Two primary purposes of the APC are to make recommendations regarding the short and long-term planning of academic programs on campus. We envision using two tools to help us make these recommendations.

**In-Depth Report**

The in-depth report will be submitted by each program on a 5-year rotation.

The in-depth reports will reflect on what has happened in the last 5 years and outline changes for the next five years.

The in-depth reviews serve as a way for the APC and other committees to monitor the quality of individual programs. Prior to the APC review, the in-depth report will cycle through other committees in the following order.

Assessment Oversight → Academic Standards → AITC → UABC → APC

**Annual Report**

The annual report will be submitted by each program on campus.

Since the reports are submitted by each program, this will allow the APC to achieve a more global perspective. In this way, the reports serve as a tool to help the APC make recommendations regarding allocation of campus resources for the next academic year(s).

The annual report is designed so that the APC can be nimble in addressing immediate concerns regarding the allocation of campus resources.

The annual report will have two sections.

One section will be data driven. This section will contain data such as the number of students served, the number of faculty versus academic staff, the annual budget, etc. This data will be provided by Business Intelligence (BI) through a Dashboard approach.

A second section will be a “concise” narrative from the program. In this narrative, the programs will identify the areas of greatest concern regarding resources. Also, the narrative will address how programs have responded the concerns of APC as identified from the previous in-depth review process.

**Advantages of the New Structure**

This new plan allows for both a global vision of the academic programs on campus and a very in-depth view of each individual program.

The APC will work in conjunction with several committees in a coordinated effort to evaluate the effectiveness of academic programs.

Programs will be required to submit one in-depth report that will be sent to many committees instead of individual reports to the respective committees. This approach creates efficiency and connected purpose to reports and reviews.
Requests of the Faculty Senate

We seek approval from Faculty Senate to continue with this new vision of how the APC operates. Having other committees review parts of the in-depth report may require the revision of the purpose, membership and duties of other committees.

We request the membership to APC be changed in the Bylaws to reflect a liaison from the Assessment Oversight Committee and the Academic Standards Committee.