Minutes
Assessment Oversight Committee
Feb. 9, 2009

Present: Carol Sue Butts, Ben Collins, Yuanyuan Hu, Shane Drefcinski, Marge Karsten, Evelyn Martens, P.B. Ravikumar, Matthew Roberts, Amanda Trewin.
Guests: Vickie Dreessens, Hannah Daniels (student observer)

The meeting began at 4:10 p.m.

1. Approval of the minutes of the Jan. 26 meeting was postponed.

2. Announcements:

Provost Carol Sue Butts announced that meetings of the UWP Budget Review Task Force are ongoing but that no decisions re: budget issues can be made until after Governor Doyle’s budget address on Feb. 17. She also called the Chinese New Year celebration in Velzy Commons on Feb. 8 a great success. Four hundred fifty people attended.

3. Student Health Services Report:

Vickie Dreessens, Administrative Director, presented the report. She explained three learning outcomes, namely that students using the Student Health Services shall:
- develop knowledge and skills for making sound health care decisions,
- become responsible participants in their own health care choices, and
- maintain health and well-being to achieve academic success.

Dreessens then described how the following three categories of assessment tools are used to measure progress toward the outcomes: an in-house Student Health Services User Survey, the ACHA National College Health Assessment Survey, and a Resident Assistant (RA) Survey. She responded to questions about qualifications of the professional staff members, ways in which after-hours needs for care are met, and employment of student workers. Other questions dealt with continuance of the ACHA survey, and student health care needs beyond primary care. Dreessens was commended for the well-organized, high quality report.

4. Assessment Activity Fund deadlines: The deadline for submission of AAF grant proposals will be April 27. No specific focus for the 2009-10 proposals will be stated, and they will be discussed at the May 11 meeting.

5. Members discussed the AOC Summary of the Accounting Assessment Review and recommended changes in paragraph 2. Evelyn Martens and others suggested deleting “common” in “common rubric.” The Provost suggested that the Accounting program forward an update of its assessment plan to the AOC Chair by the end of the semester. Paragraph 2 of the summary appears below as revised:

   The AOC commends Accounting for the program’s excellent placement rate and high scores on the CPA and ETS exams. The AOC strongly recommends that the Accounting program 1) develop more systematic and less anecdotal tools for assessing its various learning outcomes (such as a rubric for evaluating student papers), 2) update its assessment plan to reflect whatever changes it makes, and 3) forward its updated plan to the AOC Chair by the end of the Spring 2009 semester.

The AOC Summary of the Accounting Assessment Review will be approved at the next meeting.

5. The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Marge Karsten