Members Present -

PROGRAM AREAS:

Counselor Education
- Dom Barraclough for (Kimberly Tuescher) – graduate program

Criminal Justice
- Cheryl Banachowski-Fuller – graduate program
- Tom Caywood – elected faculty (term expires end of 2004 summer session)

Industrial Technology Management
- Linda Bouck – elected faculty (term expires end of 2005 summer session) Chair

Master of Science in Education
- Alison Bunte – graduate program
- David Braun y Harycki – elected faculty (term expires end of 2004 summer session)

Project Management
- Bill Haskins (for Tony Munos as an observer) – graduate program
- B J Reed – elected faculty (term expires end of 2005 summer session)


Chair Linda Bouck opened the meeting at 3:35 pm.

The question was raised if we had enough members present for a quorum – there wasn’t. Chair Bouck indicated that since there wasn’t a quorum present we could proceed with the meeting and handle the first readings on items #2 and #3. Item #4 could be postponed until the next meeting when hopefully a quorum would be present. No objections were made to this plan so the meeting proceeded.

Handouts –

1. Request for admission to the Graduate Faculty form and resume for Ambrish Vashishta.

2. Updated agenda for today’s meeting.

Announcements –

1. Bill (D. William) Haskins is replacing Tony Munos as program head of Project Management. Chair Bouck welcomed Mr. Haskins to the proceedings.

2. Sue Riehl will be replacing Regina Pauly as the Assistant Vice Chancellor for Information Services designee for the rest of this semester. Sue Riehl could not attend today’s meeting but plans on attending the next.

3. Chair Bouck indicated that Dr. Van Buren was unable to attend due to a meeting in Madison.
1. Approval of the minutes from the December 11, 2003 meeting. Chair Bouck asked if the members present approved of the minutes as distributed and those present approved. Since there wasn’t a quorum present for voting these minutes will be officially approved at the next Graduate Council meeting.


Julie Phillips and Rea Kirk presented the change and answered questions. They brought sample portfolios for the Graduate Council to examine. Julie went through steps in preparing a portfolio. Explained that change of credits is because the amount of work involved is definitely three credits. Discussion.

Question - Dom Barraclough – how is a grade was determined? Answer – Rea Kirk – grade is based on how well the student documents and presents their portfolio – examples: in-depth presentation, organization of portfolio, backup documentation.

Question – Dom Barraclough – student receives three credits for showing you they do not have a competency? What grade? Answer – Julie Phillips – certain items are required and the rest is individual to that particular student.

Question – BJ Reed – what do they learn in this class? Answer – Julie Phillips – students have indicated it is a big learning experience. Documentation in competency areas includes some research. The student learns about themselves, what they know and how they can apply that knowledge.


Question – Cheryl Banachowski-Fuller – if the student meets all competencies, does that earn them a grade of A? Answer – Rea Kirk – No. Grade is based on quality of the portfolio. Department of Public Instruction and other agencies have helped develop and revise this process.

Question – Cheryl Banachowski-Fuller – do other universities do this? Answer – Rea Kirk – Only three with us being one. It is a pilot program.

Alison Bunte commented that after 2004 you’d see competencies being used for licensure. Portfolios documenting competencies is not our choice but a state requirement. It is our choice to grant credit for portfolio development.

Dom Barraclough expressed a concern that the School of Education might want a variable credit option for this course. Teachers of only 2-3 years and teachers of 20 years would have quite a difference in experience. Julie indicated that it hasn’t worked out that way and all students go through the same process of self-evaluation.

Question – David Braun y Harycki – the last page of the course change proposal is a sheet covering Credit for Life Experience Policy – can they get 3 credits for the course and then also receive credit for life experience? Answer – Julie Phillips – No. (note: Linda Jamieson spoke with Pat Anderson in the School of Education on January 30, 2004 and this page should not have been included with the proposal.)

Question – Tom Caywood – in the syllabus it refers to teacher candidate – aren’t they already teachers? Answer – Julie Phillips – there has been a change of language in the School of Education. They are students in our classes but teacher candidates for a certain licensure.

