I. Call to order
Chair Anderson called the meeting to order at 4:02 p.m.

II. Roll call

III. Approval of the minutes of November 27, 2012
Chair Anderson noted that for the month of November there have not been any recordings from the senate meetings due to technical difficulties; minutes have been transcribed just from notes. Minutes were accepted as presented.

IV. Approval of the agenda
The agenda was accepted as presented.

V. Announcements and reports
1. Report from Faculty Representatives meeting: Chair Anderson announced that the Flexible Degree is now called the Flexible Option. There are some concerns on other campuses on how this will affect transfer students and how general education will be factored into all of this. Chair Anderson has asked Susan Hansen to come back in the spring to keep the senate updated. There were a couple of people from a UW-Madison faculty group called PROFS at the meeting. They are a voluntary dues-collecting organization that lobbies for the UW-Madison faculty, and they are interested in a working relationship with the Faculty Reps. Another item that came up was the new personnel system that goes into effect on July 1, 2013. Nothing should be changing per Al Crist for faculty and academic staff. There might be some discussion after the 1st of July of changes that would affect faculty. President Reilly also met with the Faculty Reps. UW System is looking into possibly getting the authority for a salary compensation plan. If this happens, there could be “a bump” in salaries.
2. **Report from ad hoc committee on Faculty Compensation**: Chair Anderson reported on the advisory group appointed by the Provost to discuss the faculty compensation issues on campus. There is a pool of money, around $150,000 including fringe, for adjustments in faculty salary base. They plan on coming back in January with a draft of recommendations for the Faculty Senate to consider.

3. **Report from URSTPC on Process for Evaluating Administrators**: Chair Anderson noted that the evaluations have not taken place regularly and it has been quite a while since the chancellor has been evaluated. It will be taking place, but not within the timeline stated in the URSTPC calendar. The hope is to get these done in February in an online format.

VI. **Appointments**

None at this time.

VII. **Unfinished business**

4. **Proposed Revisions to Faculty RST Procedures and Guidelines (L. Anderson)**
   
   Swenson moved to adopt the proposed policies and a new faculty handbook, seconded by Karsten.
   
   a. New set of faculty personnel policies and procedures to be included in new Faculty Handbook.

   Hasker proposed to amend the document to state “no more than one member from a department may be on the UPC.” This was seconded by Cornett and passed. There were a few other “typos” noted that will be fixed.

   Hasker proposed that on pg. 40, under the #1, the last sentence be stricken “These activities and their relative importance are to be clearly defined …”, seconded by Karsten. After further discussion, the motion failed. Trewin proposed to amend the document, asking the committee to clarify the language in the above sentence and to remove the word “define.” Motion was seconded by Hasker and passed. Hasker again noted that he is still concerned about the repetition in the document and worried that the length may make it difficult for the faculty at large to understand and pass it.

   b. Amendments to Faculty Bylaws: Modify Part II “Governance Structure” to reflect new committee Structure and Remove Part III “Personnel Rules and Procedures.”

   It was again noted that Part III will be removed from the Bylaws and the Part II will need revisions. Hasker moved that Part III be removed from the Bylaws and to send Part II back to the Bylaws Committee for revisions to reflect the new changes. Motion seconded by Kirk and passed.

   c. Presentation of Proposed Revisions to Faculty: Timeline and Informational Sessions Prior to General Faculty Meeting. After some discussion Kirk moved that meetings with the faculty on the new procedures be arranged for February and then hold an all-faculty forum in March before spring break. Motion seconded by Swenson and passed.

   d. Editing and Format of Draft Version of Proposed Revisions. Jadaan moved to empower the executive committee to use their good judgment on correcting any further “typos” or “language” of this document without changing the integrity. Motion seconded by Karsten and passed.

VIII. **New business**

5. **Proposal for a Recommendation from Faculty Senate to the Chancellor for Awarding One-Time Faculty Salary Funds for 2012-13 (J. Swenson)**

   James Swenson brought forth a recommendation from the ad hoc salary committee (made up of former Faculty Senate chairs and URSTPC chairs) regarding a one-time payment of $265,000 for faculty salaries. Swenson moved that the Faculty Senate resolves that one-time faculty salary funds for 2012-13 should be distributed via the existing DRB merit process, seconded by Drefcinski. Included in the discussion was that this recommendation is just for faculty; academic staff and classified staff
have their own pool of monies. The motion passed with one opposed. Faculty must participate in the merit review process in order to receive any of these funds.

The meeting adjourned at 5:07 pm.

Respectfully submitted,

Rob Hasker
Secretary

Beth Vaassen
Recording Secretary