Minutes

Chair Andrea Cool called the meeting to order at 3:01 p.m.

1. Approval of the Minutes
   Artz moved to approve the minutes, Kruel seconded the motion and it passed.

2. Approval of the Agenda
   Artz moved to approve with liaison name change for Personnel Commission to Eric Farrell, seconded by Almquist and passed.

3. Announcements
   Chair Cool introduced Beth Vaassen to the senate as the recording secretary, noting that she has 8 years’ experience, and this is only temporary. There will be a full-time .87% position filled in January to be the recording secretary for the senate with other governance support duties.

   There is going to be a budget update open forum on Nov. 20th at 9:00 a.m. and the 27th at 1:00 p.m.

4. Administrative Updates
   Performance Management Development Committee – Rob Cramer - In July of 2013 There will be a new university personnel system, and each campus needs to revisit its performance management processes for academic staff and classified to be prepared
for some of the changes that will take place as a result of the new UPS. Representatives are needed from academic staff for a working group analyzing and developing a better evaluation process for Academic Staff and soon-to-be University Staff. Interested persons will come through the Elections and Appointments committee, preferably one instructional and one non-instructional. We need to submit names to Jeanne Durr by the end of November or the beginning of December.

5. State Reps. Report
Nothing to report at this time; the next meeting is November 30th.

6. Vice Chair’s Report
Artz was unable to attend the meeting, but she reported from them.

7. Committee Reports

Elections and Appointments – U. Daubner
They did not meet, but they are looking for senate replacements. We will need someone to fill Artanya Wesley’s position as she had resigned due to taking an new position at UW System. Jennifer Artz also needs a replacement while she is on maternity leave next semester, beginning sometime in January.

Professional Development – J. Almquist
It was reported that they are still reviewing proposals and have discovered that they have $1,300 less in funding than originally thought. The committee will bring forth their recommendations at the next meeting.

Personnel Commission – A. Kreul
Their meeting is scheduled for next week, and Amy is working on getting the job security policies from other campuses for the Commission to review.

Academic Staff Award for Excellence – A. Kreul
The deadline for nominations is February 1, 2013. Michelle Zasada is the chair of this committee

8. New Business

Strategic Plan Presentation – Rob Cramer
Rob reported that Christina Curras could not attend, and he wanted to thank her and the Strategic Planning Steering Committee for all of the hard work that they have put into this document. It was pointed out the there are four strategic priorities. A main goal of wanted to emphasize we are a personal campus.

**Mission Statement Endorsement**

The discussion from the strategic plan moved to the mission statement. Once the mission statement has been endorsed by campus, it will go to the Board of Regents for their review. Once they have approved it, it will return to campus for a public session, from there it will return to the Board of Regents for final review and approval. Chair Cool noted that the awkward grammatical construction of the second sentence could be problematic for readers and wouldn’t reflect will on UW-Platteville. *Farrell* moved to approve with the grammatical structure being improved before the final version, seconded by *Kreul* and passed.

9. **Old Business**

**Service Areas Proposed Bylaw Change – U. Daeuber**

It was discussed that any changes to the service areas should be approved by the Senate and not in the Bylaws. It was recommended that Service Area assignments be reviewed every 3 years. Elections and Appointments will draft the necessary Bylaw changes that have been discussed and bring them forward to the Senate for voting.

*Farrell* moved to adjourn, seconded by *Daeuber* and passed at 3:34 p.m.

Respectfully submitted,

Andrea Cool, Chair

Beth Vaassen, recording secretary