Minutes

I. Call to Order
Chair Wright called the meeting to order at 4:03 p.m.

II. Approval of the minutes for February 13, 2014
Scanlan moved to approve the minutes, seconded by Collins. Minutes approved.

III. Committee Reports
1. ITS (S. Traxler)
   - The consultants for the strategic planning were on campus last week, the next steps they will be reviewing the data collected. The consultants will be coming back to campus to discuss the results.
   - The IT prioritization is going well.
   - The Chancellor will be making a decision on an email package by next week.
2. MTS (C. Garrity)
   Garrity not in attendance to report.
3. ICET (R. Nelson)
   - A service patch was done in desire to learn(D2L) today to help elevate server issues.
   - System level CIO was informed by Traxler and others regarding the issues with the upgrade.
   - D2L 10.3 upgrade will be June 3, 4, and 5.
   - Workshops will continue through the semester, but ICET needs to try to figure out the best way to continue doing the workshops.

IV. New Business
No new business to discuss at this time.

V. Unfinished Business
1. APC Review
   - Need to get first round of reviews completed by March 1.
   - Civil Engineering – Change to does not meet expectations
   - Electrical Engineering –
      - How do we address the Moddle request? Is the this a valid request, the cost
is high and we need to be careful having two or three learning modules on campus and converting is not easy.

- A grading app is available through D2L, but need flexibility and need to go through the learning curve.
- Do departmental or program demands translate to campus wide?
- D2L system was renewed for three years.
- System is encouraging centralized learning.
- A survey has been sent and on the ICET website.

**Software Engineering** – Meet expectations – Discussion ensued about why Software meets expectations but the other departments do not, this was changed to does not meet expectations.

- ANSYS renewal is up in the air, cost is $5,000.00 for 20 seats, this would affect summit as well.
- Traxler will contact IT regarding ANSYS.

**MOTION:** *Scanlan* moved to approve to send the drafts out, seconded by *Leonard-Berg*. Motion approved.

### 2. Review and modify draft evaluations of programs

If AITC was to be dissolved is there an efficient way to review IT needs without a third party to review also.

- Should be a yearly review instead of the 5 year review.
- Make a short web survey and it goes to IT and APC at the same time.
- Is it necessary for APC to review this when there are other areas working on IT issues.
- Concerns about things getting lost in the summary turned into APC from subcommittees.
- Have the departments prioritize their concerns.

### VI. Next Meeting Date Thursday, March 13, 2014

### VII. Adjournment

Chair Wright adjourned meeting at 4:45 p.m.

Respectfully submitted,

Kris Wright, Chair

Lisa Kress, Recording Secretary