The Graduate Council will meet Thursday, May 10, 2012 in 2007 Ullsvik Hall.

Announcements –

1. Reminder – the Admission to Graduate Faculty Subcommittee will be meeting Thursday, May 10, 2012 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.

2. Reminder – program areas should be prepared to indicate who will be representing them beginning fall 2012.

3. John Berg will replace Regina Pauly as the Karrmann Library representative to the Graduate Council beginning fall 2012.

4. Under the new Graduate Council membership structure which begins fall 2012 –
   - Cheryl Banachowski-Fuller will represent the M.S.: Criminal Justice program on the Graduate Council.
   - Jill Clough will represent the M.S.: Engineering program on the Graduate Council.
   - Rob Hasker will represent the M.S.: Computer Science (JIM) program on the Graduate Council.
   - Bill Haskins will represent the M.S.: Project Management program on the Graduate Council.

Agenda –

1. Approval of the minutes from the April 19, 2012 meeting.


   From the October 20, 2011 Graduate Council minutes: “New course justification from the permission to develop form: This course will be part of the core requirements for those students completing the Master’s of Science in Organizational Change Leadership. Catalog description from permission to develop form: The Applied Accounting program is designed to provide you with the necessary skills to provide entry level accounting support. In addition to developing basic accounting and computer skills, the course includes areas in general business practices. While the program highlights accounting topics, emphasis will also be placed on mathematics, business management, communication, records management and business software.

   Elizabeth Swift presented and answered questions. She handed out a sheet showing the curriculum structure for the Master of Science in Organizational Change Leadership program. She indicated that both courses would be core courses. They plan to start development of these courses during spring 2012. Discussion ensued. Rob Hasker made a motion to approve permission to develop both courses, seconded by Bill Haskins. Motion passed unanimously.”

3. New course – second reading – BUSADMIN (Business Administration) 7200, Strategic Thinking and Planning, 3 credits, effective fall 2012 – Elizabeth Lucas.
From the October 20, 2011 Graduate Council minutes: “New course justification from the permission to develop form: This course will be part of the core requirements for those students completing the Master’s of Science in Organizational Change Leadership. Catalog description and prerequisite from the permission to develop form: Given the level of competitiveness and the pace of change today, leading change has become a core leadership competency, and the ability for organizations to learn, grow, adapt, and change has become a core organizational capability. In today’s rapidly shifting, global business environment, enterprises are facing profound change from multiple directions (the marketplace, competitors, advancing technologies, and growing client expectations). Furthermore, changes are increasing at an accelerating pace, just as most workers and teams are pressured to deliver performance faster, cheaper, and smarter. The dynamic enterprise enables its people to deliver high performance under complex business conditions – to turn chaos intro strategy, and strategy into action. P: BUSADMIN (Business Administration) 7330 – Introduction to Organizational Change Leadership.

Elizabeth Swift presented and answered questions. She handed out a sheet showing the curriculum structure for the Master of Science in Organizational Change Leadership program. She indicated that both courses would be core courses. They plan to start development of these courses during spring 2012. Discussion ensued. Rob Hasker made a motion to approve permission to develop both courses, seconded by Bill Haskins. Motion passed unanimously.”

4. Cross-Categorical Special Education Certification and English Language Learners (ELL) licensure changes – Karen Stinson.

