University of Wisconsin-Platteville Faculty Senate
Tuesday, November 11, 2014, 4:00 p.m. University Room North, Pioneer Student Center

Attendees:

☒ Charles Cornett (EMS, 2015) Chair
☒ Rea Kirk (LAE, 2016) Secretary
☒ Tera Montgomery (BILSA, 2017)
☒ Benjamin Collins (EMS, 2017)
☒ Irfan Ul-Haq (EMS, 2015) Proxy Jeames Swenson
☒ Margaret Karsten (BILSA, 2015) Proxy Susan Hansen
☒ Mike Compton (BILSA, 2016)
☒ Rosalyn Broussard (LAE, 2015)
☒ John Berg (Karr Library, 2017)
☒ Dennis J. Shields (Chancellor, ex officio)
☒ Mittie Nimocks Den Herder (Provost, ex officio)
☒ T.A. Sandberg (LAE Ac.Staff Rep, 2015)
☒ Joe Sigwarth (Student Senate Liaison)
☒ Lisa Merkes-Kress (Recording Secretary)

☐ Riedle (EMS, 2017)
☐ Masoom (EMS, 2016 at-large)
☐ Joseph Clifton (EMS, 2015 at-large)
☐ Amanda Tucker (LAE, 2017)
☐ Michael Penn (EMS, 2016)
☐ Sheryl Wills (EMS, 2015 at-large)

☒ Lisa Riedle (EMS, 2017)
☒ Abulkhair Masoom (EMS, 2016 at-large)
☒ B.J. Reed (Parliamentarian)

Guests: Cathy Riedl-Farrey, Mary Rose Williams, Dave Krugler, Dominic Baraclough, Karen Stinson, Abdul Soofi, Jennifer DeCoste, Jeremy Cieslewicz, Hannah Corcoran, Leonard Ballosh, Brian Gilbach, Garret Wermager, Mitchel Burkholder, Erin Edgington

MINUTES

I. Call to Order
Chair Cornett called the meeting to order at 4:00 p.m.

II. Roll Call (sign-up sheet)
Berg moved to approve the proxies Jeames Swenson for Irfan Ul-Haq and Susan Hansen for Margaret Karsten, seconded by Compton. Motion carried.

III. Approval of Minutes of October 28, 2014
Compton moved to approve the minutes “as corrected,” seconded by Collins. Minutes approved.

IV. Approval of the Agenda
Masoom motioned to approve the amended agenda, seconded by Compton. Agenda approved.

V. Announcements and Reports
1. Faculty Committee Appointments (J. Swenson)
   - Rachel Becvarik is leaving the campus so need replacements for her on two committees. Appointment and Elections Committee recommended Peggy Marciniac to replace Rachel Becvarik on the Improvement of Learning Committee (ILC) and Mike Ira to replace Becvarik on the Commencement Committee.
   
   MOTION: Burns moved to approve the recommendations of the appointment and Elections Committee, seconded by Montgomery. Motion carried.

2. Board of Regents Update (M. Den Herder)
   Provost N. Den Herder reported on the Board of Regents meeting. Areas highlighted were issues on faculty compensation and the possibility of adding engineering programs at other campuses. Chancellor Shields shared his concerns on both these issues; he was vocal about not adding more engineering programs to UW-System campuses. If you would like to see the full report, please contact Provost M. Den Herder.
3. **Budget-Financial Update** (R. Cramer/C. Riedl-Farrey)

Riedl-Farrey presented the fall financial overview; presentation can be located at uwplatt.edu/budget/presentations.

Areas discussed were:

- 2013-14 Closing Balances (June 30, 2014)
- 2014-15 All Funds Budget
- Tuition and enrollment
- Budget Forecast model
- TSI Detail
- DLC, Housing & Dining
- Debt Service

The Budget office will be sending recommendations to the Chancellor in February. Please provide feedback, suggestions, or concerns to Cathy Riedl-Farrey or Rob Cramer including ways to increase revenue, how to cut costs, and incentive grants.

4. **University Bias Incident Team - UBIT** (J. DeCoste)

DeCoste discussed the responsibility of the team, which is to bridge the gap and provide recommendations to the people who handle the acts of bias. The team reviews reported incidents of bias, gathers information, and recommends a plan of action to ensure those affected by an incident receive support. Find more information at http://www.uwplatt.edu/diversity/university-bias-incident-team

5. **Library Committee Update** (D. Krugler)

Communication between faculty and the library regarding discards of material has been an issue; the Library Committee has revised the Collection Development Policy by adding the following statements:

- It is expected that library representatives will share information about planned discards with department members and make recommendations; this will give faculty through their department representatives the opportunity to ask the library to not discard items.
- The library will ensure that adequate physical space will be made available for all current and future acquisitions to the physical collection.

The Library Committee would like resolutions on the following:

- Create a policy for staff who do not return materials nor pay library fines.
- A resolution to restore funding to the pilot program that UW system put into place that provides two fellowships per college for faculty to receive full access to UW Madison’s Library databases.

Berg will work with the library committee to draft resolutions to provide Faculty Senate at the next meeting.

**VI. Unfinished Business**

6. **Continued COACHE discussion** (D. Barraclough)

Barraclough provided information requested from the last Faculty Senate meeting regarding comparison across colleges. All three colleges will receive this information as well; the goal would be to see discussion of the results.

7. **Office Hour Policy Proposal** (B. Collins/M. Compton)

Collins and Compton shared their proposals and Student Senate President Joe Sigwarth shared thoughts from the students per the Faculty Senate request; A few comments/concerns / suggestions shared by students are as follows:
Will professors be accessible when needed, if hours are reduced?
Sometimes lines are waiting to talk to professors.
Having 8 hours vs. 10 hours may be a better choice if hours are reduced.
Students need face-to-face time with professors; D2L cannot teach calculus.
May not need a rigid structure but create a more accessible structure?
Against having a departmental level office hour policy, prefer an overall campus policy.
Use Outlook more and then a strict office hour policy may not be required.
Platteville strives to be the number one student-centered campus and if that is the focus, then availability should be a priority.
Having office hours is not only for receiving help on homework, but also for moral support and camaraderie.

After substantial discussion, Ben Collins, Mike Compton, and Joe Sigwarth volunteered to collaborate to create a proposal and this will be sent out prior to the next Faculty Senate meeting.

VII. New Business

8. Intent to Plan STEM Major (K. Stinson and E. Edgington)
   - After talking briefly about the major and the department’s intentions, the following action was taken:
     **MOTION:** Kirk moved to approve forwarding to UW system, the school of Education’s new major for grades 1-8 with an emphasis in STEM education, understanding that this is just an approval to plan and that the entire new proposal will come back to Faculty Senate before approval for the new major, seconded by Burns. Motion carried.

9. APC (Academic Planning Council) – Bylaws (T. Burns)
   - **MOTION:** Burns moved to refer the process by which we are assessing academic programs and general education to the bylaws committee and simultaneously put it on unfinished business at the next senate meeting, Collins seconded.
   - After a brief discussion, the following action was taken:
     **MOTION:** Kirk moved to postpone discussion on the motion, Burns seconded. Motion carried.
     - Discussion ensued about giving flexibility to APC and having this in the bylaws would restrict APC.

10. Governance Informal Discussion Event (C. Cornett)
    Please let Chair Cornett know what date works for an off campus informal meeting, November 25 or December 9.

VIII. Next Meeting Date November 25, 2014

IX. Adjournment

No other business to discuss, Chair Cornett adjourned the meeting at 5:43 p.m.

Respectfully submitted,

Rea Kirk, Secretary                             Lisa Kress, Recording Secretary