MINUTES

I. Call to Order
Chair Cool called the meeting to order at 3:02 p.m.

II. Approval of Minutes of October 8, 2013
Daueber moved to approved minutes as “corrected”, seconded by Sullivan-Soley. Minutes approved.

III. Approval of the Agenda
Agenda stands.

IV. Announcements
The “M” will be lit pink at 7:30 p.m. this Saturday for breast cancer awareness.

V. Administrative Updates
1. Potential Email Change Process – Survey Results (M. Roberts)
Survey Results are in, with over 50% of faculty and staff and over 1500 students having responded. Students and staff had similar input regarding Zimbra and important features.

   Next Steps: There will be open sessions asking for feedback. Gmail, Microsoft, and Zimbra will all be asked to campus to set up test environments later this semester. Volunteers will be able to create test accounts and provide feedback.

VI. State Representative’s Report (A. Cool)
The State Representatives met on October 18. The discussion focused on the shared governance issue. Reps were briefed regarding the meeting between UW system representatives and Speaker Robin Vos that took place on Oct. 2. At this point, we are not expecting to see the issue come up in legislation during this legislative session.

   UW System and the Board of Regents are gathering data on faculty workload, educational quality, and compensation.

   The group also received an update on the 30 general education transfer credits requirement. Currently, the plan is to develop more than 30 general education credits that can be transferred between institutions and utilize an advising system that would help students determine which credits they should actually take.

   The next meeting will be the third Friday in November.

VII. Vice Chair’s Report (A. Griswold)
Chancellor Shields was in attendance at Faculty Senate and reassured everyone that he does not support changes to shared
governance.

There was discussion on the University enhanced compensation plans and how to go about making their recommendations. The reorganization of Sponsored Programs was another topic of discussion.

VIII. Committee Reports

1. Elections and Appointments (U. Daeuber)
   Nomination for Area III to Personnel Commission is AC Stokes.
   
   **MOTION:** Pothour moved to approve AC Stokes to represent Area III on the Personnel Commission; seconded by Sullivan-Soley. Motion approved.
   
   Nomination for Area IV to Award of Excellence Committee is Priscilla Hahn.
   
   **MOTION:** Griswold moved to approve Priscilla Hahn to represent Area IV on the Award of Excellence Committee; seconded by Maier. Motion approved.
   
   We still need to fill these positions:
   
   Improvement and Learning committee Area V
   Affirmative Action Committee Area V.

2. Professional Development (J. Almquist)
   Proposals are due Friday, November 1, 2013, at noon.
   
   Currently, three proposals have been received. The amount available is less than $12,000.00 due to some late proposals received from last year. Discussion ensued regarding why this year’s funds were used for last year’s proposals.

3. Personnel Commission (A. Cool)
   Meeting will be Thursday, October 24 at 9:00 a.m.

4. Academic Staff Excellence Award Committee (K. Maier)
   Meeting will be this Friday, October 25. Deadlines will be topic of discussion due to the Board of Regents’ deadline being moved up.

IX. New Business

1. Parking Policy Advisory Committee (S. Marquardt)
   The University Police would like to create a university level committee for creating parking policies and reviewing appeals and is seeking approval from the senates regarding the make up of the committee. Discussion ensued about the proposed committee membership. Maier suggested adding a community member to the committee. Cool suggested that one of the two academic staff positions be filled with an instructional academic staff person, as instructional academic staff may see different parking related issues due to the flexibility of their schedules. Marquardt stated that it would be up to the academic staff governing bodies to determine how they wanted to fill the two spots.
   
   **MOTION:** Sullivan-Soley moved to approve the formation of this parking policy advisory committee; seconded by Trendt. Motion approved.

X. Old Business

1. Compensation Planning (A. Cool)
   The compensation dollar totals by employee categories were reviewed. Durr pointed out that the amount to be dispersed were the totals given minus fringes.
   
   Recommendations must be based on equity, according to the UPG 4.06 guidelines, not merit.
There are two committees, one for non-instructional academic staff and one for instructional academic staff, reviewing these numbers and working on distribution recommendations for the 2013-14 and 2014-15 monies. The goal is to have recommendations for approval by early November.

XI. Adjournment

Chair Cool adjourned the meeting at 3:59 p.m.

Respectfully Submitted,

Tricia Pothour, Secretary
Kress, Recording Secretary

Lisa A Merkes-Kress, Recording Secretary

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Andrea Cool at coola@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.