Assessment Oversight Committee
Monday, November 10, 2014 4:00 p.m., 1510 Ullsvik

☒ Tera Montgomery (BILSA, 2015) ☒ Steve Yunck (BILSA, 2016)
☒ Joong-Jae Lee (LAE, 2015) ☐ Mark Meyers (EMS, 2016)
☐ Vacant (Student) ☐ Vacant (Director of General Education)
☐ Vacant (Student Affairs Rep) ☐ Melissa Gavin (Academic Staff Representative)
☐ Provost Mittie Nimocks Den Herder (ex officio) ☒ Lisa Merkes-Kress (recording secretary)
☒ Nettie Daniels (IEAO Director) ☒ Scott Nikolai (IEAO)
☒ Dominic Barraclough (Provost Rep) ☐
Quorum - 5 voting members
Guests: Brian Yingst, Valerie Wetzel, Phil Young, Victoria Livingston, Beth Frieders, Andrew Pawl, Lon Nzegwu

MINUTES

I. Call to Order
Chair Kobayashi called the meeting to order at 4:00 p.m.

II. Approval of Minutes of October 13 and October 27, 2014
Montgomery moved to approve the minutes of October 13 and October 27, seconded by Yunck. Minutes approved.

III. Announcements and Reports
1. No announcements or reports at this time.

IV. Unfinished Business
1. No unfinished business at this time.

V. New Business
1. International Business Resource Center (IRBC) – L. Nzegwu
   Nzegwu presented this program started from a three year grant and now is a self funded program. The IBRC uses different assessment tools to evaluate the Center’s outcome. Discussion ensued about showing evidence of the assessments, show how using the outcomes improve the program. After brief discussion AOC would like to see more specific documentation; Nzegwu will present again during spring semester.

2. Broad Field Science (Engineering Science) – P. Young, B. Frieders, and A. Pawl
   Young reviewed the basics of the program and stated that DPI (Department of Public Instruction) has put an emphasis on broadfield science and that every perspective science teacher has to take a broadfield science exam. Program has a 100% pass rate and a new course called Physics 1900 was created to attempt to increase the number of students attempting a physics concentration. No major concerns were had by the committee.

VI. Other Business
   • Due to a communication error Pioneer Involvement will be reviewed during the spring semester.

AOC meetings are the 2nd and 4th Mondays of the month and everyone is welcome to attend. Anyone wishing to add an item to the agenda please e-mail the chair eight days prior to the next Assessment Oversight Committee. Thank you.
Chari Kobayashi will create the summaries for the programs that have been assessed for review at the next meeting.

VII. Adjournment

Chair Kobayashi adjourned the meeting at 4:54 p.m.

Next Meeting: Monday, November 24, 2014