Office of Research and Sponsored Programs

Preamble

ORSP commits to research, scholarly and creative activity, professional development and student engagement as integral components of the University and as activities necessary to assist the University with maintaining the highest level of teaching and scholarship.

Mission

The Office of Research and Sponsored Programs (ORSP) is committed to enhancing the research productivity of the University, increasing grant funding, facilitating technology commercialization, coordinating outreach, fostering student engagement, nurturing economic development, and celebrating the achievements of faculty, staff, and student scholars.

Organizational Structure

- Office of Research and Sponsored Programs (2013)
  - Pre-Award Services (2014)
  - Post-Award Services (2014)
  - Scholarship of Engagement Services
    - Undergraduate Research and Creative Endeavors (current)
    - Pioneer Academic Center for Community Engagement (current)

Overview

The Office of Research and Sponsored Programs (ORSP) assists faculty and administration in the development of proposals for research, academic support for internal and external funding and with the administration of public/private grants and sponsored project agreements including compliance requirements. Responsibilities include:

- **Working with faculty, students, departments and officials** to investigate and compile information about current research opportunities and will distribute this information in accordance with expressed preferences and academic disciplines. ORSP will serve as a catalyst for the creation and development of research topics and proposals, while coordinating the submissions for financial support and will work with other University components to obtain appropriate commitments and authorizations.

- **Proposal Development and Budgeting** including support of faculty research proposals, the monitoring of cost-share requests and identifying sources of University commitment.

- **University Review and Approval Process** for extramural submissions including obtaining the final signature of the Provost, Vice Chancellor for Administrative Services and Director ORSP - the officials who are authorized to bind the institution to terms and conditions of grants and contracts.

- **Development of Contracts** and subcontracts under collaborative grants and contracts
Sub-sections of Research and Sponsored Programs include:

- **Pre-Award Services**: responsible for recruiting and solicitation of internal and external grant proposals, proposal preparation and grant submission.

- **Post-Award Services**: responsible for grant award notification, account set-up, compliance and reporting.

- **Scholarship of Engagement Services**: assists faculty and students with development, coordination, publication and presentation of faculty-student collaborative projects and student-faculty university-community engagement activities.
  
  - **Undergraduate Research and Creative Endeavors (URCE)**: coordinating, developing, and overseeing events, publications, public relations, budgets, internal grants, and a centralized management for the promotion and support of faculty-student collaborative projects.
  
  - **Pioneer Academic Center for Community Engagement (PACCE)**: The Pioneer Academic Center for Community Engagement (PACCE) is a transformative initiative for the campus-wide coordination, integration, and leadership of community-based scholarship of engagement on the UW-Platteville campus; and is a funding source for scholarship of engagement projects.

**Potential University Affiliated Research Entities:**

The University of Wisconsin-Platteville’s Office of Research and Sponsored Programs is responsible for administering sponsored programs in accordance with both UW-System and UW-Platteville policies and procedures which govern the conduct of research and other scholarly and creative activities. However, in some instances it may be beneficial for UW-Platteville to enter into contracts with fiscal agents or agencies which act on behalf of the University of Wisconsin-Platteville. A brief description of examples which could act on behalf of the University and which are currently in discussion are listed below:

**2014** Research Foundation IRS 501 (c)3

This will be a nonprofit corporation which will be established as a separate and distinct entity, separate from the University; however it is intended that this entity will collaborate with the Office of Research and Sponsored Programs. It is important that the ORSP unit have a component which is capable of operating in a fast-paced environment, where decision making must be timely. This operational unit will assist with beginning the process of developing relationships with stakeholders and promoting an understanding of a business innovation center.

**2015+** Innovation Center Development Services

This unit is entirely dependent upon successful partnerships and grants writing and will not be initiated until these partnerships have been realized. This unit will be responsible for facilitating and managing the developmental stages of the innovation center that will include providing business development services, programs and support that the start-up innovation center will need to grow and succeed. It will assist with planning the start-up processes of the innovation center during the two-years prior to its opening. This project took a significant step forward when the city’s Common Council approved a resolution to partner with UW-Platteville on a $3 million federal Economic Development Administration grant, and also offering to split the application fee. ([http://platteville.org/w/wp-content/uploads/2013/09/RES-13-31.pdf](http://platteville.org/w/wp-content/uploads/2013/09/RES-13-31.pdf))