- Cross-Categorical Special Education Certification –
  - Prerequisite change -- All required courses for certification in Cross-Categorical Special Education will have a prerequisite, which will be the course Teaching 7610 – Portfolio Development and Competency Review. In addition, permission to register for any Cross-Categorical Special Education certification course will be needed by the Education Office of Sponsored Programs (EOSP) Coordinator (currently Mary Holcomb, as acting Coordinator, or Dale Henze, as acting Cross-Categorical Special Education certification advisor, but will be Julie Moore as of July 1, 2012, when she becomes the EOSP Coordinator). The courses affected by this are:
    - Teaching 7620, Special Education: Legal and Theoretical Foundations
    - Teaching 7630, Instructional Content and Practice
    - Teaching 7640, Ethical Practices in Teaching Children With Disabilities
    - Teaching 7960, Cross-Categorical Special Education Practicum
    - Teaching 6030, Management for Children with Disabilities (CWD)
    - Teaching 6200, Transitions for Children With Disabilities
    - Teaching 6730, Working With Families of Children with Disabilities
    - Teaching 6830, Strategies for Effective Inclusion
    - Counselor Education 6600, Measurement for Counselors and Educators
  - The above listed nine classes have been variable credit in the past, which was determined by completion of 7610. We are requesting that that option be eliminated. Either a student can waive the entire course and its credits through the Competency Review, or waive none of them. The graduate catalog and course offerings will no longer read 1-3 or 1-2 credits. All Cross-Cat courses will be either 2 or 3 credits.
- Credit changes effective fall 2012 –
  - Teaching 7620, Special Education: Legal and Theoretical Foundations – going from 1-3 credits to 3 credits.
  - Teaching 7630, Instructional Content and Practice – going from 1-3 credits to 3 credits.
  - Teaching 7640, Ethical Practices in Teaching Children With Disabilities – going from 1-2 credits to 2 credits.
- Teaching 7960, Cross-Categorical Special Education Practicum – going from 2-6 credits to 3-6 credits.
- Teaching 6030, Management for Children with Disabilities (CWD) – going from 1-3 credits to 3 credits.
- Teaching 6200, Transitions for Children With Disabilities – going from 1-3 credits to 3 credits.
- Teaching 6730, Working With Families of Children with Disabilities – going from 1-2 credits to 2 credits.
- Teaching 6830, Strategies for Effective Inclusion – going from 1-3 credits to 3 credits.
- Counselor Education 6600, Measurement for Counselors and Educators – going from 1-3 credits to 3 credits.

- **English Language Learners (ELL)** –
  - We are requesting that similar changes be made to the ELL Program. Because ELL does not have a competency review course similar to Cross-Cat’s 7610, there is no course appropriate as a Prerequisite. Permission to register for any ELL certification course will be needed by the EOSP Coordinator (currently Mary Holcomb, as acting Coordinator, or Karen Stinson, as acting ELL advisor, but will be the new EOSP Coordinator, Julie Moore as of July 1, 2012). The courses affected by this are:
    - Teaching 7650, Issues in ELL Education
    - Teaching 7660, Methods and Assessment of Teaching English Language Learners
    - Teaching 7670, Second Language Acquisition in K-12 Classrooms
    - Teaching 7680, Intercultural Communication for Teachers of English Language Learners
    - Teaching 7690, Linguistics for Teachers of English Language Learners
    - Teaching 7700, Field Experience in Cultural Diversity
    - Teaching 7880, Graduate Practicum in Teaching
    - Teaching 7710, Bilingual Education

Although the following course is a requirement for the ELL program, prior permission will not be required to register for it, since it is also a required course for any MSE degree:
- Teaching 7000, Research Procedures

5. **For information only – Project Management has decided to go with a higher minimum standard than required – effective fall 2011 – Bill Haskins** –
   - Wording in the Project Management section of the 2012-2014 Graduate Catalog will read:
     "Graduate credits in which a grade lower than a "C" has been earned will not be counted toward a degree in Project Management; however, these lower grades will be reflected in the student's grade point average."

6. **New course – second reading – PROJMGT (Project Management) 7090, Agile Methods in Project Management, 3 credits, effective fall 2012 – Bill Haskins.**

   New course justification (from form): Project Management’s governing standards body, PMI, has developed a new credential related to agile methods. Agile methodology education is in high demand, and agile techniques are widely used, especially among practitioners who run smaller projects that don’t require the extensive document trail used in traditional project management. Catalog description and prerequisites (from form): Starting with an overview of Agile project management methodologies and theory, this course prepares students to evaluate projects, assess culture, and adapt agile methods to project management applications within the organization. Though some content is drawn from the software environment, this course is intended for a broad
audience and is not specific to nor focused on software development. P: Project Management 7010 and Project Management 7020 or consent of program director.

From the December 15, 2011 Graduate Council meeting minutes: “Dr. Haskins presented. Discussion ensued. Dr. Tuescher commented that a grading rubric be included in the syllabus for the next reading. Dr. Hasker moved to approve first reading. Chris Hanegraaf seconded. Motion approved. Second reading will be at the February 2nd meeting.”

