The Graduate Council met Thursday, May 5, 2005 in 320 Brigham Hall.

Members Present -

PROGRAM AREAS:

Agricultural Industries
  Annie Kinwa-Muzinga [replacing John Tembei – elected faculty (term expires end of 2005 summer session]

Criminal Justice
  Cheryl Banachowski-Fuller – graduate program (Secretary 2004-2005)
  Susan Hilal – elected faculty (term expires end of 2006 summer session)

Engineering
  Lisa Riedle – graduate program

Industrial Technology Management
  Colleen Kaiser (representing Dick Klawiter) – graduate program
  Linda Bouck – elected faculty (term expires end of 2005 summer session)

Master of Science in Education
  Alison Bunte – graduate program
  David Braun y Harycki – elected faculty (term expires end of 2006 summer session) (Chair 2004-2005)

Project Management
  D. William Haskins – graduate program

EX OFFICIO MEMBERS

Dr. David Van Buren, Dean, the School of Graduate Studies

Visitors Present – Susan Hansen, Donna Gavin, Matthew Roberts

Chair David Braun y Harycki opened the meeting at 3:36 p.m.

Dr. Braun y Harycki thanked B J Reed for chairing the last meeting in his absence. He also thanked all those members whose term expires the end of summer 2005 for the service.

Announcements –

1. Fall 2005 Graduate Council meeting dates –
   - September 22, 2005
   - October 20, 2005
   - November 17, 2005
   - December 15, 2005

2. Dr. Linda Bouck’s term on the Graduate Council expires the end of summer 2005. She will be replaced by Dr. Yong Cho. The term of office for Dr. Cho will run from fall 2005 to the end of summer 2007.

Minutes –

1. Approval of the minutes from the April 21, 2005 meeting. These minutes are posted at the Graduate Council website - http://www.uwplatt.edu/registrar/grad_council/index.html.

   The minutes were unanimously approved on a motion by Linda Bouck and seconded by Cheryl Banachowski-Fuller.
2. New online course – second reading – Project Management 7040, Interpersonal Skills for Project Professionals, 3 credits, beginning fall 2005 – Bill Haskins. Decision of approval postponed at the April 21, 2005 meeting.

Bill Haskins was present to answer questions. Title changed to Interpersonal Skills for Virtual and Co-Located Project Teams. In addition to the title change, it was understood that required books and/or readings, supplemental to those authored by the instructor/course developer, must be added to the course in the development process so that students taking the course gain a broader perspective on the subject matter. Cheryl Banachowski-Fuller made a motion to approve, seconded by Alison Bunte. Course was approved unanimously.


Susan Hansen was present to answer questions. Lisa Riedle made a motion to approve and the motion was seconded by Cheryl Banachowski-Fuller. Course was approved unanimously.

4. Requests for Admission to the Graduate Faculty –

- Charles Cornett – Chemistry and Engineering Physics
- Chanaka Mendis – Chemistry and Engineering Physics

Bill Haskins made a motion to approve both for admission to the Graduate Faculty. Motion was seconded by Alison Bunte. Both were approved unanimously.

5. New course – first reading – outline – Civil Engineering 7230, Structural Steel Design with LRFD – Dr. Matthew Roberts.

Dr. Matthew Roberts presented the course and answered questions. Lisa Riedle provided background information and explained that this course will be part of the new Structural/Geotechnical module. This course will be developed during summer 2005. Dr. Roberts indicated there is an undergraduate course 4230 that also covers this information. It was asked how different the two courses are and a discussion ensued. It was suggested that perhaps a slash course of 6230 instead of a 7000 level course. Dr. Riedle indicated that she would take these concerns back to the department for discussion. Second reading for this course will be at the September 2005 meeting.


Donna Gavin presented the course and answered questions. Lisa Riedle provided background information and explained that this course will be part of the new Structural/Geotechnical module. This course will be developed during summer 2005 and the first semester of course offering will be spring 2006. Discussion ensued. Second reading for this course will be at the September 2005 meeting.


