Assessment Oversight Committee

Minutes of Meeting on September 10, 2012


Guests: D. Cielinski, G. Smith

The meeting was called to order at 4:00pm by Drefcinski (Chair).

I. Introductions

II. Selection of Chair and Secretary
   a. Boyle motioned and Farrell seconded for Drefcinski to be Chair. By acclamation Drefcinski is chair.
   b. The duties of the Secretary will be rotated among the members of the committee.

III. Approved minutes of the May 14, 2012 meeting by acclamation.

IV. Reviewed the duties and the purpose of the AOC
   a. Drefcinski reviewed scheduling considerations for the coming academic year.

V. AAF Grant Review
   a. Cielinski and Smith presented the program and the results of their AAF grant from two years ago. Cielinski described the program as “pretty successful” and that it was “much more successful than expected”. He reviewed the report that is posted on the AOC website. Specifically he highlighted that as strength of the program was “the acceptance factor” and that he would improve it in the future by giving participating more hand’s on learning opportunities and putting more emphasis on providing “how-to” materials.

VI. Drefcinski presented a summary of the Computer Science AOC Review from May, 2012. Gagne motioned and Farrell seconded to approve the summary. Motion carried.

VII. Adjourn
   a. The meeting was adjourned at 4:50pm.

Respectfully Submitted,
Dominic Barraclough
Acting Recording Secretary