Vita Plus Corporation

Job Description

TITLE: Formulation Specialist

FUNCTION:
This position fulfills a critical role within our formulation team in the daily administration of custom mixes, formulation requests, and the formulation and feed tagging needs of our plants and dealer customers. This position assists with coordinated management of ingredient and supplier approvals. From time-to-time there will also be opportunities to assist other staff members with special projects to help serve our customers.

Daily activities range from work processes to a consultative role with staff and clients on issues ranging from simple nutrition or math questions to helping facilitate the interaction between production capabilities, data programs and the necessary outcomes.

DUTIES
• Process custom mix requests within one day after all information is provided.
• Maintain all Vita Plus formulations (excluding swine) and all wholesale formulations manufactured at different Vita Plus facilities.
• Assist satellite plants with their formulation and tagging needs as requested or deemed necessary.
• Provide price quotations as requested.
• Insure that all products are correctly tagged.
• Maintain the Vita Plus formulation software or upgrade to new versions or programs as appropriate.
• Work with all Vita Plus staff as appropriate to meet their formulation needs.
• Assist dealers with their formulation and tagging needs.
• Disseminate, process and catalog documents to include new supplier and ingredient approvals, and renewal of current supplier and ingredient approvals.
• Obtain and maintain labels, tech sheets and SDS for all products and ingredients used by Vita Plus.

ADDITIONAL DUTIES:
• Assist other staff members as deemed appropriate to accomplish department and company goals (this may include Dairy Comp 305, bunker density database, feed analysis, etc.).

EVALUATION:
• Communication and interpersonal skills
• Accuracy and efficiency of handling formulation requests
• Completion of established goals
• Contribution to overall staff morale and development
• Continued professional growth
• Understands and adheres to the Values of Vita Plus

REQUIREMENTS: BS degree in Animal or Dairy Science, or matched experience

POSITION LOCATION: This is a Madison-based position with minimal travel required.

SUPERVISOR: Dr. Silvia Onetti, Director of Nutrition