University of Wisconsin-Platteville Faculty Senate  
Tuesday, November 26, 2013, 4:00 p.m. University Room North, Pioneer Student Center  

Attendees:  
☐ Melissa Gormley (LAE, 2014) Chair
☐ Regina Pauly (Karrmann Library, 2014) Secretary
☐ Amanda Trewin (BILSA, 2014)
☐ Colleen McCabe (LAE, 2014)
☐ Irfan Ul-Haq (EMS, 2015)
☐ Margaret Karsten (BILSA, 2015)
☐ Mike Compton (BILSA, 2016)
☐ Rosalyn Broussard (LAE, 2015)
☐ Teresa Burns (LAE, 2016 at-large)
☐ Dennis J. Shields (Chancellor, ex officio)
☐ Mittie Nimocks Den Herder (Provost, ex officio)
☐ T.A. Sandberg (LAE Ac.Staff Rep, 2015)
☐ Samantha Way (Student Senate Liaison)
☐ Lisa Merkes-Kress (Recording Secretary)

☐ Charles Cornett (EMS, 2015 at-large) Vice Chair
☐ Abulkhair Masoom (EMS, 2016 at-large)
☐ B.J. Reed (Parliamentarian)
☐ Doyle St. John (EMS, 2014)
☐ J. Elmo Rawling (LAE, 2016) Proxy Richard Waugh
☐ Mary Rose Williams (LAE, 2014 at-large)
☐ Michael Penn (EMS, 2016) Proxy Keith Thompson
☐ Sheryl Wills (EMS, 2015 at-large)
☐ James Almquist (EMS Ac. Staff Rep, 2016)
☐ Rob Cramer (Vice-Chancellor, ex officio)
☐ Wendy Stankovich (BILSA Ac. Staff Rep, 2014)
☐ Amy Griswold (Academic Senate Liaison)

Guests: Dominic Barraclough, Brenda Sunderdace, Tammy Salmon-Stephens, Arthur Ranney, Susan Hansen, Wayne Weber, Sue Traxter, Joseph Sigwarth (Student Senate), Cathy Riedl-Farrey

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MINUTES

I. Call to Order  
Chair Gormley called the meeting to order at 4:01 p.m.

II. Roll Call (sign-up sheet)

III. Approval of Minutes of October 8, 2013 and October 22, 2013  
Williams moved to approve the minutes, seconded by Compton. Minutes approved.

IV. Approval of the Agenda  
Ul-Haq motioned to approve the agenda, seconded by Thompson. Agenda approved.

V. Announcements and Reports

1. Financial Services Updates (R. Cramer and C. Riedl-Farrey)  
The information presented will be on the website for review; contact Riedl-Farrey with questions. Fiscal year started with $24 million and ended with $29 million. The 102 fund balance ended above our threshold and we had less state funding with more dependency on tuition. There will be a 2% tuition increase in the upcoming years and staffing will be decreased from 20 to 14 positions. The actual numbers for enrollment were 7,244; we had forecasted 7,390 for the fall semester. The 2018-2019 Financial Services forecasting model shows a negative balance if trends and projections continue. Discussion ensued about the budget reduction with a note that this has occurred before. In January the administration will determine if we can decrease funding in other areas instead of reducing staff. Cramer and Riedl-Farrey will return to the December 10 meeting for further discussion.

2. Overload Policy (R. Cramer)  
The overload amount has been increased from $12,000.00 in a calendar year to $18,000.00 or 20% of salary during a fiscal year. The process for payment stays the same however, required paperwork needs to be processed before the overload begins. Discussion ensued about how this will impact the distance education courses, teaching during winterim, and summer compensation. Faculty Senate would like more clarity on the definition of a workload, when overload starts, and teaching overloads vs. administrative overloads. Discussion followed about having
money to fund overloads but no money to hire more staff, and who is monitoring the staff doing overloads. Cramer will be back to discuss this at a future meeting in the spring.

