I. **Call to Order**  
Chair Wright called the meeting to order at 4:02 p.m.

II. **Approval of Minutes of March 4, 2013**  
Scanlan moved to approve minutes, seconded by Soofi. Minutes approved.

III. **Approval of the Agenda**  
Soofi moved to approve the agenda, seconded by Scanlan. Agenda approved.

IV. **Announcements**  
Campus is working on promoting The Desire to Learn and Atomic Learning subscriptions with tutorials and training for faculty and staff. Administration is researching new email systems and will be sending out a survey looking for feedback on what you like and do not like with the ZIMBRA email system. IT support plan is under restructuring and will be sending a plan to the Chancellor in October wanting to be a more centralized IT department; this will create new positions for IT.

V. **Committee Reports**  
1. **OIT (M. Sherer)**  
   Nothing to report at this time.

2. **MTS (C. Garrity)**  
   Results of the classroom environmental survey results have been completed. We will be working on updating classrooms so there is accessibility to bring your own device to classes. The yearly report is also complete; 27 projectors across campus, 8 classrooms were completely upgraded and also several conference rooms.

3. **TOPC (T. Carothers)**  
   Nothing to report at this time.
VI. New Business (K. Wright)
   1. Need to fill AITC vacancies/absences (K. Wright)

   MOTION: Scanlan nominated Kris Wright for the position of chair; Wright accepted, seconded by Lemons-Rogers. Motion approved. There are some other positions that will need to be filled but we have not heard back regarding the academic staff representative or the student representative at this time. There are some scheduling conflicts with the BILSA representative J. Wang and KLIB representative J. Berg so we may need to search for replacements.

   2. New direction(s) for AITC (K. Wright)

   AITC will have two major things happening on campus, will take this committee in a different direction. The future of AITC will eventually have two sub committee’s, our role and function has been lost in the past and this is bringing us back to what we are about.

   The first responsibility will be with the Academic Planning Council’s review process and AITC’s responsibilities in the upcoming year and future years. The first review begins in October and our responsibility will be to access the information we are asking in the forms and forward our concerns onto APC in November. This year is a trial run; which starts with the engineering programs, since this is a trial run things may change and AITC questions we are asking may change.

   The second responsibility is IT Project Prioritization- this program reviews IT projects on campus. AITC is being asked to take on a sub component of the review process of IT. It will focus on academic, educational, and institutional learning. There will be an executive committee with three sub committees which will be administrative, educational (AITC), and infrastructure (OIT).

VII. Unfinished Business (K. Wright)
   1. Bylaws, Roles, Mission Statement, and goals

   Will discuss more in future meetings with more members available.

VIII. Next Meeting Date September 26, 2013

IX. Adjournment

   Chair Wright adjourned meeting at 4:45 p.m.

Respectfully submitted,

Kris Wright, Chair

Lisa Kress, Recording Secretary