The Graduate Council will meet Thursday, November 19, 2009 in 2007 Ullsvik Hall at 3:00 p.m.

**Announcements –**

1. **Reminder** – the Admission to Graduate Faculty Subcommittee will be meeting Thursday, November 19, 2009 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.

**Agenda –**

1. **Approval of the minutes from the October 15, 2009 meeting.**
2. **Requests for approval to provisional membership** -
     - TEACHING 6530E, Current Topics in Education – The Irresistible Emerald Isle/Ireland Tour.
     - TEACHING 6530E, Current Topics in Education – Preparing to Teach Online.
3. **Policy on changing enrollment levels in joint undergraduate/graduate level classes (sometimes referred to as "slash" courses):**
   
   Many upper division undergraduate courses are also available at the graduate level but require the student to complete additional requirements and/or meet qualitatively higher standards when taking such a course for graduate credit. If a student registers for the undergraduate level of such a class and completes the course (i.e. receives a grade), the course cannot subsequently be changed to graduate level. If the request for a change from the undergraduate level to the graduate level of a slash course occurs after the 10th day of classes but before the last day to drop, the burden shall be on the student to justify the appropriateness of such change, including details of how they propose to complete the graduate differential assignment. Such a change will be permitted only in exceptional circumstances and will require the consent of the instructor; the director, chair, or coordinator of the academic program or department offering the class; and the dean of the School of Graduate Studies – David Van Buren.


   From the October 2009 Graduate Council minutes: “Kimberly Tuescher presented this course with an overview of the course elements. Discussion followed regarding clarification of course elements. No suggestions were offered for revision for the second reading.”

5. **Out-of-state tuition waivers as a way of increasing enrollment in on-campus graduate programs (which are not cost-recovery) – final recommendations to the dean** – David Van Buren.
From the October 2009 Graduate Council minutes: “David Van Buren informed the council that $159,000 is available in out-of-state waivers to grant to programs that are not cost recovery. This money should be used to draw in students that would otherwise not come to UW-Platteville. Counselor Education already has a program of this nature in existence. He asked the council to think about ways that this money could be used for the purpose it is intended in order to increase enrollments in graduate programs. Discussion was also offered regarding statistics and money allocated across assistantships and tuition waivers.”

6. Other business –

Information only –

1. Schedule for graduate program assessments – David Van Buren

2009-2010 Assessment Report Schedule:
November 19th – none
December 17th – none
January 28th – none
February 18th -- Computer Science
March 25th -- MSE: Adult Education
April 15th -- MSE: English Education, Counselor Education
May 6th -- MSE/Teacher Education

September 2010 -- Engineering

Basic questions:
A. What evidence do you have that students achieve your stated learning outcomes?
B. What have you learned as a result?
C. Document specific changes that have resulted from your assessment efforts.

Graduate Council 2008 – 2009 meeting dates:
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:
September 17, 2009
October 15, 2009
November 19, 2009
December 17, 2009
January 28, 2010
February 18, 2010
March 25, 2010
April 15, 2010
May 6, 2010

Request for Admission to Graduate Faculty Subcommittee will meet 2:00 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:
September 17, 2009
October 15, 2009
November 19, 2009
December 17, 2009
January 28, 2010
February 18, 2010
March 25, 2010
April 15, 2010
May 6, 2010

GRADUATE COUNCIL MEMBERSHIP 2009-2010:
PROGRAM AREAS:
Agricultural Industries
Mike Compton – graduate program
Computer Science
Rob Hasker – graduate program
Qi Yang – elected faculty (term expires end of 2010 summer session)
Counselor Education
Kimberly Tuescher – graduate program
Patti Heer – elected faculty (term expires end of 2010 summer session)
Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Sabina Burton – elected faculty (term expires end of 2010 summer session)
Engineering
Lisa Riedle – graduate program
Barb Barnet – elected faculty (term expires end of 2010 summer session)
Industrial Technology Management
Colleen Kaiser (representing Richard Klawiter) – graduate program
Master of Science in Education
Alison Bunte – graduate program
Scott Ringgenberger – elected faculty (term expires end of 2010 summer session)
Project Management
D. William Haskins – graduate program
John Hammermeister – elected faculty (term expires end of 2009 summer session)
At-Large Representatives
Laura Anderson – elected faculty (term expires end of 2009 summer session)
Tim Deis – elected faculty (term expires end of 2010 summer session)
Graduate Student Representative
Jennifer Wolfe - elected graduate student (term expires end of 2009 summer session)
EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Information Services