Minutes
Assessment Oversight Committee
Sept. 22, 2008

Present: Carol Sue Butts, Ben Collins, Yuan Yuan Hu, Shane Drefcinski, Prathivadi Ravikumar, Matthew Roberts, Amanda Trewin, Dennis Ciesielski

Guest: Colleen McCabe

1. Introductions
2. Ciesielski noted that Peter Hadorn was incorrectly listed as absent from the Sept. 8 meeting in the minutes; Hadorn is no longer serving on the AOC. Karsten made a motion to approve the minutes of the Sept. 8 meeting with this correction; Ciesielski seconded. Minutes of the Sept. 8 meeting were approved as corrected.
3. The position of secretary will rotate among members this academic year.
4. Colleen McCabe presented the Health and Physical Education report. The AOC commended her on the quality of assessment efforts, the improvement in students’ Praxis test scores noted in the report, and the report’s organization. Ravi suggested that when receiving future reports, the AOC pay special attention to evaluations made by outside assessment authorities such as accrediting agencies or licensing authorities and make sure UWP units address any weaknesses noted by such outside entities. To that end, the AOC suggested that McCabe add a paragraph to the Health and Physical Education report indicating strengths and weaknesses mentioned by outside evaluation bodies. McCabe indicated that the outside evaluators noted no weaknesses, and the AOC commended her for that. Ciesielski made a motion to receive the report; Trewin seconded. Approved unanimously.
5. The meeting adjourned at 5 p.m.

Marge Karsten
Scribe