Minutes

I. Call to Order
Chair Scanlan called the meeting to order at 4:01 p.m.

II. Announcements
Scanlan announced that he will have a 3:30 to 4:22 class on Thursday in spring of 2015. Scanlan will schedule at most one meeting a month on either the 2nd or 4th Thursday of the month from 4:30 to about 5:30.

III. Approval of the minutes for September 25, 2014
Soofi moved to approve the minutes, seconded by Krueger. Minutes approved.

IV. Committee Reports
1. ITS (S. Traxler)
   - Sue gave an account of the transition to O365
     o Hundreds of accounts were transitioned.
     o Millions of items, e.g. emails, calendar events were transferred
     o 3% error rate
     o Only few hundred tickets generated
     o Deemed “best” conversion that the consultant has participated in.
     o Some problems with Shared Calendars
     o Overall deemed as a success.
     o Note if you or someone you know has problems with O365 then report it to the help desk
   - Sue indicated other ITS projects; some are listed below. Ongoing ITS projects and their status will be an agenda item in spring of 2015.
     o Rollout of OneDrive
     o Rollout of MS Office to faculty in January for home use.
     o Rollout of SharePoint and Lync.
     o Project to study the replacement of current File Storage.
     o VOIP rollout involving new phones in summer of 2015
       ▪ Partnering with UW – Whitewater
2. **MTS (Garrity)**
   - Colleen indicated projects that MTS is working on. They include:
     - Technology upgrade to 5 classrooms in Russell Hall at a cost of $175,000.
     - Continued upgrades to tornado-damaged rooms, one in Southwest Hall and one in Bridgeway.
     - Development of a plan to upgrade rooms in spring of 2015 to be given to the IT Priorities Educational subcommittee as well as this group.

3. **ICET (Nelson)**
   - Regina indicated the following items in the ICET arena
     - Another Technology Mashup tentatively scheduled for January 14th and 15th of 2015 with some panel discussions as well.
     - Some Faculty are participating in ICET lead blogs.
     - ICET has quadrupled their documentation on the publishing of Web documents.
     - ICET continues to work on accessible course and “Universal Design” materials.

V. **New Business**

   - Sue Traxler presented an overview of the ITS budget in PowerPoint presentation. See link below for the actual presentation.
   - Scanlan thanked Sue for keeping the presentation to an upper level overview.

VI. **Unfinished Business**

VII. **Next Meeting Date Thursday, December 11, 2014**

VIII. **Adjournment**
   Chair Scanlan adjourned meeting at 4:46 p.m.

Respectfully submitted,
Tom Scanlan, Chair of AITC