ARTICLE I
Name

The name of this organization shall be the Graduate Council of the University of Wisconsin-Platteville. The Graduate Council is comprised of elected faculty who participate directly in the School of Graduate Studies programs. These faculty are part of the Faculty of the University of Wisconsin-Platteville as defined in ARTICLE IV, Section 1 of the Faculty Constitution.

ARTICLE II
Purpose

The purpose of the organization shall be to recommend the formulation and administration of graduate study programs as authorized by the Legislature of the State of Wisconsin and the Board of Regents of the University of Wisconsin System according to the procedures of this Constitution. Such activity includes the establishment, implementation and evaluation of graduate study. The Graduate Council provides a mechanism for interaction among graduate faculty members and the administration of the School of Graduate Studies on questions of policy, which concern the direction and process of graduate education.

ARTICLE III

Section 1. Graduate Council Duties.
The duties of the Graduate Council shall be to formulate and recommend policy concerning all aspects of graduate education at the University of Wisconsin-Platteville. This includes but is not limited to academic standards, admission policies, probation, dismissal, and graduation. The Graduate Council also acts on graduate curriculum, program change and
approval of faculty to teach graduate courses. The council acts as a graduate student appeal board.

Section 2. Committees.
Standing and ad hoc committees may be created by the Graduate Council.

-- move to By-laws, renumber as Article II --

ARTICLE IV
Section 1. Graduate Faculty Composition.

a. Full membership. All tenured faculty who have an appropriate terminal degree, with the academic rank of assistant professor or above, may be granted graduate faculty status upon recommendation from the graduate program to the Graduate Council. Once granted, this membership will require no further review as long as the faculty member satisfies the criteria stated above within the UW-Platteville community. Only full members may direct thesis, seminar paper, graduate project, and/or oral exam committees. Full members may teach graduate level courses and advise graduate students. Full members may serve on the Graduate Council.

b. Associate membership. Tenured or probationary faculty, who hold at least a master’s degree with the academic rank of assistant professor or above, may be granted graduate faculty status upon recommendation from the graduate program to the Graduate Council. Associate memberships will be reviewed by the Graduate Council every three years. Associate members may serve on thesis, seminar paper, graduate project, or oral exam committees. Associate members may teach graduate level courses and advise graduate students. Associate members may serve on the Graduate Council.

c. Provisional membership. Upon recommendation from a graduate program, provisional status may be granted to instructional academic staff or individuals external to the UW-Platteville community who have at least a master’s degree. Such persons are expected to contribute to the university’s graduate programs through specialized instruction, clinical supervision, or contribution of professional expertise and knowledge. Provisional members may serve on thesis,
seminar paper, graduate project, or oral examination committees only when the committee also consists of at least one full member or associate member. Provisional membership will be reviewed annually and is intended to be temporary. All pre-tenured and tenured faculty who have an earned doctorate or terminal degree, with the academic rank of assistant professor or above will be granted graduate faculty status upon recommendation from the graduate program to the Graduate Council. Temporary one semester appointments to enable a faculty member, adjunct instructor, or lecturer to teach a graduate level course may be made by recommendation from the graduate program with concurrence of the Graduate Dean. These faculty are non-voting and may not be elected to the Graduate Council.

d. Exceptions may be granted with the approval of the Graduate Council upon recommendation by the Graduate Dean.

Section 2. Graduate Council Composition.
The Graduate Council is composed of:

- Two faculty representatives from each graduate program.
- Programs which are enrolling students shall have two representatives on the Graduate Council. Programs which are not enrolling students shall have one representative on the Council.
- Two at-large faculty representatives from the graduate faculty in other programs.
- One at-large graduate student representative.
- The ex-officio, non-voting members of the Graduate Council are the following:
  - The Graduate Dean;
  - The Assistant Vice Chancellor for Information Services or designee.

