**Issue on APC & AOC review cycles synchronization**

**Background:**
The Academic Planning Council (APC) process has recently undergone change. One of the promoted benefits of this change for academic programs was a reduction in paperwork and review processes that took place different years for APC and Assessment Oversight Committee (AOC). No formal agreement was made; however, to address AOC's responsibility to review academic programs in between APC reviews.

**Question:**
How do we fulfill the requirements of AOC while still providing the benefit of reduced paperwork to academic programs?

**Options:**
Option One (Suggested by APC) - Complete Synchronization. This option will include the following:
- AOC will adopt the academic program review calendar used by APC for Form B. AOC will conduct full assessments using this calendar.
- APC will add one or two assessment questions to the annual Form A. The answers to these questions will be forwarded from APC to AOC to provide AOC information about all academic programs annually.
- This change would not increase the full reviews done by AOC, but provide additional information to AOC between those reviews.
- AOC will continue to use its own calendar for non-academic program review.
- NOTE: This is the recommended option.

Option Two - Added Review. This option will include the following:
- AOC will adopt the academic program review calendar used by APC for Form B. AOC will conduct full assessments using this calendar.
- AOC will conduct an additional review of the academic programs in year four of the APC cycle. (Year 1 - program submits to APC and AOC, Year 4 - program submits to AOC, Year 7 - program submits next report to APC and AOC).
- This change would double the reviews conducted each year by AOC.
- AOC will continue to use its own calendar for non-academic program review.
- These changes would be effective for the 2015-2016 academic year.