Assessment Oversight Committee

Minutes of the meeting held Monday 10 October 2005
4:00 p.m. – 4:45 p.m.
320 Brigham

Present: (Members) Lynn Bouck (BILSA), Dennis Ciesielski (LAE), Mohan Gill (EMS), Annie Kinwa-Muzinga (BILSA), Julia McDonald (Faculty Senate), Qi Yang (EMS) (Ex Officio) Shane Drefcinski (Assessment Coordinator and UUCC rep)
Absent: Tom LoGuidice (LAE), Jean Scheppers (APC), Carol Sue Butts (Provost), (Student Services), (Student Senate representative)

1. Approve minutes of 9/26/05. OK as distributed.

2. Announcements.
   -- Cheryl Nevins is unable to attend the AOC meetings. A new representative from Student Services will be selected. We also await a representative from the Student Senate.

   -- At future AOC meetings, faculty or staff who have received awards from the Assessment Activity Funds will be asked to share the results of their funded projects. Dennis Ciesielski will make a presentation on December 12.

   -- No one from AOC will be attending the Assessment Conference sponsored by IUPUI on October 23-25.

3. Review assessment plans of:
   a. Graduate Studies
      Assessment plans for Counselor Education, Criminal Justice, and Adult Education were discussed. Shane will contact these programs with suggestions for revisions.

      Shane will contact the following programs asking for a description/list of the assessment tools used and for a grid correlating the SLO’s or expected outcomes with the assessment tools: Computer Science, School of Educations (MSE), Master of Engineering, and Project Management.

      The graduate program in Industrial Technology Management has been tabled, so we will not pursue a full assessment plan at this time.

   b. Honors Program
      There was some question as to how uniformly the assessment plan that was presented was applied among the various disciplines that offer honors courses. It was decided that Shane would contact the program with suggestions for revision.

   c. International Initiatives
      There was some confusion about the documents presented. It was suggested that perhaps the first seven bullets applied to the Study Abroad program while the remaining three bullets applied to an overall University initiative. Shane will contact the program with suggestions for revisions.
d. Study Abroad  
(See comments above. The committee felt that the Study Abroad program was a sub-division of International Initiatives. Shane will contact the program to clarify.)

4. Other. Nothing was brought up.

5. Adjournment

Next Meeting: Monday, October 24, 2005  
4:00 p.m. – 5:00 p.m.  
320 Brigham