From the February 2, 2012 Graduate Council meeting minutes: “Bill Haskins was present to answer questions. Bill Haskins indicated that the presentation done at the December 15, 2011 Graduate Council meeting was for approval to develop. He indicated that a grading rubric will be included in the syllabus as suggested by Dr. Tuescher. Bill Haskins indicated that when the course is developed and ready for approval (second reading) he will contact Linda Jamieson and have it added to the next possible agenda.”

7. New course – second reading – DEL (Distance Education Leadership) 7010, Introduction to Distance Education Leadership, 3 credits, effective spring 2012 – Candace Croft.

From the May 12, 2011 Graduate Council minutes: “New course – second reading – DEL (Distance Education Leadership) 7XXX, Introduction to Distance Education Leadership, 3 credits, effective spring 2012 – Elizabeth Swift. Proposed catalog description: Students will explore the various aspects of distance education. Topics will include student services, marketing, recruitment of faculty and students, faculty development, training, retention, diversity/inclusion, and related issues. This course surveys the history, theories, and practices of distance education. Foundational concepts and issues identified in distance education research and literature are explored and key principles and practical issues involved in the field are identified and critically examined. The course surveys the teaching and learning aspects of distance education, as well as essential administrative and policy factors, with discussion of technology developments and influences. Permission to develop a new course in the Distance Learning Leadership master’s program (which has received all approvals on campus and is before the Board of Regents tomorrow) Intro to Distance Education Leadership. No course number is available at this time. This is the first reading of this course. Cheryl Banachowski-Fuller moved we grant permission to develop, Bill Haskins seconded, and the motion carried.”

8. New course – permission to develop – DEL (Distance Education Leadership) 7110, Virtual Educational & Instructional Technology, 3 credits, effective spring 2013 – Candace Croft.

Proposed course description: This course examines processes and systems for delivering learning instruction in a virtual environment based on scientific research. The course explores theories of how people learn, instructional technology tools, issues in educational and instructional technology, technology literacy, the evaluation of technology resources, and content/learning management systems.

9. New course – permission to develop – DEL (Distance Education Leadership) 7410, Education Policy, Law, and Ethics in the Virtual Environment, 3 credits – effective spring 2013 – Candace Croft.

Proposed course description: This course examines higher education law and policy beginning with a basic understanding of the American legal system, how policies are created, and ethical implications as well as exploring institutional accountability and the rights and responsibilities of students and faculty. This course draws from real-life cases in American universities and provides knowledge and tools to effectively respond in an environment of increasing litigation.

10. New course – permission to develop – DEL (Distance Education Leadership) 7610, Virtual Team & Project Management, 3 credits – effective spring 2013 – Candace Croft.
Proposed course description: DEL 7XXX Virtual Team and Project Management covers current issues, emerging trends, and best practices in managing virtual teams and projects. Content will include topics such as optimal team composition, virtual team development, communicating and leading virtually, performance management, project management charters, work breakdown structure, planning, budget, risk management, scheduling, and control/evaluation. Students will demonstrate mastery of course content utilizing their actual contextual settings and case studies/scenarios.

12. Concerns about Minds@UW website quality – Rob Hasker.

8. APC and changes with Academic Prioritization – Lisa Riedle.

9. Request for admission to the Graduate Faculty – provisional membership – one year –

  - TEACHING 6530E, Current Topics in Education: The Literacy Café: Menu for Success.
  - TEACHING 6530E, Current Topics in Education: ADHD: Focusing, Learning, Teaching.
  - TEACHING 6530E, Current Topics in Education: In the Face of Poverty.
  - TEACHING 6530E, Current Topics in Education: Teach Well, Learn Well: RTI.
  - TEACHING 6530E, Current Topics in Education: What Great Teachers Do.
  - TEACHING 6530E, Current Topics in Education: Across the Spectrum: Teaching Students with Autism.
  - TEACHING 6530E, Current Topics in Education: Succeeding with the Struggling Student.
  - TEACHING 6530E, Current Topics in Education: Sticks and Stones: The No-Bully Zone.

  - TEACHING 6530E, Current Topics in Education: Educational Diversity.

