GRADUATE COUNCIL MINUTES

The Graduate Council meet Thursday, February 20, 2014 at 3:00 p.m. in 2007 Ullsvik Hall.

Members Present:
PROGRAM AREAS:
  Engineering
    Jill Clough – graduate program
  Integrated Supply Chain Management
    David Heimerdinger – graduate program
  Master of Science in Education
    Dan Leitch – graduate program
  Project Management
    D. William Haskins – graduate program
At-Large Representatives
  Barb Barnet – elected faculty (term expires end of 2013 summer session)
  Wendy Brooke – elected faculty (term expires end of 2014 summer session)
EX OFFICIO MEMBERS:
  Dawn Drake – Director of the Distance Learning Center

Barb Barnet opened the meeting at 3:15 p.m. Because there was not a quorum, nothing was voted on or approved.

Announcements –

1. Reminder – the Admission to Graduate Faculty Subcommittee will be meeting Thursday, February 20, 2014 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.

   Request for Admission to the Graduate Faculty Subcommittee Meeting Schedule:
   September 19, 2013 – Qi Yang and Barb Barnet
   October 17, 2013 – Jovan Hernandez and Wendy Brooks
   November 21, 2013 – Cheryl Banachowski-Fuller and Susan Hansen
   December 12, 2013 – Julie Kimbler, Bill Haskins and Heidi Bredeson
   January 30, 2014 – Lisa Riedle and Qi Yang
   February 20, 2014 – David Heimerdinger and Jovan Hernandez-Bill Haskins
   March 27, 2014 – Karen Stinson and Cheryl Banachowski-Fuller
   April 17, 2014 – Caryn Stanley and Julie Hewitt
   May 8, 2014 – Bill Haskins and Jill Clough

Agenda –

1. Approval of the minutes from the January 30, 2014 meeting.
   Will add to March 27, 2014 GC Agenda, no quorum

2. New Course - Teaching 7440 Administration of Special Education & Pupil Service – Karen Stinson (Dan Leitch) – NEEDS TO BE TABLED BECAUSE Teaching 7440 is a current course.
   Course description
   This course provides P-12 administrators or administrative candidates instruction and practice at the district level with assessment, planning, and coordination of district-level exceptional education and also pupil services.
I will contact Karen Stinson about the number change and list the course on March 2014 GC Agenda.

3. New Course - Teaching 7450 Advanced Special & Regular Education Curriculum, Technology, Staff Development & Assessment & Assessment – Karen Stinson (Dan Leitch)
   Course description
   This course will address the responsibilities of a Director in Special Education in interacting with other administrators, parents, students and the community with curriculum and instruction, staff development, and overall program coordination around these topics.
   *Dan Leitch presented information about the new course. This was an information only topic.*

4. New Course - Teaching 7460 Administration – Director of Instruction – Karen Stinson (Dan Leitch)
   Course description
   This course will address the duties and responsibilities of the position of Director of Instruction including interacting with other administrators, parents, students and the community with curriculum and instruction, staff development and overall program coordination around these topics.
   *Dan Leitch presented information about the new course. This was an information only topic.*

5. Teaching 6530E – MediaBlender name change to Creating Project Based Learning with Multimedia – Stephen Zvolner & Beth Thomas
   Will add to March 27, 2014 GC Agenda, no quorum

6. Request for admission to the Graduate Faculty – associate membership –
   *Will add to March 27, 2014 GC Agenda, no quorum*

7. Other business –
   Information only –

1. 2013-2014 Assessment Report Schedule:
   • 2013
     o October – School of Education
     o November –
     o December –
   • 2014
     o January – Engineering – tentative discussion
     o February –
     o March – Criminal Justice
     o April – Engineering
     o May – Counseling Psychology

   Basic questions:
   o A. What evidence do you have that students achieve your stated learning outcomes?
   o B. What have you learned as a result?
   o C. Document specific changes that have resulted from your assessment efforts.

2. 2014-2015 Assessment Report Schedule:
   • 2014
     o September –
     o October – Computer Science
November – DEL
December –

• 2015
  • January – ISCM
  • February – OCL
  • March –
  • April – Project Management
  • May –

3. NEW 2014-2016 Graduate Catalog update deadline is February 21, 2014


5. Request for admission to the Graduate Faculty – provisional membership – one year –
  • Scott Putnam – Teaching – beginning spring 2014 and expiring end of fall 2014.
  • Teaching 7650, Issues in ELL Education

Graduate Council 2013-2014 Meeting Schedule

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Subcommittee meets 2:30-3:00 p.m. in 2007 Ullsvik. Grad Council meets 3:00-5:00 p.m. in 2007 Ullsvik.

GRADUATE COUNCIL MEMBERSHIP 2013-2014
PROGRAM AREAS:
Computer Science
Qi Yang – graduate program
Counseling Psychology
Jovan Hernandez – elected faculty (term expires end of 2014 summer)
Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Distance Education Leadership
Julie Hewitt - graduate program
Engineering
Jill Clough – graduate program
Integrated Supply Chain Management
David Heimerdinger – graduate program
Master of Science in Education
Karen Stinson – graduate program
Organizational Change Leadership
Caryn Stanley – graduate program
Project Management
D. William Haskins – graduate program
At-Large Representatives
Barb Barnet – elected faculty (term expires end of 2015 summer session)
Wendy Brooke – elected faculty (term expires end of 2014 summer session)
Susan Hansen – elected faculty (term expires end of 2014 summer session)
Graduate Student Representative
Robert Harbin - replacement graduate student (term expires end of 2014 summer session)

EX OFFICIO MEMBERS:
Dominic Barraclough, Director of the School of Graduate Studies
John Berg – Information Services
Dawn Drake – Director of the Distance Learning Center