updated syllabus contains the suggested changes from the October meeting. This course is only taught for the Master of Science in Education: Adult Education Off-Campus Program. Course was approved on a motion by Lisa Riedle and seconded by Tom Caywood.

10. New course – first reading – Teaching 7540, Program Planning for Adults, 3 credits, effective spring 2006 – Patricia Bromley.


(Items 10 and 11 were handled together.) Patricia Bromley was present to answer questions. She indicated that these have been offered as topic courses and they would now like to have them approved as permanent courses.

There was a discussion regarding the learning competencies (outcomes) and where they were published. David Van Buren indicated that the learning outcomes for the Master of Science in Education: Adult Education program would appear in the 2006-2008 Graduate Catalog. Dr. Bromley indicated that they will be appearing on the program’s website (http://www.uwplatt.edu/mse/AdultEd.htm).
Cheryl Banachowski-Fuller inquired about the assignments for course 7550. She suggested that they could be “fleshed out” for the second reading.

Susan Hansen wondered why the textbooks used for 7550 weren't a more recent edition. David Braun y Harycki noted that in the syllabus for 7550 there is a mention under “Course Timeline” of “Learner Theorists” and he wondered what that meant.

Dr. Bromley indicated that these concerns would be addressed and the syllabus updated for the second reading of 7550.

Second reading for these courses will be at the December meeting.

12. Drops – effective summer 2005 –

- Civil Engineering 5810, Occupational Safety and Health for General Industry
- Civil Engineering 5820, Occupational Safety and Health for the Construction Industry

Lisa Riedle was present to answer questions. No objections – courses will be dropped.

13. Discussion – when a non-graduate faculty approval to teach form is not submitted – who checks for them? – Kimberly Tuescher.

Kimberly Tuescher could not be present at this meeting.

14. Policies and procedures regarding academic misconduct by graduate students – David Van Buren.

David Van Buren asked if any of the members had experiences with plagiarism or other aspects of student misconduct. Discussion ensued. Dr. Bill Haskins had emailed his comments regarding this matter to Dr. Van Buren and Dr. Van Buren paraphrased his comments for the Council. There were several members who shared their experiences and a discussion ensued. They discussed how plagiarism is accomplished by the student and how use of the internet helps students commit plagiarism. David Van Buren went over the existing polices and procedures regarding academic misconduct. Discussion ensued. No action taken.

15. Request for admission to the Graduate Faculty –

- Dr. Wonim Son – School of Education

David Braun y Harycki commented that the resume/vita seemed to be outdated and suggested requesting an updated one from Dr. Son. This met with general consensus and it was decided that this item would be placed on the agenda for the December meeting.

16. For information only – Political Science 5330 – 2006-2008 Graduate Catalog change effective fall 2006 –

- Title changed
  - From – American Political Parties and Elections
  - To – American Political Parties and Interest Groups.

- Catalog description changed
  - From – “Elections and political parties as forces that mold public policy, elections, and political campaigns.”
  - To – “Interest groups and political parties as forces that mold public policy.”

Information only – no action taken.

17. Amendment to the Constitution and By-Laws – David Van Buren.

David Van Buren went over the background and handed out three items for the Council to review and approve –

- Intercom notice item
- Email to the Graduate Faculty showing the suggested changes
- Mail ballot to the sent to the Graduate Faculty
David Van Buren indicated that the plan was to send out the Intercom notice, email and paper mail ballot tomorrow (November 18th). He also indicated that the Graduate Faculty could also vote by email if they wished.

David Van Buren indicated that there would be two open hearings –

November 28, 2005 – 4:00 p.m. to 5:00 p.m.
November 29, 2005 – 3:00 p.m. to 4:00 p.m.

Both hearings will be held in 320 Brigham Hall.

Dr. Van Buren’s plan was approved on a motion by Lisa Riedle and seconded by Cheryl Banachowski-Fuller.

18. Other business.

No other business was brought before the Council.

Items for information only –

1. Non-graduate Faculty approved by Dr. Van Buren to teach graduate courses –

- Jackson, Mick – approved to teach the following courses for spring 2006 –
  - Teaching 6530E, Topic: Attention Deficit Disorder: Information and Interventions for Effective Teaching
  - Teaching 6530E, Topic: Behavior is Language: Strategies for Managing Disruptive Behavior
  - Teaching 6530E, Topic: Understanding Aggression: Coping With Aggressive Behavior in the Classroom

Meeting was adjourned at 4:37 p.m. on a motion by Tom Caywood and seconded by Lisa Riedle.
Note — meetings will be held 3:30 p.m. – 5:00 p.m. in 320 Brigham Hall.

GRADUATE COUNCIL MEMBERSHIP FOR 2005-2006

Agricultural Industries
Mark Zidon – graduate program
Robert Nusbaum – elected faculty (term expires end of 2007 summer session)

Counselor Education
Dominic Baraclough – graduate program
Kimberly Tuescher – elected faculty (term expires end of 2006 summer session) (Vice-Chair 2005-2006)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program (Secretary 2005-2006)
Susan Hilal – elected faculty (term expires end of 2006 summer session)

Engineering
Lisa Riedle – graduate program
Mark Meyers – elected faculty (term expires end of 2006 summer session)

Industrial Technology Management
Colleen Kaiser (representing Dick Klawiter) – graduate program
Yong Cho – elected faculty (term expires end of 2007 summer session)

Master of Science in Education
Alison Bunte – graduate program
David Braun y Harycki – elected faculty (term expires end of 2006 summer session)

Project Management
D. William Haskins – graduate program
Susan Hansen – elected faculty (term expires end of 2007 summer session)

At-Large Representatives
Dr. Patricia Bromley – elected faculty (term expires end of 2007 summer session)
Dr. James Hamilton – elected faculty (term expires end of 2006 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
John Krogman – Associate Vice Chancellor for Information Services