The Graduate Council will meet Thursday, January 30, 2014 at 3:00 p.m. in 2007 Ullsvik Hall.

**Members Present:**

**PROGRAM AREAS:**

**Computer Science**
- **Qi Yang** – graduate program

**Counseling Psychology**
- **Jovan Hernandez** – elected faculty (term expires end of 2014 summer)

**Distance Education Leadership**
- **Julie Hewitt** - graduate program

**Engineering**
- **Lisa Riedle** – graduate program

**Master of Science in Education**
- **Dan Leitch** – graduate program

**Organizational Change Leadership**
- **Caryn Stanley** – graduate program

**Project Management**
- **D. William Haskins** – graduate program

**At-Large Representatives**
- **Barb Barnet** – elected faculty (term expires end of 2013 summer session)
- **Wendy Brooke** – elected faculty (term expires end of 2014 summer session)
- **Susan Hansen** – elected faculty (term expires end of 2014 summer session)

**EX OFFICIO MEMBERS:**
- **Dominic Barraclough** - Director of the School of Graduate Studies
- **John Berg** – Information Services
- **Dawn Drake** – Director of the Distance Learning Center

Barb Barnet opened the meeting at 3:01 p.m.

**Announcements** –

1. **Reminder – the Admission to Graduate Faculty Subcommittee will be meeting Thursday, January 30, 2014 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.**

   Request for Admission to the Graduate Faculty Subcommittee Meeting Schedule:
   - September 19, 2013 – Qi Yang and Barb Barnet
   - October 17, 2013 – Jovan Hernandez and Wendy Brooks
   - November 21, 2013 – Cheryl Banachowski-Fuller and Susan Hansen
   - December 12, 2013 – Julie Kimbler and Bill Haskins and Heidi Bredeson
   - January 30, 2014 – Lisa Riedle and Qi Yang
   - February 20, 2014 – David Heimerdinger and Jovan Hernandez
   - March 27, 2014 – Karen Stinson and Cheryl Banachowski-Fuller
   - April 17, 2014 – Caryn Stanley and Julie Kimbler
   - May 8, 2014 – Bill Haskins and Lisa Riedle
Agenda –

1. Approval of the minutes from the December 12, 2013 meeting.
   Minutes were approved on a motion by Lisa Riedle and Jovan Hernandez.

2. Writing Center – Evelyn Martens and Morgan Spitzer
   Evelyn Martens and Morgan Spitzer presented information about the writing center and
   graduate students. This was an information only topic.

3. Request for admission to the Graduate Faculty – provisional membership – one year –
   • Kori Cherney – Counseling Psychology – beginning fall 2014 and expiring end of summer
     2015.
     o Counpsy 6630, Introduction to Professional Counseling
     This item was tabled because of the confusion with Kori Cherney’s resume.

4. Admit Policies – Dominic Barraclough
   Dominic discussed the conditional and trial enrollment. The council agreed the
   admission policy needs to be updated.

5. Seminar, Thesis and Educational Projects proposals – Dominic Barraclough
   Dominic discussed the need of consistency for all programs that do seminar, thesis and
   educational project to turn in the students’ proposals.

6. Teaching 7380 – Educational Administration Legal Aspects – name change to Educational
   Administration Legal Aspects (Regular and Special Education) – Karen Stinson
   Dan Leitch discussed the reasons this course needs a name changed. Lisa Riedle, seconded by Wendy Brooke, made a motion to approve the name change. Motion passed.

7. Teaching 6530E – MediaBlender name change to Glogster– Stephen Zvolner & Beth Thomas
   This item was tabled because of concerns about copyrights.

   Lisa’s questions had been answered about what is needed in an assessment report.

9. Other business –

Information only –

1. 2013-2014 Assessment Report Schedule:
   • 2013
     o October – School of Education
     o November –
     o December –
   • 2014
     o January – Engineering – tentative discussion
     o February –
     o March – Criminal Justice
     o April–Engineering
     o May – Counseling Psychology

Basic questions:
A. What evidence do you have that students achieve your stated learning outcomes?
B. What have you learned as a result?
C. Document specific changes that have resulted from your assessment efforts.

2. 2014-2015 Assessment Report Schedule:
   - 2014
     - September –
     - October – Computer Science
     - November – DEL
     - December –
   - 2015
     - January – ISCM
     - February – OCL
     - March –
     - April – Project Management
     - May –

3. NEW 2014-2016 Graduate Catalog update deadline is February 21, 2014


5. Request for admission to the Graduate Faculty – provisional membership – one year –
     - Teaching 7650, Issues in ELL Education

Graduate Council 2013-2014 Meeting Schedule

<table>
<thead>
<tr>
<th>Fall 2013</th>
<th>Spring 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 19, 2013</td>
<td>January 30, 2014</td>
</tr>
<tr>
<td>October 17, 2013</td>
<td>February 20, 2014</td>
</tr>
<tr>
<td>November 21, 2013</td>
<td>March 27, 2014</td>
</tr>
<tr>
<td>December 12, 2013</td>
<td>April 17, 2014</td>
</tr>
<tr>
<td></td>
<td>May 8, 2014</td>
</tr>
</tbody>
</table>

Subcommittee meets 2:30-3:00 p.m. in 2007 Ullsvik.
Grad Council meets 3:00-5:00 p.m. in 2007 Ullsvik.

GRADUATE COUNCIL MEMBERSHIP 2013-2014

PROGRAM AREAS:
Computer Science
Qi Yang – graduate program
Counseling Psychology
Jovan Hernandez – elected faculty (term expires end of 2014 summer)
Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Distance Education Leadership
Julie Kimbler - graduate program
Engineering
Lisa Riedle – graduate program
Integrated Supply Chain Management
David Heimerdinger – graduate program
Master of Science in Education
Karen Stinson – graduate program
Organizational Change Leadership
Caryn Stanley – graduate program
Project Management
D. William Haskins – graduate program
At-Large Representatives
Barb Barnet – elected faculty (term expires end of 2015 summer session)
Wendy Brooke – elected faculty (term expires end of 2014 summer session)
Susan Hansen – elected faculty (term expires end of 2014 summer session)
Graduate Student Representative
Heidi Bredeson – elected graduate student (term expires end of 2014 summer session)

EX OFFICIO MEMBERS:
Dominic Barraclough, Director of the School of Graduate Studies
John Berg – Information Services
Dawn Drake – Director of the Distance Learning Center