- Eryn Kjelland – School of Education, on campus – beginning summer 2012 and expiring end of spring 2013.
  - COUNSELED (Counselor Education) 7080, Career Counseling.

- Susanne Leslie – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2013.
  - TEACHING 6530E, Current Topics in Education: The Literacy Café: Menu for Success.
  - TEACHING 6530E, Current Topics in Education: ADHD: Focusing, Learning, Teaching.
  - TEACHING 6530E, Current Topics in Education: In the Face of Poverty.
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  - TEACHING 6530E, Current Topics in Education: Succeeding with the Struggling Student.
  - TEACHING 6530E, Current Topics in Education: Sticks and Stones: The No-Bully Zone.
• Michelle Lindell – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2013.
  o TEACHING 6530E, Current Topics in Education: Educational Diversity.
  o TEACHING 6530E, Current Topics in Education: Teaching Methods.
• Stephanie O’Shaughnessy – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2013.
  o TEACHING 6530E, Current Topics in Education: Communing in Clay.
• Kyle Pederson – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2013.
  o TEACHING 6530E, Current Topics in Education: The Literacy Café: Menu for Success.
  o TEACHING 6530E, Current Topics in Education: ADHD: Focusing, Learning, Teaching.
  o TEACHING 6530E, Current Topics in Education: In the Face of Poverty.
  o TEACHING 6530E, Current Topics in Education: Teach Well, Learn Well: RTI.
  o TEACHING 6530E, Current Topics in Education: What Great Teachers Do.
  o TEACHING 6530E, Current Topics in Education: Across the Spectrum: Teaching Students with Autism.
  o TEACHING 6530E, Current Topics in Education: Succeeding with the Struggling Student.
  o TEACHING 6530E, Current Topics in Education: Gender Matters: How Boys and Girls Learn.
  o TEACHING 6530E, Current Topics in Education: Sticks and Stones: The No-Bully Zone.
• Julie Yaeger – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2013.
  o TEACHING 6530E, Current Topics in Education: The Literacy Café: Menu for Success.
  o TEACHING 6530E, Current Topics in Education: ADHD: Focusing, Learning, Teaching.
  o TEACHING 6530E, Current Topics in Education: In the Face of Poverty.
  o TEACHING 6530E, Current Topics in Education: Teach Well, Learn Well: RTI.
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  o TEACHING 6530E, Current Topics in Education: Gender Matters: How Boys and Girls Learn.
  o TEACHING 6530E, Current Topics in Education: Sticks and Stones: The No-Bully Zone.

10. Request for admission to the Graduate Faculty – provisional membership – three years –
• Jon Aleckson – Distance Learning, Distance Education Leadership – beginning fall 2012 and expiring end of summer 2015.
  o DEL (Distance Education Leadership) 7010, Introduction to Distance Education.
• David Chellevold – School of Education, On Campus – beginning summer 2012 and expiring end of spring 2015.
  o TEACHING 7340, Educational Administration Introduction Seminar.
• Randall Coorough – School of Education, Adult Education – beginning summer 2012 and expiring end of spring 2015.
- TEACHING 7500, Topics in Education.
  - **Dan Dougherty** – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2015.
  - **Gennyfer Johnson** – School of Education, Adult Education – beginning summer 2012 and expiring end of spring 2015.
    - PSYCHLGY (Psychology) 7440, Graduate Practicum in Psychology.
  - **Larry Kind** – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2015.
    - TEACHING 6530E, Current Topics in Education: Technical & Adult Education in the WTCS #51.
    - TEACHING 6530E, Current Topics in Education: Curriculum in Language Remediation.
    - TEACHING 6530E: Current Topics in Education: Assessment in Adult Basic Education.
  - **Kimberly Kretz** – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2015.
    - TEACHING 6530E, Current Topics in Education: Guidance and Counseling for Technical College Instructors.
  - **Kelly LaVenture** – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2015.
    - TEACHING 6530E, Current Topics in Education: Leadership and Supervision #58.
  - **Mary LeBrun** – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2015.
    - TEACHING 6530E, Current Topics in Education: Teaching Methods.
    - TEACHING 6530E, Current Topics in Education: Guidance and Counseling for Technical College Instructors.
  - **Sandra Parks** – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2015.
    - TEACHING 6530E, Current Topics in Education: Teaching Methods.
  - **Marilyn Rolfsmeyer** – School of Education, Continuing Education – beginning summer 2012 and expiring end of spring 2015.
    - TEACHING 6530E: Current Topics in Education: Wandering Wisconsin: Artist Within.
    - TEACHING 6530E: Current Topics in Education: Grandview Summer Arts Academy 2012.
  - **Pusaporn Tabrizi** – School of Education, Adult Education – beginning spring 2012 and expiring end of fall 2014. (NOTE: professional development box has not been completed instead a separate document was submitted – LJ)
    - TEACHING 7540, Program Planning for Adults.
    - TEACHING 7500, Topics in Education: Exploring Innovations in Education.

