Academic Staff Senate Meeting  
Monday, February 4, 2013, 3:00 p.m., Mound Rm., MPSC

James Almquist (at-large, 2014)  
Vice Chair (at-large, 2013)  
Tricia Pothour for Jennifer Artz (Vice Chair)  
Andrea Cool (Chair) (Area V, 2014)  
Amy Griswold (at-large, 2013)  
Lisa Kress (Recording Secretary)  

Chris Hein (at-large, 2014)  
Ulz Daeuber (Area III, 2014)  
Tara Krueger (Secretary) (Area I, 2013)  
Eric Farrell (Area IV, 2014)  
Amy Kreul (Area II, 2013)

Guests: Rob Cramer, Kari Hill, Paige Thomas, Vickie Dressens, Kim Maier, Ed Ross, Tom Jensen, Michelle Zasada, Jeanne Durr, Dawn Drake

Absent:  
Provost Mittie Nimocks Den Herder (ex officio)  
Artanya Wesley – (at-large, 2014)  
Amy Griswold (at-large, 2013)  
Jennifer Artz (Leave of Absence) (at-large, 2013)

MINUTES

I. Call to Order  
Chair Cool called the meeting to order at 3:00 p.m.

II. Approval of Minutes of December 17, 2012  
Daeuber motioned to approve minutes as presented, Griswold seconded. Minutes approved.

III. Approval of the Agenda  
Daeuber motioned to approve agenda as presented. Almquist seconded. Agenda approved.

IV. Announcements  
Chair Cool welcomed new senators Tricia Pothour and Chris Hein, Pothour is filling in for Artz until she returns from maternity leave and Hein is replacing Wesley. Welcomed Lisa Kress as the new governance support staff and recording secretary. Her office is located in 156 Tower, and she will be assisting the Faculty Senate, Academic Staff Senate, and Classified Advisory Group.

Chair Cool presented a letter from ASPRO-The Academic Staff Professionals Representation Organization (document 1) that was sent to chancellors reminding them of the statutory right of academic staff to participate in the formulation of policies and procedures that impact academic staff. We have the right to participate in establishing polices for academic staff, and thus also the responsibility to step up, voice our opinions,
and help make those decisions. This will be relevant as the Personnel Commission looks to update the job security policies and procedures. Guests were encouraged to provide input when opportunities are presented.

V. **Administrative Updates**
   1. **State of State Follow Up (R. Cramer)**
      They talked about jobs, mining, flexible option, and the budget address which will be February 20, 2013. This should go to legislature and finance committee around March-April and hopefully be passed by late June.
   2. **Assistant Vice Chancellor for Academic Affairs Search (A. Cool)**
      Position will report to the Provost, and the search has begun.

VI. **State Representative’s Report**
Chair Cool reported committee met February 1 and talked about overpayments of benefits. Not certain what damage has been done politically by the overpayments.

VII. **Vice Chair’s Report**
Chair Cool went to meeting January 22, 2013 discussion was about what to do with the supplemental compensation recommendations for ongoing monies. No decisions have been made. They asked for more data and this will be on the next meeting agenda. There are 5 compensation priorities for faculty salary issues they looked at and how to use those priorities.

VIII. **Committee Reports**
   1. **Elections and Appointments (U. Daeuber)**
      Nothing to report at this time
   2. **Professional Development (J. Almquist)**
      Talked about changing dates. This will take place next year probably. Considering if they will go electronic but this spring will still be paper.
   3. **Personnel Commission (E. Farrell)**
      Continuing the revision on job security policies using UW-Oshkosh as model. Chair Cool encourages an open forum to let everyone know what is happening. Chair Cool will help coordinate open forum if needed.
   4. **Academic Staff Excellence Award Committee Update (A. Kreul)**
      Leaving criteria as is but will need to update by-laws.

IX. **New Business**
   1. **New Budget Principles and Funding for Promotions (A. Cool/R. Cramer)**
      Chair Cool reported that under the new budgeting principles, the colleges are now responsible for funding promotions, but there is some concern in the colleges about how to fund such promotions. The question at issue is *Can an academic staff promotion be denied because of funding?* Cramer stated, “Deans will ensure all promotions are funded.” Administration will work with colleges and divisions to make sure promotions are funded.
   2. **Reorganization of Internal Grants (A. Cool/Provost Nimocks Den Herder)**
Chair Cool reported that the process, procedures, and structures for internal grants are being reviewed. Almquist will represent the Academic Staff Senate in these discussions.

3. **Supplemental Compensation Recommendations (K. Hill/A. Cool)**
The Ad Hoc Academic Staff Compensation Issues Committee presented its recommendations for dispersion of the one-time and on-going base pay adjustment compensation monies that have been set aside on our campus. Senate approved the recommendations as presented for the one-time money and for the Non-Instructional Academic Staff on-going base pay adjustment money. There was much discussion regarding the recommendations for the Instructional Academic Staff on-going base pay adjustments.

Chair Cool moved to change .8 FTE to 1.0 for full time appointment for instructional academic staff; seconded by Daueber. Motion failed.

Chair Cool moved to add full-time academic staff (meeting the criteria of 10 or more years of experience) whose adjusted salary falls between the 36,000 to 40,575 to the criteria for the on-going base salary adjustment; seconded by Daueber. Motion approved. (document 3)

Krueg moved to approve cost recovery to abide by the guidelines that have been approved; seconded by Krueger. Motion approved.

Chair Cool will forward amended recommendations to Vice Chancellor Cramer.

4. **Faculty Senate Liaison Fill-in – A. Cool**
   Need someone to fill in as liaison to faculty senate for the next two meetings. Chair Cool will attend meeting on February 12, 2013. Will address February 26, 2013 meeting at the next Academic Staff Senate meeting.

X. **Old Business**

1. **Social Media Policy – S. Miller** (document 2)
   Sarah Miller presented a revised version of the social media policy that was presented to Academic Staff Senate last fall. Miller highlighted changes in the document. Krueger moved to endorse the social media policy; seconded by Farrell. Endorsement passed.

XI. **Adjournment**
   Chair Cool adjourned meeting at 4:21p.m

Respectfully submitted,

Tara Krueger, Secretary
Lisa Kress, recording secretary