The Graduate Council will meet Thursday, April 18, 2013 at 3:00 p.m. in 2007 Ullsvik Hall.

**Announcements –**

1. **Reminder – the Admission to Graduate Faculty Subcommitteee will be meeting Thursday, April 18, 2013 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.**

   Request for Admission to the Graduate Faculty Subcommittee Meeting Schedule:
   - September 20, 2012 - Cheryl Banachowski-Fuller and Barb Barnet
   - October 18, 2012 - Wendy Brooke and Jill Clough
   - November 15, 2012 - Candace Croft and Chris Hanegraaf
   - December 13, 2012 - Susan Hansen and Rob Hasker
   - January 31, 2013 - Bill Haskins and Jovan Hernandez
   - February 21, 2013 - Elizabeth Lucas and Karen Stinson
   - March 21, 2013 - Cheryl Banachowski-Fuller and Jill Clough
   - **April 18, 2013 - Candace Croft and Rob Hasker**
   - May 9, 2013 - Bill Haskins and Karen Stinson

2. **Agenda –**

   1. **Approval of the minutes from the March 21, 2013 meeting.**

   2. **Assessment report – Computer Science – Rob Hasker. (NOTE: this item was moved from the March 2013 meeting.)**

   3. **Assessment report – Counseling Psychology – Jovan Hernandez.**

   4. **Permission to develop – CRIMLJUS (Criminal Justice) 7340, Cyber-Crime, 3 credits, effective spring 2014 – Cheryl Banachowski-Fuller. (NOTE: this item was moved from the March 2013 meeting.)**

      **Catalog Description:** This course will examine the forms and extent of crimes committed by computer and Internet and how these types of crimes challenge traditional approaches of investigation and prosecution. Topics will include 4th Amendment aspects of computer and cyber-crimes, the law of electronic surveillance, computer hacking, online fraud, cyber-bullying, and other computer crimes as well as encryption, online economic espionage and cyber-terrorism.

   5. **New course – first reading – PROJMGT (Project Management) 7120, Project Portfolio Management, 3 credits, effective fall 2013 – Bill Haskins.**

      **Catalog Description:** Organizations are under pressure to complete more complex programs and projects faster than ever and while still satisfying the customer and organizational strategic objectives. However, since resources are limited, only those programs and projects that support the organization's strategies in the first place should be selected. Next, the selected programs/projects need to be monitored and controlled regularly to determine if they continue to support those objectives. If not, those resources should be redirected to other programs and projects. This course focuses on why portfolio management (PM) is essential for organizations, explains how to set up a portfolio management process, describes roles and responsibilities for people involved in PM,
evaluates models to use, determines metrics to consider, and presents guidelines to successfully implement PM.  P: PROJMGT 7010 & PROJMGT 7020 or consent of instructor.


From the January 31, 2013 minutes: “Permission to develop – ENGRG (Engineering) 7530, Design for Usability, 3 credits, effective fall 2013 – Jill Clough.  Jill Clough presented and answered questions. Permission to develop was approved on a motion by Rob Hasker and seconded by Jovan Hernandez.”


From the November 15, 2012 minutes: “Course description - This course covers the major facets of the import-export transactions and procedures required to do business overseas successfully. The focus is on practical applications, ranging from understanding the objectives of parties involved in importing and exporting to basics of letters of credit, packaging, and transporting shipments. The course will cover cross-cultural differences, role of banks and freight forwarders; foreign currency management; and documents used in international trade. (subject to addition and change as course is further developed)  P: ISCM 7100.

Wendy Brooke presented and answered questions. Wendy went over the proposed course content. Bill Haskins, seconded by Cheryl Banachowski-Fuller, made a motion to approve for development and the motion passed.”

8. Discussion regarding the assessment report schedule. At the March 2013 meeting it was suggested that there could be a “spotlight” at meetings where a program could give an update on what’s happening in their area. It was also suggested that maybe instead of giving an assessment report every year one could be given every two years.

9. Request for admission to the Graduate Faculty – provisional membership – one year –

- Christine Hawkinson – Distance Education – beginning summer 2013 and expiring end of spring 2014.
  - MEDIA (Media Studies) 5010, Business Communication.
- Michael Meloy – Continuing Education – beginning spring 2013 and expiring end of fall 2013.
  - TEACHING 6530E, Current Topics in Education: Teaching Methods.

