MINUTES

I. Call to Order
Chair Griswold called the meeting to order at 3:01 p.m.

II. Approval of Minutes of December 1, 2014
Maier moved to approve the minutes, seconded by Ball. Minutes approved.

III. Approval of the Agenda
Ball moved to approve the agenda, seconded by Pothour. Agenda approved.

IV. Announcements

V. Administrative Updates

1. Higher Learning Commission Update (D. Drake)
Drake updated the senate on what and why is accreditation important. It is important to ensure we meet certain standards in providing a high quality education and helps gain financial aid. The accreditation process is a ten-year cycle with two reporting periods and an onsite visit year ten, the onsite visit will be fall 2016 or spring 2017. If an HLC steering committee member contacts you, it is important to provide a timely response. During the onsite visit people will randomly be asked questions, please know what the mission is and how you fit into the mission. Any questions please contact any of the team liaisons. More information can be found here: http://www.uwplatt.edu/hlc

2. Budget Update (C. Riedl-Farrey)
Riedl-Farrey presented an update on the budget, please see budget webpage for more information: http://www.uwplatt.edu/budget/presentations.
Budget office would like feedback regarding how to reduce the net operating deficit by 5 million.

3. Unified Communications (G. Bies)
The new phone system will be in place by summer 2015 and will provide more flexibility for staff. The new system will be hosted through Whitewater and Gardner Hall data system and managed on campus vs. a third party and phones will be leased vs. purchased. Please contact Greg Bies if you have any questions at bies@uwplatt.edu.
VI. State Representative’s Report (A. Griswold)

- Main topic of discussion was regarding the 9-month vs. 12-month pay; we will discuss this in more detail at our February meeting.
- Received updates on the university staff and it was noted that university staff might be part of the joint meetings in the future.
- General discussion on the budget updates and shared governance.
- Discussion ensued about promotion after five years and will be discussed again at future meetings.
- Discussion about civility policy/anti-bullying policy.

VII. Vice Chair’s Report (P. Pothour)

Pothour was not able to attend the faculty senate meeting.

VIII. Unfinished Business

1. No unfinished business at this time.

IX. Committee Reports

1. Elections and Appointments (U. Dauber)
2. Professional Development (P. Pothour)
   - Going to review the documents to make sure things are clear, seem to be some confusion on the due date.
3. Personnel Commission (J. Ball)
   - Ball was not able to attend the last meeting.
4. Academic Staff Excellence Award Committee Update (S. Gurman)
   - No program was nominated; this is the second year in a row.
   - Four people were nominated and the recommendation for the Academic Staff Excellence Award is Amy Griswold.
     Chair Griswold removed herself from her position, Vice Chair Pothour asked to call for the vote.
     MOTION: Maier moved to approve Amy Griswold as Academic Staff Senate award recipient, seconded by Ball. Motion approved with Griswold absenting
     Going to rework some of the requirements to be more specific.

X. New Business

1. Comments on UPS items for the 12/12 deadline
   There were concerns about not getting documentation timely enough to review and questions received about the transition from University Staff to Academic Staff. Questions were forwarded to HR.
2. Comments on Outstanding Education for the 12/15 deadline
   Griswold has not heard from anyone, no questions forwarded.

XI. Other Business

XII. Adjournment

Chair Griswold adjourned the meeting at 4:25 p.m.

Next Meeting: Monday, February 02, 2015