Second reading for this course will be at the February 19, 2004 Graduate Council meeting.
3. First reading – Physical Education 3220/5220 – change in title from Teaching of Human Sexuality, Alcohol, and Other Drugs to Teaching Issues Relating to Alcohol, Drugs, and Sexuality – change in credits from 3 credits to 2 credits – effective spring 2004 – Colleen McCabe.

Scott Ringgenberg and Colleen McCabe presented and answered questions. Scott Ringgenberg explained that the Physical Education Department changed their curriculum last semester but this course was somehow missed. Students are registered spring 2004 for 3 credits but they understand that the course will be changed to two credits. They are being assigned work load for 2 credits. Colleen McCabe explained that the curriculum has been condensed and restructured.

Question – Tom Caywood – regarding the graduate differential assignment #1, please explain what is expected from the student. Answer – Scott Ringgenberg – went over what he is looking for and expects from the students.

Question – Cheryl Banachowski-Fuller – is the guidance for doing graduate differential assignment #1 covered in the undergraduate segment? Answer – Scott Ringgenberg – Yes.

After further discussion it was explained that the student does not actually contact a community or school they simply propose a community or school partnership program to the instructor/class. Cheryl Banachowski-Fuller made a suggestion that the word “Develop” be changed to “Propose” in graduate differential assignment #1.

Question – Dom Barraclough – for course requirement #2 it says “required to teach at least 5 lessons in the public school” and graduate differential assignment #3 says “develop and teach a 10-day unit on alcohol, drugs, or sexuality in the school”. So do undergraduates teach 5 days and graduates teach fifteen days? Answer – Scott Ringgenberg – Yes.


Suggestion was made that the word “public” be deleted from course requirement #2.

Scott Ringgenberg will make the suggested changes to the syllabus and submit an updated one to the Graduate Council before the next meeting. Second reading for this course will be at the February 19, 2004 Graduate Council meeting.

4. Ambrish Vashishta requesting admission to the Graduate Faculty.

This item is postponed until the February 19, 2004 Graduate Council meeting.

Meeting adjourned at 4:02 p.m.

Items for information only –

1. Status changes – reported by Linda Jamieson –

Kimberly Calmes – trial enrollment to full standing.
Lynn Gallagher – trial enrollment to full standing.
Joseph Lefevre – trial enrollment to full standing.
James Matthys – trial enrollment to full standing.
Shane Miller – trial enrollment to full standing.
Estherlene Taylor – trial enrollment to full standing.

2. Non-Graduate Faculty approved by Dean Van Buren to teach graduate courses –

Determan, Thomas – approved to teach Teaching 6530E, Topic: The Equitable Diverse School, beginning spring 2004 and expiring end of spring 2006.
Haslauer, Edina – approved to teach German 5000, Foreign Languages Travel Abroad Seminar, beginning spring 2004 and expiring end of fall 2006.
GRADUATE COUNCIL MEETING DATES 2003-2004

September 18, 2003
October 23, 2003
November 20, 2003
December 11, 2003
January 29, 2004
February 19, 2004
March 25, 2004
April 15, 2004
May 6, 2004

Note –meetings will be held 3:30 p.m. – 5:00 p.m. in 320 Brigham Hall.

GRADUATE COUNCIL MEMBERSHIP FOR 2002-2003

Agricultural Industries
Mark Zidon – graduate program
John Tembei – elected faculty (term expires end of 2005 summer session)

Counselor Education
Kimberly Tuescher – graduate program
Diane Zimmerman – elected faculty (term expires end of 2004 summer session) Vice Chair

Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Tom Caywood – elected faculty (term expires end of 2004 summer session)

Engineering
Lisa Riedle – graduate program
Tony Thomas – elected faculty (term expires end of 2004 summer session) Secretary

Industrial Technology Management
Colleen Kaiser (representing Howard Brooks) – graduate program
Linda Bouck – elected faculty (term expires end of 2005 summer session) Chair

Master of Science in Education
Alison Bunte – graduate program
David Braun y Harycki – elected faculty (term expires end of 2004 summer session)

Project Management
B. J. Reed – graduate program

At-Large Representatives
Theron Parsons – elected faculty (term expires end of 2005 summer session)
Arthur Ranney – elected faculty (term expires end of 2004 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Sue Richl – Assistant Vice Chancellor for Information Services designee