Assessment Oversight Committee
Minutes of Meeting on May 13, 2013

Members Present:  D. Barraclough, S. Drefcinski, D. Enz, E. Farrell
Guests:  T. Salmon-Stephens

The meeting was called to order at 4:02pm by Drefcinski.

I. The minutes from the April 22, 2013 meeting were approved

II. Women in Engineering, Math and Science (WEMS) Assessment Report
   a. Salmon-Stephens led the committee through the highlights of her report. In numerous ways, WEMS can demonstrate progress in achieving its assessment goals. Six years ago, its outreach and recruitment efforts reached approximately 1000 people; this past year it reached over 2100. The number of women and under-represented minorities admitted into the College of EMS is up, as is the number of women in the STEM Scholars program. The first Living and Learning Community for women in STEM was launched in 2012 with 24 first-year students; next year there will be 32 (with a waiting list) and an LLC for sophomores will be added. Salmon-Stephens credited the strategic planning for creating a solid plan for “improving the declining number of women in the College of EMS. Over $3 million of funded grants are currently in place and have added to the overall success of the WEMS Program. A one-page strategic plan has been approved by the Women in EMS Advisory Board and the plan aligns well with the campus strategic plan.”
   b. The committee had few questions. One area where WEMS can improve is in assessing student learning in its Women and Gender Studies class. They submitted an AAF grant which will address that.
   c. The AOC is very satisfied with the outstanding report.

III. Barraclough moved, Drefcinski seconded to recommend funding for sole the AAF grant proposal from Bonhoff, Holden, and Salmon-Stephens “Designing Assessment Tools and Addressing Student Transformation in Women’s and Gender Studies Class: Women in Engineering (WMSTD 2730).”

IV. Barraclough moved and Enz seconded to approve the drafts of the Summaries of Industrial Studies (with one small addition) and Criminal Justice (MA). Motion carried.
V. The AOC discussed and approved the Summary to be submitted to Faculty Senate.
VI. The AOC briefly discussed the schedule for 2013-2014. Drefcinski will contact the Chair of APC to determine which programs will be reviewed in the fall.
VII. The meeting was adjourned at 4:54pm.

Respectfully Submitted,
Shane Drefcinski
Acting Recording Secretary