Classified Staff Advisory Committee
Monday, October 22, 2:00 p.m. Bears Den Conference Rm., MPSC

☒ Lori Wedig (Chair, Area I, 2015)
☒ Ken Wiegman (Secretary, Area II, 2016)
☒ Diana Blindert (Area III, 2014)
☒ Heather Faherty (Area V11, 2015)
☒ Karla Kuhl (Area I, 2014)

Jan Siegert (Area VIII, 2014)

☒ Kurt Tuescher (Vice-Chair, Area III, 2015)
☒ Robin Allendorf (Area IV, 2016)
☒ Mary Jo Droessler (Area V, 2014)
☒ Mary Kruser (Area V, 2016)
☒ Kara McCarville (At-large, 2016)
☒ Travis Schute (Area VI, 2014)
☒ Jayne Sherer (At Large, 2015)

☒ Jeanne Durr (Ex-Officio)
☒ Lisa Merkes-Kress (Recording Secretary)

Minutes

I. Call to Order
Chair Wedig called the meeting to order at 2:03 p.m.

II. Approval of Minutes of September 24, 2013
Wiegman motioned to approve the minutes as presented, seconded by Blindert. Minutes approved.

III. Approval of the Agenda
Tuescher motioned to approve the agenda seconded by Kruser. Agenda approved.

IV. Announcements
1. Grant County Sheriff’s Department
Sheriff’s wants to become more familiar with the campus to be able to better serve the University, they will be visiting campuses on October 23 at 1:00 p.m.

V. Administrative Updates (J. Durr)
1. Laura Bayless, Assistant Vice Chancellor of Student Affairs
Bayless joined UW-Platteville on July 15, 2013 and her roll will be to work with students outside of the classroom. She will inspire learning and hold them accountable for their actions. Students need to learn things outside of the classroom and she will be focusing on more areas to benefit students. Believes classified staff has a different connection with students and feels we are all partners in creating growth and safety for our students. Discussion ensued from a question Bayless asked – What makes you happy or frustrated here at UW-Platteville? Some answers were that the students make the days more enjoyable, people appreciate what we do, the size of the campus is a plus, and parking being something that is frustrating.

2. Scott Marquardt, Chief of Police UW- Platteville Campus
Would like to create an University level parking policy advisory committee and a sub-committee for appeals. There would be two
representatives from each senate. Faculty Senate is researching on how to create a committee. Once the committee is formed, Chief Marquardt would like this committee to meet every other week in the beginning.

**MOTION:** Tuescher moved to support the making of the parking policy advisory committee, seconded by Schute. Motion approved.

3. Sherry Nevins, Dean of Students

Nevins position started on June 1, 2013 and her role is to be a generalist, she will be working with students in an academic and at a personal level. Nevins handles any conduct issue on campus outside of residence halls, as well as emergencies on and off campus. She is responsible for making sure their rights are being up held. She will be a resource for families, students, and staff. To report concerns about a student please email concerns@uwplatt.edu. If there are emergent questions or concerns please call 911 or the University Police.

Nevins introduced the Behavioral Review and Recommendations Team (BRRT), is dedicated to the identification of, evaluation of, and response to members of the university community whose behavior has raised concern indicating the potential for violence and/or the need for help. Nevins is located in Ullsvik 1300, if you would like her to attend a meeting in your area please let her know.

4. Matt Roberts, Email Survey Update

The next couple of years Roberts will be assisting Cramer with this year focusing on the email system. The contract for Zimbra will be expiring and we want to make sure everyone has the best email available. There were over 10,000 survey’s sent and we had a 28% response overall. Open forums will be held in University South MPSC on October 29 at 6, October 30 at 2, and October 31 at 9:30. They will be inviting representatives from Google, Microsoft, and Zimbra to compare their products and set up a test environment.

5. HR/UPS Updates (J.Durr)

Project team will be meeting a week from Friday and then there will be a face to face meeting on November 14. Christine Brunswell will be attending this as well since Durr’s last day will be November 15. July 2015 UPS is scheduled to go live and they would like Classified Staff Advisory Committee to go forward with the UPS grievance procedures. Chair Wedig will put this on a future agenda.

Discussion ensued about the chair being stipend; currently there is no additional funding for this. There may be a possibility that a DMC would be presented as a bonus; this would have to comply with the DMC guidelines. This is being discussed at system level as well. Other discussion ensued about UPS and the changes that may be taking place for the LTE positions.

**VI. Old Business**

1. **Name Change – Chancellors approval–** (L. Wedig)
Chancellor has approved the name change therefore we will need to send this to the bylaw and constitution committee to submit the wording to be added to the bylaws and constitution for this change. By Thanksgiving break we will officially be called Classified Staff Senate. Discussion ensued about presenting to all of the senates and notifying all classified staff of the change.

VII. Committee Reports
1. Elections and appointments (H.Faherty)
   Will be meeting in a couple of weeks to make plans for the upcoming elections.
2. Constitutions and Bylaws (K.Tuescher)
   Waiting for reply from one more person and then we will work on the constitution and bylaw update for the name change.
3. Marketing (K.Wiegman)
   Nothing to report at this time.
4. Awards and Recognition (J. Sherer)
   Nothing to report at this time.

VIII. New Business
1. Governance – Liaisons, Committees
   Do we want to have liasions from Faculty, Academic, and student Senate as well as some one from Classified Staff being a representative on all the senates.

IX. Next Meeting Date Tuesday, November 12, 2013

X. Adjournment
   Chair Wedig adjourned the meeting at 3:32 p.m.

Respectfully Submitted

Lori Wedig, Chair
Secretary

Lisa A Merkes-Kress, Recording Secretary
Classified Staff Advisory Committee meets the second and fourth Tuesday of the month at 2:00 p.m. in the Bears Den conference room in the Markee Pioneer Student Center. The meetings are open to the public. Please Submit agenda items to Lori Wedig wedigl@uwplatt.edu no later than eight days prior to the next meeting.