Present: (Members) Lynn Bouck (BILSA), Annie Kinwa-Muzinga (BILSA), Julia
McDonald (Faculty Senate), Jean Scheppers (APC), Carlos Wiley (Student Services
rep), and Qi Yang (EMS)
(Ex Officio) Carol Sue Butts (Provost), Shane Drefcinski (Assessment Coordinator and
UUCC rep)
Absent: Dennis Ciesielski (LAE), Mohan Gill (EMS), Tom LoGuidice (LAE),
(Student Senate rep)

1. Approve minutes of 11/28/05  OK as distributed

2. Announcements.
   a) Shane wants to have the Academic Standards Committee (ASC) assist the AOC in
      reviewing general education assessment. Each committee would review
      components of the general education requirements, alternating the reviews every
      three years. Also, the ASC could assist in developing an assessment tool for the
      Natural Sciences and for History. Review of assessment tools for Math and
      English will take place next semester.

   b) Shane distributed a revised schedule for the Spring 2006 semester. We decided
      to add to the February 13 meeting a discussion of the math assessment.
      Presentations of the AAF grant results may be scheduled at the Student Center
      on March 27.

3. Confirm language of the focus of Assessment Activity Fund grants.
   Some of the dates still need to be corrected. Discussion centered around the amount
   of an award. The committee members agreed to limit the maximum award to $3000
   which could be used for such things as salary, supplies, relevant travel, software, or
   training.

4. Review assessment plan of:
   a. Industrial Studies Women’s Advancement Center

      Lynn took suggestions for re-formatting the document to be more succinct in
      identifying their goals. Tools need to be explicitly defined and explained. Also,
      the grid needs to be created.

5. Review Assessment Report from Philosophy

      The committee members felt the Philosophy Program submitted an excellent report.
      It will be included on the Assessment web page and dated.
6. Other

   The review of the assessment report from the Philosophy Program spun into a discussion of what it meant for the members of the UWP community to be “culturally competent”. Discussion will continue.

7. Adjournment at 5:15!!!

Next meeting: Monday, February 15, 2006
               4:00-5:00 p.m.
               320 Brigham