### 11. Request for admission to the Graduate Faculty – associate membership –

- **David Heimerdinger** – Distance Learning Center, Integrated Supply Chain Management – beginning fall 2012 and expiring end of summer 2015.
- **Tom Kershaw** – Distance Learning Center, Engineering – beginning summer 2012 and expiring end of spring 2015.
12. Request for admission to the Graduate Faculty – full membership –

13. Other business –

Information only –

1. 2011-2012 Assessment Report Schedule:
   - 2011
     - September –
     - October – Criminal Justice – Cheryl Banachowski-Fuller
     - November –
     - December – Project Management – Bill Haskins
   - 2012
     - February 2 – Engineering, Jill Clough.
     - February 23 – Master of Science in Education
     - March – Computer Science, Rob Hasker (moved to April)
     - April – Counseling Psychology – Kimberly Tuescher
     - May –
   - Basic questions:
     - A. What evidence do you have that students achieve your stated learning outcomes?
     - B. What have you learned as a result?
     - C. Document specific changes that have resulted from your assessment efforts.

2. 2012-2014 Graduate Catalog Change – Linda Jamieson –
   - THEATER 7980, Independent Study in Theater – subject area has been changed to THEATRE and title has been changed to Independent Study in Theatre, effective fall 2012.
   - WOMSTD (Women’s Studies) 5340, Management, Gender, and Race – subject area has been changed to WOMGENDR (Women and Gender Studies) effective fall 2012.
   - WOMSTD (Women’s Studies) 7980, Independent Study in Women’s Studies – subject area has been changed to WOMGENDR (Women and Gender Studies) and title has been changed to Independent Study in Women and Gender Studies, effective fall 2012.

Graduate Council 2011-2012 Meeting Dates

Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:

<table>
<thead>
<tr>
<th>Fall 2011</th>
<th>Spring 2012</th>
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<tbody>
<tr>
<td>September 22, 2011</td>
<td>February 2, 2012</td>
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<td>February 23, 2012</td>
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<td>November 17, 2011</td>
<td>March 15, 2012</td>
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<td>December 15, 2011</td>
<td>April 19, 2012</td>
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Request for Admission to Graduate Faculty Subcommittee will meet 2:30 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:

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GRADUATE COUNCIL MEMBERSHIP 2011-2012:

PROGRAM AREAS:
Agricultural Industries
Mike Compton – graduate program
Computer Science
Rob Hasker – graduate program
Mike Rowe – elected faculty (term expires end of 2012 summer session)
Counselor Education
Kimberly Tuescher – graduate program
Jovan Hernandez – elected faculty (term expires end of 2012 summer session)
Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Sabina Burton – elected faculty (term expires end of 2012 summer session)
Engineering
Jill Clough – graduate program
Patricia Jinkins – elected faculty (term expires end of 2012 summer session)
Industrial Technology Management
Colleen Kaiser – graduate program
Master of Science in Education
Colleen McCabe (representing the Director of the School of Education, Karen Stinson) – graduate program
Scott Ringenberg- elected faculty (term expires end of 2012 summer session)
Project Management
D. William Haskins – graduate program
Scott Wright – elected faculty (term expires end of 2013 summer session)
At-Large Representatives
Barb Barnet – elected faculty (term expires end of 2013 summer session)
Patricia Bromley – elected faculty (term expires end of 2012 summer session)
Graduate Student Representative
Vacant - elected graduate student (term expires end of 2012 summer session)
EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Karrmann Library