Academic Staff Senate Meeting  
Monday, May 5, 2014, 3:00 p.m., Mound Rm., MPSC  
Attendees

☑ Andrea Cool (Chair, Area V, 2014)  
☑ Patricia Pothour (Secretary, At-large 2015) Proxy Ellen Hughes  
☑ Ulz Dauber (Area III, 2014)  
☑ Kim Maier (At-large, 2015)  
☑ Amy Griswold (Vice Chair, Area I, 2015)  
☑ Provost Mittie Nimocks Den Herder (ex officio)  
☑ Diana Trendt (Area IV, 2014)  
☑ James Almquist (At-large, 2014)  
☑ Chris Hein (At-large, 2014)  
☑ Kelly Sullivan Soley (At-large, 2015)  
☑ Lisa Merkes-Kress (recording secretary)  

Guest: Susan Traxler and John Berg

MINUTES

I. Call to Order  
Chair Cool called the meeting to order at 3:01 p.m.

II. Approval of Minutes of April 7, 2014  
Maier moved to approve the minutes; seconded by Sullivan-Soley. Minutes approved.

III. Approval of the Agenda  
Agenda approved as presented.

IV. Announcements  
No announcements at this time

V. Administrative Updates

1. Information Technology Strategic Plan (S. Traxler)  
Plante Moran is the consulting group selected to review our processes, Plante Moran interviewed staff, students, and IT to come up with a strategic plan for IT.

- The plan consists of five strategic initiatives, and Plante Moran will be working with IT to implement those initiatives.
- Review the presentation for more information.
- Please provide feedback or questions to any one of the committee members listed or to Susan Traxler by May 20.

VI. State Representative's Report (A. Cool)  
- President Ray Cross discussed new strategies for moving forward and repairing relationships with the legislature. The focus seems to be on increasing transparency.
- Academic Staff Leadership Conference will be Thursday, July 25, from 9-2, which is free to attend.
- UW Superior is going through a radical program prioritization process due to cuts in the budget, which is impacting the types of academic staff contracts with many academic staff being moved to one year terminal contracts.

VII. Vice Chair's Report (A. Griswold)  
- James Swenson gave an update on elections and appointments.
- The mission statement was reviewed and discussed.
- BJ Reed presented the syllabus research conducted by the Wisconsin teaching fellows.
- Sherry Nevins reported on the student complaint and absence process.
- The writing emphasis tracking process was discussed; all writing emphasis courses will have a “W” at the end.

VIII. Committee Reports

a. Elections and Appointments (U. Daeuber)

Due to a tie, a run off election for the Area II senate seat is in progress until Friday, May 9. All new senators will be invited next meeting.

**MOTION:** Sullivan-Soley moved to accept Susan Day for Committee for Elections and Appointments, seconded by Griswold. Motion approved.

**MOTION:** Sullivan-Soley moved to recommend Kristin Dalby and Guy Campbell the Professional Development Committee, seconded by Maier. Motion approved.

**MOTION:** Trendt moved to approve Amy Kruel, Ryan Munz, and Tracey Roberts to the Personnel Commission, seconded by Hein. Motion approved.

Discussion ensued about the consistency of membership for the University Enhanced Compensation Committee.

**MOTION:** Sullivan-Soley moved to approve all appointments for faculty governance and university committees, seconded by Trendt. Motion approved.

Elections and Appointments Committee will put out a call for representatives for the Inclusive Excellence Committee and Assessment Oversight Committee. Discussion ensued about the dissolution of the Technology Oversight Committee. There was discussion regarding new committee members not being informed about committee membership and meeting times. The Governance Office will work with Elections and Appointments to help notify all committee members of current appointments and committee membership.

b. Professional Development (J. Almquist)

Due to a budget cut, the amount of funding available is $10,000, prior years there was $12,000.

**MOTION:** Daeuber moved to approve the recommendations for the professional development grants as submitted, seconded by Griswold. Motion approved.

c. Personnel Commission (K. Sullivan-Soley)

- All job security requests have been reviewed and forwarded.
- John Lohman, interim HR director, is working with UW system legal to address the process for notifying individuals of multi-year renewable fixed term appointments. This could have implications for updates we are seeking to propose for the job security policies.

d. Academic Staff Excellence Award Committee (K. Maier)

Maier announced the 2014 winners of the Regents Excellence Awards; Bonnie Issacson from UW-Eau Claire, Ron Zimmerman from UW-Stephens Point, and department winner was the Registration and Records Office from UW-Stout.

IX. New Business
1. **Proposed Bylaw Change (A. Griswold)**
   Disussed Article VI of the bylaws and possibly changing duties of the Vice Chair regarding the requirement to attend faculty senate meeting. It is suggested that the Faculty Senate Liaison position be offered to any senator, with preference being given to an Area V senator. Chair Cool will work on wording and bring back to senate to vote.

2. **Senate Retreat**
   Current and new members should all be invited to attend another annual retreat. Suggestions were made to schedule the retreat for the afternoon of May 19. Cool will make arrangements and notify senators of details.

X. **Old Business**
   No old business at this time.

XI. **Adjournment**
   No other business to be conducted. Chair Cool adjourned the meeting at 4:08 p.m.

   Next Meeting: May 19, 2014

   Respectfully Submitted,

   Andrea Cool, Chair

   Lisa A Merkes-Kress, Recording Secretary

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Andrea Cool at coola@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.