Assessment Oversight Committee

Minutes of the meeting held Monday 24 October 2005
4:00 p.m. – 5:15 p.m.
320 Brigham

Present: (Members) Lynn Bouck (BILSA), Dennis Ciesielski (LAE), Mohan Gill (EMS), Annie Kinwa-Muzinga (BILSA), Julia McDonald (Faculty Senate), and Jean Scheppers (APC)
(Ex Officio) Carol Sue Butts (Provost), Shane Drefcinski (Assessment Coordinator and UUCC rep)
Absent: Tom LoGuidice (LAE), Qi Yang (EMS), (Student Services rep), (Student Senate rep)

1. Approve minutes of 10/10/05. OK as distributed.

2. Announcements.
   -- Shane sent a reminder to Mic Viney asking for a new representative from Student Services.
   -- Shane is meeting with reps of the Student Senate who will “test” the General Education survey. The students will provide feedback.
   -- In the summer of 2005 Shane revised the University Assessment Plan. This had last been done in 2003. The AOC members should review the document and be prepared to discuss it at our November 14 meeting. After AOC approval, the document will go on to the Faculty Senate.

3. Review assessment plans of:
   a. Information Services
      Assessment plans for Karrmann Library, Learning Technology Center, Office of Information Technology, and Television Services/TV-5 were discussed. Shane will contact these programs with suggestions for revisions.
   b. Outreach and Extension
      The assessment plan for the Office of Continuing Education was discussed. Shane will contact the program with suggestions for revisions.
   c. Exponent and WSUP (tabled for lack of time)
   d. Ethnic Studies (tabled for lack of time)

4. Other. Nothing was brought up.

5. Adjournment

Next Meeting: Monday, November 14, 2005
4:00 p.m. – 5:00 p.m.
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