Minutes
Assessment Oversight Committee
Nov 9, 2009

Present: Shane Drefcinski, Duane Ford, Margaret Karsten, P.B. Ravikumar, Matthew Roberts, Carlos Wiley

Guests: Helen Reynolds, Seth Mills

1. Members and guests were introduced. Karsten moved and Ravikumar seconded a motion to approve the minutes of the Oct 26, 2009 meeting. Motion passed unanimously.
2. There were no announcements.
3. Helen Reynolds distributed copies of documents relating to academic advising survey results, student demographic summary and favorability index for Spring 2009. Major points addressed during the meeting were as follows:
   a. Surveys from Spring 2005, 2007, and 2009 were addressed.
   b. 962 UWP students participated in the online “Advising Effectiveness and Satisfaction Survey” in Spring 2009.
   c. “Hot Buttons”, the areas that generated the greatest disparity between students’ level of importance and level of satisfaction, were discussed. Top five “hot buttons” from the May 2009 survey were the Advisor’s
      * Knowledge of General Education Requirements
      * Knowledge of Major Requirements
      * Accessibility
      * Availability
      * Assistance with Academic Plans.
   d. Members of the University Academic Advising Team plan to present workshops during the 2010 spring semester about the spring 2009 survey results and their comparison with previous surveys.
   e. Duane Ford inquired whether any correlation could be found between the major of faculty and their general knowledge about advising requirements.
   f. Based on the survey responses, statistical inference can be made of survey results from the perspective of different ethnicity/race demographics of students.
4. Summaries of Ornamental Horticulture and Student Housing prepared by Shane Drefcinski were approved unanimously. A document from Student Support Services for a future meeting was distributed.
5. Meeting adjourned at 4:35 pm.

Respectfully submitted,

P.B. Ravikumar