MINUTES

I. Call to Order

Chair Cool called the meeting to order at 3:02 p.m.

II. Approval of Minutes of November 18, 2013

Almquist moved to approve the minutes “as corrected”, minutes; seconded by Sullivan-Soley. Minutes approved.

III. Approval of the Agenda

Maier moved to approve the agenda with changes; seconded by Trendt. Agenda approved.

IV. Announcements

1. Classified Advisory Group Name Change (L. Wedig)

The Board of Regents authorized classified staff of each UW System institution to structure themselves in such manner as they determine and to select representatives to participate in institutional governance; therefore effective November 26, 2013 with approval of the Chancellor Chancellor’s Classified Advisory Committee is now Classified Staff Senate. Classified Staff Senate meets the second and fourth Tuesdays at 2:00 p.m in the Bears Den conference room.

V. Administrative Updates

1. Budget Models (R. Cramer)

Team Destiny priority team; part of the strategic plan committees, has been reviewing projects related to the strategic plan, they will be accessing the University budget allocation model. We will be hiring a consultant to help us with our goals for the resource allocations model, the process, and assess alternatives based on these. This would start next semester, with implementation in fall 2014. Discussion ensued about what most UW institutions are using and if the system model changes how will this affect Platteville; most use the incremental model and we will be cautious of what UW System is doing. Please send suggestions to Cramer or Chuck Cornett.

2. Financial Update (C. Riedl-Farrey)

To view this online, http://www3.uwplatt.edu/budget/other-resources, and then click on presentations. Started in June 2012 we
had 24 million on hand and currently we have 28.8 million. We are a little over the 10% threshold. Carry over balances have been increasing, we requested 5.5 million this year and only used 2.1 million. We need be spending the money requested, we can not continue carrying over balances. Tri-State Initiative(TSI) funds will only be available for new students and they will receive $500.00 fall semester and $500.00 spring semester. We have declined in tuition by one million dollars; this has a significant impact, due to this there will be a decrease of 20 employees. Discussion ensued about how these reductions will be decided, administration has not discussed at this time but they will discuss at a later date. There are concerns about not having enough staff currently and a staff reduction will only cause more issues for the students and eventually it would impact the our University as a whole. These numbers may change over time.

VI. State Representative’s Report (A. Cool)

Nothing to report, next meeting not until late January or early February.

VII. Vice Chair’s Report (A. Griswold)

There will be a special meeting of the Faculty Senate on December 3, 2013, to discuss faculty recommendations for dispersion of their portion of the university-augmented compensation funds. There was discussion on the criminal background checks. They approved the alternate proposal for the the Office of Sponsored Programs. They endorsed the creation of a parking policy advisory committee and approved the first draft of the academic calendar. Presentation of the anti-bullying policy with much discussion and possible endorsement at the next meeting. Discussion about the Karmann library reconfiguration, this will be put on the next agenda for more discussion.

VIII. Committee Reports

a. Elections and Appointments (U. Daeuber)
   Nothing to report.

b. Professional Development (J. Almquist)
   Scoring – the best scores are the lowest numbers. We are recommending to grant $15, 523.50. Discussion ensued about money for next year; this does not affect any ongoing monies. If Provost does not approve the funding, we would decrease the amount for football to $1,400.00 and there would only one person granted the Pepcon Conf. **MOTION:** Sullivan-Soley moved to approve the recommendations of the academic professional development grant allocation; January 1, 2014 – June 30, 2014, seconded by Trendt. Motion approved with 1 abstention.

c. Personnel Commission (A. Cool)
   Sub-committees have meet, there will be a proposal presented to Academic Affairs. Personnel Commission will review after they meet and then present to Academic Staff Senate for approval.

d. Academic Staff Excellence Award Committee (K. Maier)
   Nominations are due December 4, 2013; no submissions at this time.
IX. New Business

1. Overload Policy (R. Cramer)
   New policy will be $18,000.00 or 20% of your salary, whichever is greater. Discussion ensued about the committee chairs and does this affect how the amount they receive; per Cramer this will not change the chairs compensation. There needs to be a clear definition of what is overload and what is part of your job requirements.
   
   **MOTION:** Pothour moved to endorse the overload policy, seconded by Daeuber. Motion approved.

2. IAS University-Augmented Compensation Recommendations 2014-15 (A.Cool)
   The amount available is $8,000.00 - $8,200.00, this money will be used to catch the staff that did not receive compensation last year. This will impact 5 people and the total FTE is 2.17 and each will receive approximately $1,580.00 or a percentage thereof. Discussion ensued about the affects if someone leaves before they receive the money, will this money carry-over; the money stays with in the salary line at the college level. January will be the distribution date as long as everything is approved. Chair Cool will update the recommendations an forward to Cramer.
   
   **MOTION:** Pothour moved to approve the recommendations with the change of adding a specific dollar amount, seconded by Daueber. Motion approved with one abstention.

X. Old Business

1. NAIS University-Augmented Compensation Clarifications (A.Cool)
   Last year there was a specific motion about cost recovery programs had to abide by the guidelines as well, should we recommend this for 2014-15; discussion ensued if we do not it may become problematic in the future. There should be a clear documentation for these programs. If there is more money than expected the remainder would go to level one employees.
   
   **MOTION:** Maier moved to recommend the cost recovery programs shall abide by the criteria that have been approved for NAIS, seconded by Griswold. Motion approved.

XI. Adjournment

Chair Cool adjourned the meeting at 4:19 p.m.

Respectfully Submitted,

Tricia Pothour, Secretary          Lisa A Merkes-Kress, Recording Secretary

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Andrea Cool at coola@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.