Assessment Oversight Committee

Minutes of the meeting held Monday 26 September 2005
4:00 p.m. – 4:45 p.m.
320 Brigham

Present: (Members) Lynn Bouck (BILSA), Dennis Ciesielski (LAE), Mohan Gill (EMS), Annie Kinwa-Muzinga (BILSA), Tom LoGuidice (LAE), Julia McDonald (Faculty Senate), Jean Scheppers (APC), Qi Yang (EMS)
(Ex Officio) Shane Drefcinski (Assessment Coordinator and UUCC rep)

Absent: Carol Sue Butts (Provost), Cheryl Nevins (Student Services), (Student Senate representative)

1. Introductions.

2. Approval of May 3, 2005 Minutes. OK as distributed

   A draft of the report is available on-line. Shane will send us flyers that were also handed out at the Opening Convocation.

4. Review of AOC Duties, assessment terminology, etc.
   Shane distributed copies of the homepage of the Assessment Oversight Committee which described our purposes and duties; the schedule of meetings with an indication of the focus of each meeting; the AOC Assessment Cycle; the Assessment Review Questions; and samples of assessment plans. He then tried to review the “jargon” of the committee, such as SLO’s versus Expected Outcomes, plan versus review, and tools versus grid.

5. Senior Survey
   The General Education Assessment Survey is now on-line. It is simply a listing of all of the bullets listed in our catalog under the General Education Requirements. In October, Shane will send e-mails to all students graduating in December asking them to complete the on-line survey.

   Let Shane know ASAP (before Friday, the 30th).

7. 2005-2006 AOC Schedule. (See above)

8. Adjournment.

Next Meeting: Monday, October 10, 2005
4:00 p.m. – 5:00 p.m.
320 Brigham