Lisa Riedle presented the course and answered questions. Lisa Riedle provided background information and explained that this course will be part of the new Structural/Geotechnical module. This course will be developed during summer 2005 and the first semester of course offering will be fall 2005. Discussion ensued. Second reading for this course will be at the September 2005 meeting.


Lisa Riedle presented the course and answered questions. Lisa Riedle provided background information and explained that this course will be part of the new Structural/Geotechnical module.
This course will be developed during summer 2005. Discussion ensued. Second reading for this course will be at the September 2005 meeting.

9. Subcommittee Reports –
   - Constitution and Bylaws (reminder - bring comments or questions from your major areas)
     Susan Hilal indicated that there was nothing new to report at this time. Dr. David Van Buren went on the explain that copies of the Constitution and By-Laws were sent out to everyone. Dr. Van Buren then outlined the schedule for approving the proposed changes to the Constitution and ByLaws. He indicated that this would be handled during early fall 2005. Discussion ensued.
   - Strategic Plan
     Cheryl Banachowski-Fuller reported that it was still a “work in progress” and that the subcommittee was meeting next week and would have a report for the September 2005 meeting.
   - Differential Assignments for Graduate Students
     Dr. David Braun y Harycki indicated that this was also a “work in progress” and that probably by fall 2005 they would have a prototype of the database ready for review.

10. Should graduate students be eligible for nomination to serve as "Valedictory Speaker"? – David Van Buren.
    Dr. David Van Buren indicated he was soliciting input on this subject from the committee members. Now that the spring commencement ceremony is held in two parts perhaps graduate students should be considered as valedictory speakers. With the new setup the master’s degree candidates attend the commencement ceremony with the undergraduate BILSA students. Discussion ensued.

11. Other business.
    Lisa Riedle announced that Civil Engineering 3810/5810 and Civil Engineering 3820/5820 would be dropped from the MoE curriculum due to low enrollment and change of focus in their program. Dr. Riedle did contact the Industrial Studies Department and asked if they would want the courses for one of their programs. The Industrial Studies Department is reviewing the courses at this time.

    Items for information only –

1. The following non-graduate faculty have been approved by Dean Van Buren to teach graduate level courses –
   - Bernard Harris – approved to teach Business Administration 5740, Consumer Behavior, spring 2005.
The meeting was adjourned at 4:32 p.m. on a motion from Bill Haskins and seconded by Linda Bouck.

GRADUATE COUNCIL MEETING DATES 2004-2005
September 23, 2004
October 21, 2004
November 18, 2004
December 9, 2004
January 20, 2005
February 17, 2005
March 17, 2005
April 21, 2005
May 5, 2005

Note – meetings will be held 3:30 p.m. – 5:00 p.m. in 320 Brigham Hall.

GRADUATE COUNCIL MEMBERSHIP FOR 2004-2005

Agricultural Industries
Mark Zidon – graduate program
Annie Kinwa-Muzinga [replacing John Tembei – elected faculty (term expires end of 2005 summer session]

Counselor Education
Dominic Barraclough – graduate program
Kimberly Tuescher — elected faculty (term expires end of 2006 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program (Secretary 2004-2005)
Susan Hilal – elected faculty (term expires end of 2006 summer session)

Engineering
Lisa Riedle – graduate program
Mark Meyers – elected faculty (term expires end of 2006 summer session)

Industrial Technology Management
Colleen Kaiser (representing Dick Klawiter) – graduate program
Linda Bouck – elected faculty (term expires end of 2005 summer session)

Master of Science in Education
Alison Bunte – graduate program
David Braun y Harycki – elected faculty (term expires end of 2006 summer session) (Chair 2004-2005)

Project Management
D. William Haskins – graduate program
B. J. Reed – elected faculty (term expires end of 2005 summer session) (Vice Chair 2004-2005)

At-Large Representatives
Dr. Theron Parsons – elected faculty (term expires end of 2005 summer session)
Dr. James Hamilton – elected faculty (term expires end of 2006 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
John Krogman – Associate Vice Chancellor for Information Services