**MINUTES**

**I. Call to order**

Vice Chair Wiegman called the meeting to order at 2:02 pm.

**II. Approval of Minutes of September 9, 2014 and August 12, 2014**

Wedig moved to approved the August 12 minutes, seconded by Sherer. Minutes approved. Sherer moved to approve the minutes of September 9, 2014, seconded by Ware. Minutes approved.

**III. Approval of September 23, 2014 Agenda**

Wedig moved to approve the agenda “as corrected”, seconded by Ware. Agenda approved.

**IV. Announcements**

Minutes are not to be sent to staff until they are approved by the senate, once approved they will be available on the Classified Staff Senate webpage.

**V. Administrative Updates (C. Buswell)**

Discussion ensued about UPS deadlines and providing feedback to HR. Effective July 1, 2015 Classified Staff will be called University Staff.

- Overtime, comp time, and flex time were discussed and what the new UPS guidelines will be after July 1, 2015.
- Vice Chair Wiegman will create a place/spreadsheet for questions/feedback to be compiled and then will forward onto HR.

Cramer discussed the new budget model planning and stated the steering committee will meet September 24 to discuss guiding principles. At the end of the semester they would send recommendations to the chancellor.

- System will be reporting on the salary adjustments balances, Cramer will send to Kurt for distributions.
- The new budget model will run parallel to the current budget model and then make a decision as to what budget model works best in 2016. Open forums will be held as progress happens.

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All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail c senate@uwplatt.edu prior to the next Classified Staff Senate meeting. Thank you.
VI. Unfinished Business

- UPS – Benefits and Leave Operational Policies
  Postponed until the next meeting.
- UPS – Workplace Safety and Workplace Expectations
  Postponed until the next meeting.
- Appointments of Sub-Committee Members (K. Tuescher)
  - Elections and Appointments need 2 or 3, Constitution and Bylaws need 2, Marketing need 2, Awards and Recognition need 2. A call for nominations need to be sent to Classified Staff as a ballot vs. an email. Discussion ensued about changing the name of the Marketing Committee, once the Bylaws and Constitution Committee is membership is complete.
  - Jane Ware volunteered to be on the Awards and Recognition Committee, Vice Chair appointed Jane be the representative on the Awards and Recognition Committee.

**MOTION:** Wedig moved to send a second request paper format to all classified and LTE staff to serve on Classified Staff Senate sub committees, seconded by Ernst. Motion carried. Vice Chair Wiegman will complete this task.

VII. Committee Reports

1. Elections and Appointments (M. Droessler) – No Report
2. Constitution and Bylaws (R. White) – No Report
3. Marketing (K. McCarville) – No Report
4. Awards and Recognition (M. Kruser) – No Report

VIII. New Business

- Appointment of Rod Thomas to take Mary Kruser’s position on Senate.

**MOTION:** Wedig moved to postpone the appointment of Rod Thomas, seconded by Sherer. Motion carried.

Discussion ensued about the bylaws and possibly reviewing the process for replacing members due to resignation or leave of absence. Any nominations should be invited to the meeting when voting.

IX. Other Business

- Merkes-Kress reported that Academic Staff Senate will be sponsoring an open forum for all staff, watch for details.

X. Adjournment

Vice Chair Wiegman adjourned the meeting at 3:12 p.m.

Next Meeting: Tuesday, October 14, 2014