MINUTES

I. Call to Order
Chair Gormley called the meeting to order at 4:02 p.m.

II. Roll Call (sign-up sheet)
Proxy for Mike Compton – Susan Hansen

III. Approval of Minutes of March 25, 2014
Burns moved to approve the minutes, seconded by Williams. Minutes approved.

IV. Approval of the Agenda
McCabe motioned to approve the agenda, seconded by Rawling. Agenda approved.

V. Announcements and Reports

1. **Office of Research and Sponsored Programs (ORSP) Update** (A. Dutelle)
   **Office of Research and Sponsored Programs Update** (A. Dutelle)
   With all of the changes, the ORSP mission has not changed. The new website is live, see [http://www3.uwplatt.edu/sponsored-programs](http://www3.uwplatt.edu/sponsored-programs).
   - Office is fully staffed effective March 2014, grant specialists, Will Hoyer and Liz Lucas, were recently hired.
   - Dutelle will be interim director until July 2015.
   - ALL grants must go through the ORSP office, please see timeline [http://www3.uwplatt.edu/sponsored-programs/grant-submission-timeline-and-checklist](http://www3.uwplatt.edu/sponsored-programs/grant-submission-timeline-and-checklist)
   - Fall 2014 there will be a new grant handbook available.
   - PAACE is still being administered separately.

2. **Proxy Policy Clarification** (M. Gormley)
   If you are in need of a proxy, please contact the chair in writing prior to the meeting.
   - Notification cannot be at the meeting.
   - Chair will call for a vote to approve the proxy.
VI. Unfinished Business

3. **Ad-Hoc Library Committee Update** (T.Burns)
   The consultant has asked for an extension therefore we have not received the report.
   Concerns from the ad-hoc committee:
   - What is the reporting structure of the Library Committee?
   - Climate concerns and perception.
   - Electronic services librarian has not been hired and request has not been forwarded to UABC.
   Suggested University Library Committee (ULC) responsibilities and decision are attached. Discussions ensued about how Librarians used to be hired as faculty, but are not hired as faculty anymore. Librarians are still included in DRB plans; Chair Gormley will look into this and put this as a discussion item on a future agenda.

4. **Budget Recommendations** (C. Cornett)
   a. **One time faculty payment**
      At the meeting on April 1, there was a motion not to endorse UABC’s recommendation but there was not a motion for what Faculty Senate would like to recommend.
      **MOTION:** Rawling moved to recommend that if one-time payments are going to be distributed for salaries that faculty will be included, seconded by Cornett. Motion approved.
   b. **Central pool for lab mods**
      This issue was discussed last year and Faculty Senate recommended continuing the central pool so we need to reaffirm our recommendation.
      **MOTION:** Burns moved to endorse the 2012-13 decision made by the sub-committee to re-implement lab modernization and capital improvements, seconded by Williams. Motion approved.
      **AMMENDMENT:** Cornett moved to recommend tasking UABC to work with the CFO office to investigate and come up with a funding source and mechanism for evaluating proposals, seconded by Rawling. Motion Approved.
   c. **Suggestions for 80/20 carryover**
      College and divisions could request up to 100% to carryover in the past, but the board of regent’s policy is going to require a true reserve of 10%, reserve meaning no plans to spend in the upcoming year. With the 80/20 plan, 20% would be used to build up the 10% reserve. This does not include funds that have not been spent or encumbered.
      **MOTION:** Cornett moved to endorse the 80/20 recommendation, seconded by Ul-Haq. Motion approved.
   d. **Faculty representation at college/unit level**
      Colleges should be meeting to discuss budget issues; EMS does not have a functioning budget committee, LAE and BILSA have a committee but not meeting regularly. Concerns were discussed about when and if cuts come through, FTE positions will be affected and colleges will not have a plan in place. This will need to be discussed more at a future meeting.
VII. New Business

5. Program Prioritization (M. Gormley)

In 2010, Faculty Senate charged APC to begin the program review process in order to prioritize existing programs. Provost has recommended Faculty Senate now give guidance to APC and address these points:

- Develop and implement a rubric vetted by faculty senate to prioritize programs.
- Create a timeline, to come back with a draft of a rubric by fall of 2014 and discuss what the next steps would be after the rubric has been developed.
- APC need to discuss the non-academic side going through a comparable process.

APC does not have authority to make the decision to cut a program but the rubric will help guide APC to help make recommendations APC would then forward onto administration.

MOTION: Williams move to endorse the three points of charging APC with the development of a rubric vetted by faculty senate, to address a timeline in fall semester of next steps for the APC, and create a university wide approach to the program prioritization where the academic side of the house is not the only component with in the university structure that is doing the program prioritization, Broussard second, Motion approved.

Discussion ensued about the rubric being reviewed across the campus, what is APC’s mission, and Academic Standards, APC not communicating with each other, and evaluating programs. Provost suggested looking at reallocation of programs.

AMENDMENT: Burns moved to have the rubric that is developed be for evaluation and prioritization, seconded by Ul-Haq. Motion approved.

6. English Language Program Presentation (D. Anderson & Y. Hu)

This program was developed to increase the international student population and will help diversify the campus. This program is a cost recovery program, is separate from graduate and undergraduate curriculum, and administratively housed.

MOTION: Burns moved to endorse the ELP, seconded by McCabe. Motion approved.

Discussion ensued about some of the stages possibly may have been skipped during the approval process and how will this program be assessed.

VIII. Next meeting date Tuesday, April 22, 2014

IX. Adjournment

No other business to discuss, Chair Gormley adjourned the meeting at 5:32 p.m.

Respectfully submitted,

Regina Pauly, Secretary

Lisa Kress, Recording Secretary