Assessment Oversight Committee
Monday, October 13, 2014 4:00 p.m., 1510 Ullsvik

☒ Tera Montgomery (BILSA, 2015)
☒ Joong-Jae Lee (LAE, 2015)
☒ Hirohito Kobayashi (Chair, EMS, 2017)
☐ Vacant (Student)
☐ Vacant (Student Affairs Rep)

Non-Voting
☐ Provost Mittie Nimocks Den Herder (ex officio)
☐ Nettie Daniels (IEAO Director)
☐ Dominic Barraclough (Provost Rep)

Quorum - 5 voting members

MINUTES

I. Call the meeting to order
Chair Kobayashi called the meeting to order at 4:05 p.m.

II. Approval of Minutes of September 8, 2014 and September 22, 2014
Montgomery moved to approve the minutes of September 8 and September 22, seconded by Lee. Minutes approved.

III. Announcements and Reports
1. No announcements at this time.

IV. Unfinished Business
1. Should AOC be reviewing the old schedule?
   - Compile a list of non-academic programs.
   - Verify if AOC needs to review 2013-2014 academic programs.

Discussion ensued about what the schedule should look like and how to review programs from last year that were not reviewed and the programs this year. After brief discussion, the committee agreed to review two programs per meeting, to review the current programs as scheduled, and add prior years as time allows in spring 2015.

Discussion also ensued about the APC and AOC synchronization; committee was in agreement with adopting option one starting 2015-2016. Questions arose about what work needs to be done now that we have approved synchronization; Chair Kobayashi will verify with APC.

V. New Business
1. Membership & Duties
   - How does AOC fit into faculty governance and should it be combined with Improvement of Learning Committee (ILC), what is the future of AOC, and what is AOC’s charge?
     ➢ Create a proposal for discussion with ILC

Montgomery chair of ILC reported that she spoke with the Faculty Senate chair.

AOC meetings are the 2nd and 4th Mondays of the month and everyone is welcome to attend. Anyone wishing to add an item to the agenda please e-mail the chair eight days prior to the next Assessment Oversight Committee. Thank you.
Chuck Cornett and he will review will the executive committee, and then report back to Montgomery. Discussion ensued about what is the difference between a council and a commission, and the need for members to find a proxy if they are not able to attend the meeting, so quorum can be met and voting can take place.

2. How does AOC fit into the review of General Education?
   - Discussion postponed until after Faculty Senate meeting on Tuesday October 14.

3. How does faculty governance look at nonacademic programs?
   - APC suggests continuing the reviewing by AOC as is; discussion postponed until Office of Institution Effectiveness and Assessment (OIEA) has determined their role on campus and then they could provide guidance as well.

4. Do we want to visit other campuses to review their assessment committee processes.
   - Postpone until spring after all areas including Faculty Senate, OIEA, decide what it is they would like from AOC and other committees.

VI. Other Business

VII. Adjournment

Chair Kobayahsi adjourned the meeting at 4:44 p.m.

Next Meeting: Monday, October 27, 2014