3. **Criminal Background Check** (R. Cramer)
   The Board of Regents passed a system-wide policy requiring background checks every four years for those who are in “positions of trust with access to vulnerable populations.” The regent’s policy covers all new employees and those who change positions within the university. Human Resources has drafted a campus policy to conduct background checks on every employee every four years, not only the individuals in “positions of trust with access to vulnerable populations.” Discussion arose about the cost to the University and doing background checks on students as well. The cost is about ten dollars per record check and the senate can make a recommendation to have background checks for students. Concerns were expressed regarding confidentiality and safeguarding the information. The senate will revisit this topic at a future meeting.

4. **Nominations for Administrative Systems and Infrastructure committees** (M. Gormley)
   We need to nominate two people to the above two committees. They do not have to be faculty senate members. These nominations would need to have an understanding of technology. Please send nominations to Melissa Gormley, Joanne Wilson, or Susan Traxler

5. **IRB Committee Replacement** (M. Gormley)
   Leigh Monhardt will replace Tom Scaife on the Institutional Review Board (IRB).

VI. Unfinished Business

6. **Alternate Model for ORSP and PACCE/URCE** (M. Gormley)
   An alternative model for restructuring ORSP/PACCE/URCE, drafted by Kevin Bernhardt, was presented to the senate. No discussion.
   **MOTION:** Williams moved that we recommend adopting the alternative proposal for PACCE and URCE proposed by Kevin Bernhardt, seconded by Karsten. Motion approved.

VII. New Business

7. **Creation of Parking Policy Advisory Committee** (S. Marquardt)
   The police department would like to develop a university level committee to handle the parking issues on campus; this committee will provide recommendations to the Chief of University Police and/or the Vice Chancellor for Administrative Services.
   **MOTION:** Thompson moved to accept the creation of this committee, seconded by Burns. Motion approved.

8. **2015-2016 Academic Calendar** (J. Wilson)
   Two versions of the 2015-1016 academic calendar were presented. The difference between the two calendars is the start/end date of classes in the spring semester. Discussion ensued about the education of the students, heat savings for the longer winterim, being able to accomplish more during winterim, and how this will impact the students summer employment opportunities.
   **MOTION:** Cornett moved to endorse the calendar with the January 19 start date, seconded by Masoom. Motion approved with one opposed, three abstentions, and nine in favor.

9. **Anti-Bullying Policy** (I. Ul-Haq)
   This policy is based on UW- Milwaukee’s policy and the Inclusive Excellence Committee would like Faculty Senate’s endorsement. Discussion ensued about changing the use of “harmony” to “civility” in Section 2. Item 4.3 Verbal Bullying: discussion continued about on what this means and does this pertain to protestors; protestors will not fall under this policy. Bullying, as opposed to protesting, is consistent behavior, not a single event or isolated situation, additionally protestors do not have to have a captive audience. Section 6, Measurement, raised questions as
to how will tracking the reported incidents take place, and are employees expected to adopt certain values. Senate will review, and this will be on a future agenda.

10. **URSTPC Memo** (C. Cornett)
Statute 19.88 states: Unless otherwise specifically provided by statute, no secret ballot may be utilized to determine any election or other decision of a governmental body except the election of the officers of such body in any meeting. As such, a tenure ballot must be a roll call.

**MOTION:** Williams moved to approve the memo to go out to all directors, department chairs, and program coordinators, seconded by Thompson. Motion approved.

11. **Karrmann Library Reconfiguration** (T. Burns)
There are many concerns when it comes to the library staff and what is happening with the reorganization in the library. Discussion followed about the ambiguous relationship between the faculty and the library academic staff. There was general agreement with the concerns Burns raised, deserving further discussion. Discussion followed about the creation of an ad-hoc committee to discuss these concerns. Burns will present again at the December 10th meeting.

**VIII. Next meeting date Tuesday, December 03, 2013 Special Meeting to Discuss Compensation.**

**IX. Adjournment**
Chair Gormley adjourned the meeting at 5:45 p.m.

Respectfully submitted,

Regina Pauly, Secretary               Lisa Kress, Recording Secretary