10. Request for admission to the Graduate Faculty – provisional membership – three years –

  - TEACHING 6530E, Current Topics in Education: Sticks and Stones – No Bully Zone.
  - TEACHING 6530E, Current Topics in Education: Gender Matters.
  - TEACHING 6530E, Current Topics in Education: Succeeding With the Struggling Student.
  - TEACHING 6530E, Current Topics in Education: Across the Spectrum Teaching Students With Autism.
  - TEACHING 6530E, Current Topics in Education: What Great Teachers Do.
  - TEACHING 6530E, Current Topics in Education: Achieving Success.
  - TEACHING 6530E, Current Topics in Education: Teach Well Learn Well RTI.
  - TEACHING 6530E, Current Topics in Education: In the Face of Poverty.
  - TEACHING 6530E, Current Topics in Education: Successful Strategies in Literacy.
• **Susanne Leslie** – Continuing Education – beginning summer 2013 and expiring end of spring 2016.
  - TEACHING 6530E, Current Topics in Education: Sticks and Stones – No Bully Zone.
  - TEACHING 6530E, Current Topics in Education: Gender Matters.
  - TEACHING 6530E, Current Topics in Education: Succeeding With the Struggling Student.
  - TEACHING 6530E, Current Topics in Education: Across the Spectrum Teaching Students With Autism.
  - TEACHING 6530E, Current Topics in Education: What Great Teachers Do.
  - TEACHING 6530E, Current Topics in Education: Achieving Success.
  - TEACHING 6530E, Current Topics in Education: Teach Well Learn Well RTI.
  - TEACHING 6530E, Current Topics in Education: In the Face of Poverty.
  - TEACHING 6530E, Current Topics in Education: Successful Strategies in Literacy.

• **Julie Yaeger** – Continuing Education – beginning summer 2013 and expiring end of spring 2016.
  - TEACHING 6530E, Current Topics in Education: Sticks and Stones – No Bully Zone.
  - TEACHING 6530E, Current Topics in Education: Gender Matters.
  - TEACHING 6530E, Current Topics in Education: Succeeding With the Struggling Student.
  - TEACHING 6530E, Current Topics in Education: Across the Spectrum Teaching Students With Autism.
  - TEACHING 6530E, Current Topics in Education: What Great Teachers Do.
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  - TEACHING 6530E, Current Topics in Education: Teach Well Learn Well RTI.
  - TEACHING 6530E, Current Topics in Education: In the Face of Poverty.
  - TEACHING 6530E, Current Topics in Education: Successful Strategies in Literacy.

11. **Request for admission to the Graduate Faculty – associate membership** –

• **Madelon Kohler-Busch** – English Education, Wuhan, China – beginning summer 2013 and expiring end of spring 2016.

12. **Other business** –

**Information only** –

1. **2012-2013 Assessment Report Schedule:**

  - **2012**
    - September 20 – None
    - October 18 – Criminal Justice – Cheryl Banachowski-Fuller
    - November 15 – Distance Education Leadership – Candace Croft
    - December 13 – Project Management – Bill Haskins
  
  - **2013**
    - January 31 – Integrated Supply Chain Management – David Heimerdinger
    - February 21 – Master of Science in Education – Karen Stinson
      - M.S.E.: Adult Education – Patricia Bromley
    - March 21 – Engineering, Jill Clough
    - April 18 – Counseling Psychology – Jovan Hernandez
      - Computer Science – Rob Hasker
    - May 9 – Organizational Change Leadership – Elizabeth Lucas
      - M.S.E.: English Education – Yuanyuan Hu
• Basic questions:
  o A. What evidence do you have that students achieve your stated learning outcomes?
  o B. What have you learned as a result?
  o C. Document specific changes that have resulted from your assessment efforts.

Graduate Council 2012-2013 Meeting Schedule

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Subcommittee meets 2:30-3:00 p.m. in 2007 Ullsvik.
Grad Council meets 3:00-5:00 p.m. in 2007 Ullsvik.

GRADUATE COUNCIL MEMBERSHIP 2012-2013

PROGRAM AREAS:

Computer Science
Rob Hasker – graduate program

Counseling Psychology
Jovan Hernandez – elected faculty (term expires end of 2014 summer)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program

Distance Education Leadership
Candace Croft - Graduate program

Engineering
Jill Clough – graduate program

Integrated Supply Chain Management
David Heimerdinger – graduate program

Master of Science in Education
Karen Stinson – graduate program

Organizational Change Leadership
Elizabeth Lucas (Christine Storlie will be filling in while Elizabeth is on maternity leave) – graduate program

Project Management
D. William Haskins – graduate program

At-Large Representatives
Barb Barnet – elected faculty (term expires end of 2013 summer session)
Wendy Brooke – elected faculty (term expires end of 2014 summer session)
Susan Hansen – elected faculty (term expires end of 2014 summer session)

Graduate Student Representative
Christopher Hanegraaf - elected graduate student (term expires end of 2014 summer session)

EX OFFICIO MEMBERS:

Dr. David Van Buren, Dean, the School of Graduate Studies
John Berg – Information Services
Dawn Drake – Director of the Distance Learning Center