Section 3. Graduate Council Membership.
Each program shall be represented by its program head and one elected faculty from that graduate program. Each graduate program is represented by the program head. A program which is currently enrolling students
shall elect a graduate faculty member from that program as a second representative. The program faculty elects the faculty representative.

The graduate faculty elects the at-large faculty representatives.

The Graduate Council faculty representatives shall be elected in a "staggered" manner by the faculty in their respective graduate programs.

One at-large graduate student representative shall be elected by the graduate students who are currently admitted to graduate status. The graduate student’s term on the Graduate Council shall be for one year.

The term of office for faculty representatives shall be for two years. Terms shall expire in August and elections shall be held during the preceding spring semester. A faculty member may hold no more than two successive terms.

Section 4. Substitute representatives.
If a representative is unable to attend a Graduate Council meeting, that representative may appoint a member of the graduate faculty to serve as proxy, with full voting privileges. Prior notice of this substitution shall be given to the graduate office.

-- move to By-laws, renumber as Article III --

ARTICLE V
Officers

Section 1.
The officers of this organization shall be a Chair, Vice Chair, and Secretary.

Section 2.
The Graduate Council Chair will be elected by a vote of the Graduate Council membership at the first meeting of the Graduate Council for a one-year term and may serve for no more than two consecutive terms. The Graduate Council Chair shall convene regular monthly meetings
and special meetings as warranted. The Graduate Council Chair shall prepare, with the assistance of the Secretary and the Graduate Dean, an agenda for meetings and provide for the distribution of the agenda to the Graduate Council members prior to the meeting.

Section 3.
The Graduate Council Vice Chair will be elected by a vote of the Graduate Council membership at the first meeting of the Graduate Council for a one-year term and may serve for no more than two consecutive terms. The Graduate Council Vice Chair shall assume the duties of the Chair in the Chair's absence.

Section 4.
The Secretary may designate the Program Assistant for the School of Graduate Studies to record minutes of meetings of the Graduate Council. The minutes shall be published and distributed.

-- move to By-laws, renumber as Article IV --

ARTICLE VI
Meetings

The Graduate Council Chair shall preside over meetings of the Graduate Council which are to be held monthly during the academic year. At the first meeting, members of the Council will elect the Chair, Vice Chair, and Secretary. Special meetings may be called by the Dean of the School of Graduate Studies or upon petition by ten percent of the Graduate Council.

-- leave in the Constitution, renumber as Article II --

ARTICLE VII
Amendments

Section 1.
Any graduate faculty member may propose an amendment to the Constitution. The proposed amendment must be presented to the Graduate Council. The Graduate Council will set the date for a mail ballot and forward the proposed amendment to each member of the graduate
faculty at least fifteen (15) working days prior to a mail ballot. Faculty will have the opportunity for input through open hearings at least ten (10) working days prior to the mail ballot.

Section 2.
An amendment is adopted by approval of a simple two-thirds majority of those graduate faculty responding to the mail ballot.

BY-LAWS

ARTICLE I
Rules of Order

Section 1.
Meetings of the Graduate Council will be conducted according to normal procedure using the latest revision of Robert's Rules of Order unless otherwise specified.

Section 2.
The method of voting shall be at the discretion of the Graduate Council Chair unless a roll call is requested by a member. A majority vote of those voting shall determine the official actions of the Graduate Council. Abstentions do not count as a vote.

Section 3.
All standing and ad hoc committees of the Graduate Council shall report to the Graduate Council. A minority report, if one exists, must be heard before a motion to adopt the committee's report is in order.

- insert new Article II, Graduate Faculty Composition -
- insert new Article III, Graduate Council Composition -
- insert new Article IV, Graduate Council Membership -

ARTICLE V
Amendments
Any graduate faculty member may propose an amendment to the By-laws. The proposed amendment must be presented in writing to the Graduate Council. The Graduate Council members must provide a second reading of such a proposal at the next regularly scheduled meeting. The amendment is adopted by approval of a simple majority of those Council members present and voting.