The Graduate Council met Thursday, February 17, 2005 in 320 Brigham Hall.

Members Present -

PROGRAM AREAS:
- Agricultural Industries
  Annie Kinwa-Muzinga [replacing John Tembei – elected faculty (term expires end of 2005 summer session)]
- Counselor Education
  Dominic Barraclough – elected faculty (term expires end of 2006 summer session)
- Criminal Justice
  Cheryl Banachowski-Fuller – graduate program (Secretary 2004-2005)
  Susan Hilal – elected faculty (term expires end of 2006 summer session)
- Engineering
  Lisa Riedle – graduate program
  Mike Penn (for Mark Meyers – elected faculty (term expires end of 2006 summer session)
- Industrial Technology Management
  Linda Bouck – elected faculty (term expires end of 2005 summer session)
- Project Management
  B. J. Reed – elected faculty (term expires end of 2005 summer session) (Vice Chair 2004-2005)
- At-Large Representatives
  Dr. James Hamilton – elected faculty (term expires end of 2006 summer session)

EX OFFICIO MEMBERS
- Dr. David Van Buren, Dean, the School of Graduate Studies

Visitors Present – Russell Johnson (student observer), Tom Nelson, Mike Momot.

Minutes –

1. Minutes from the January 20, 2005 meeting –

   The minutes were unanimously approved on a motion by Lisa Riedle and seconded by Cheryl Banachowski-Fuller.

At this point B J Reed introduced the student observer, Russell Johnson. Russell indicated that he was observing as part of a communications class.

2. Subcommittee Reports –

   • Constitution and Bylaws (reminder - bring comments or questions from your major areas)

     BJ Reed asked if anyone had any comments or suggestions from their major area.

     Susan Hilal pointed out that some areas don’t have enough personnel for directing capstone projects if “only full members of Graduate Council may direct.” Discussion ensued. Cheryl Banachowski-Fuller commented that this requirement could be a problem for several areas. She asked for clarification on exactly what “directing” meant. Discussion ensued.

     Discussion was held concerning the different levels of membership. Several suggested changes to the membership levels and definitions. A straw-poll suggested that the Graduate Council Members prefer levels of membership on the Council. The subcommittee was directed to meet again
and incorporate suggested changes. The proposed document would be submitted at a future meeting. Dr. David Van Buren went over the voting procedures.

- **Strategic Plan**
  Lisa Riedle reported that the subcommittee has not met and are in the process of setting up a meeting.

- **Differential Assignments for Graduate Students**
  David Braun y Harycki was not able to attend the meeting due to illness. Thus a report was not made.

3. **Proposal for a Structural/Geotechnical Engineering MOE Unit – second reading – Mark Meyers.**

  Proposal was unanimously approved on a motion by Lisa Riedle and seconded by Cheryl Banachowski-Fuller.

4. **Assessment Plan: Multiple Measures of the Student Learning Outcomes--Tom Nelson.**

  Tom Nelson went over where we are in the assessment process and what still needs to be done. He went over the definition of goals, objectives and measuring student learning outcomes. He then answered questions put forth by the Council members. BJ Reed thanked Tom for attending the meeting and answering their questions.

5. **Other business.**

  There was no additional business.

Meeting was adjourned 4:43 p.m. on a motion by Dom Barraclough and seconded by Linda Bouck.

**Items for information only –**

1. **Non-graduate faculty approved to teach graduate courses by Dr. Van Buren –**

   - **Bunte, Clyde** – approved to teach Teaching 7130, *Improving Instructional Effectiveness*, spring 2005.
   - **Cobb, Troy** – approved to teach Teaching 7880, *Graduate Practicum*, spring 2005.

2. **Admission to candidacy listing – Linda Jamieson –**

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<th>Name</th>
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<td>Auswasilawasukul, Sumate</td>
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<td>Badillo, Guadalupe</td>
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<td>Urquhart, Sheila</td>
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GRADUATE COUNCIL MEETING DATES 2004-2005
September 23, 2004
October 21, 2004
November 18, 2004
December 9, 2004
January 20, 2005
February 17, 2005
March 17, 2005
April 21, 2005
May 5, 2005
Note – meetings will be held 3:30 p.m. – 5:00 p.m. in 320 Brigham Hall.

GRADUATE COUNCIL MEMBERSHIP FOR 2004-2005
Agricultural Industries
Mark Zidon – graduate program
Annie Kinwa-Muzinga [replacing John Tembei – elected faculty (term expires end of 2005 summer session]

Counselor Education
Kimberly Tuescher – graduate program
Dominic Barraclough – elected faculty (term expires end of 2006 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program (Secretary 2004-2005)
Susan Hilal – elected faculty (term expires end of 2006 summer session)

Engineering
Lisa Riedle – graduate program
Mark Meyers – elected faculty (term expires end of 2006 summer session)

Industrial Technology Management
Colleen Kaiser (representing Dick Klawiter) – graduate program
Linda Bouck – elected faculty (term expires end of 2005 summer session)

Master of Science in Education
Alison Bunte – graduate program
David Braun y Harycki – elected faculty (term expires end of 2006 summer session) (Chair 2004-2005)

Project Management
D. William Haskins – graduate program
B. J. Reed – elected faculty (term expires end of 2005 summer session) (Vice Chair 2004-2005)

At-Large Representatives
Dr. Theron Parsons – elected faculty (term expires end of 2005 summer session)
Dr. James Hamilton – elected faculty (term expires end of 2006 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
John Krogman – Assistant Vice Chancellor for Information Services