Meeting called to order at 4:05 p.m.

1. Approval of January 22, 2007 Minutes.
   Minutes approved

2. Announcements
   Presentation/discussion concerning Foundation moved to next meeting, February 26, 2007.
   
   Tom will make presentation about taxonomies (ways of thinking about knowledge). He would like to re-evaluate questions asked on assessment reports. What components should be on assessment plans? Are there differences among educational disciplines and student support services?

   Business Administration and Honor’s Program presentations/discussion are also scheduled for next meeting.

   Members should consider what do we want our focus of Assessment Activity Funds to be? Comments/discussion can be done via email.

3. Cooper Living and Learning Center—Presented by Leeann Lonsdorf
   The Cooper Living and Learning Center is a retreat center located near the UWP Farm. Although Leeann did make a formal presentation, most of the time was spent discussing aspects of the report.

   It was noted that the Assessment Plan on the web needs to be cleaned up. Changes addressed were to change “conference center” to “retreat center”. Also, Cooper needs to be added to the name. Shane recommended that help can be gotten from Dan Fromolt.
One form of assessment is written guest evaluations. It was noted that one change that resulted from these evaluations was the addition of mirrors to all bathrooms. Overall, guests have been happy with the retreat center. It was noted that some guests have been upset that each bedroom doesn’t have a TV. Guests sometimes assume that the retreat center will be more similar to a hotel setting. As a retreat center, the lack of TVs in individual rooms is meant to foster group interactions. Some guests have also complained that movie channels aren’t included and that the beds are uncomfortable.

One concern of Leeann was that expected outcomes are more under control of facilitator of the retreat rather than the Living and Learning Center personnel as their personnel have little control over retreat activities.

We discussed whether or not there are there ways to access student employees development. Exit interviews were suggested. It was suggested that they consider tweaking something already being used by the PIC. It could be a two-stage interview where students check off skills they are competent in and those that they would like to develop when they begin at the center and then check again at the exit interview.

It was discussed that the initial assessment plan was developed within one month of opening. The facilities will be three years old in May. Assessment plan may need to be revised. Tom indicated that there is a significant problem using Bloom’s Taxonomy as guide for assessment of this type of service. He indicated that it would be better to use application taxonomy.

Tom motioned to receive report; Seconded by Amanda. AOC recommends that the urge to add TVs to all bedrooms (based on evaluations) be resisted.

4. University Foundation—Dennis Cooley
   Presentation rescheduled to next meeting.

5. Adjournment.
   Move to adjourn by Tom
   Adjourned meeting at 4:35 p.m.