On November 12, 2012 the Assessment Oversight Committee reviewed the assessment report from Conference Services. Kelly Jo Hadfield presented the report and summarized her role with conference services. She noted that in 2009, UW-System conducted a program review on UW-sponsored camps and clinics participant health and safety and UW liability. Based on this program review, UW System recommended each institution assign an office on campus the overall responsibility for developing camp and clinic policies and procedures, and for providing oversight of the implementation of those camp and clinic policies and procedures under the guidance of Department of Health Services (DHS) 175. At UW-Platteville, we formed a Camp and Clinic Management Team made up of representatives from Risk Management and Conference Services. This team has been overseeing the compliance of DHS Chapter 175 and UW System requirements. This team has been conducting an annual internal audit on compliance issues for youth programs.

Hadfield addressed questions from the committee members present and one e-mailed question. Primary discussion issue was the Compliance Audit. The Compliance Audit of 2012 has not been completed yet, thus only summer of 2011 compliance issues were presented. Hadfield was concerned that we had 1527 non-compliance violations. In response, Rob Cramer & Hadfield’s office provided more training to groups that use our campus for camps. Unfortunately, so far the results were disappointing. So a new directive from Cramer’s office will be implemented. Continuing education will be collecting more information up front—to centralize collection. Follow-up and clarification questions about the tally of violations were addressed.

The AOC is satisfied with the Conference Services’ efforts to assess its program and does not recommend any changes to its assessment tools.