MINUTES

I. Call to Order
Chair Griswold called the meeting to order at 3:01 p.m.

II. Approval of Minutes of November 3, 2014
Daeuber moved to approve the minutes; seconded by Ball. Minutes approved.

III. Approval of the Agenda
Maier moved to approve the agenda “as amended,” seconded by Daeuber. Agenda approved.

IV. Announcements
No announcements at this time.

V. Administrative Updates
1. Elections and Appointments (U. Daeuber)
   Katharine Link was elected for Area IV to replace Diana Trendt and a change to the bylaws stating that any representative from Academic Staff Senate can attend the faculty senate meeting.

2. UPS updates and next steps (J. Lohmann)
   Not able to attend.

3. Applications for Driftless Fellowship Program (A. Seeboth)
   In 2015 four fellowships will be awarded, one from each college and one floating position. The recipients will be given 50% release position and stipend of $2,000.00 for the month of June, and a travel and supply stipen of up to $700.00. Application deadline is February 1, 2015. Academic Staff are encouraged to apply.

4. Recyclemania Competition (A. Seeboth)
   This is the fifth year for this competition and it starts February 2015. Information will be sent out soon.

VI. State Representative’s Report (A. Griswoold)
   Topics discussed:
   - UW Stevens Point will be sponsoring the Academic Staff Leadership Conference, however may be held in Madison.
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• Regents are encouraging us to build relationships with our legislatures for our districts. Senate discussed an option to sponsor a legislature to attend an open forum.
• What % of job duties are included for serving on governance committees, some campus have this in their contracts.
• Post regression review discussion, this is when you hit the max on your title. More information will soon be available.
• Discussion regarding if chairs or vice chairs are receiving overload money or release time.
• Budget models and budget discussion and how to inform staff.
• edTPA (Teacher Performance Assessment) this is a system that will be implemented for teachers and part of the licensing requirement.
• Engineering programs at the undergraduate level regarding programs at other campuses. This will be an ongoing discussion.
• The 9 month vs. 12 month payroll is going to be put on the priority list.
• Strategic planning process from UW System, discussing trends for the next 3-5 years and they would like feedback on three issues in December:
  ▪ Faculty workload,
  ▪ Staff turnover in the past five years,
  ▪ Recruitment of staff, pools of candidates, and rejections.

VII. Vice Chair’s Report (A. Griswold)
Chair Griswold provided a summary on the last Faculty Senate meeting, stating the major discussion was focused on a possible office hour policy change.

VIII. Unfinished Business
1. Governance awareness across campus (A. Griswold)
• Date of Spring Open Forum to be decided
  Chair Griswold ask the senate to start thinking of dates for the spring open forum. Please email Chair Griswold with suggestions.

2. Fall Open Forum (A. Griswold)
• Survey to all staff to be sent out soon along with incorporating items of how to spread governance awareness and involvement
• Video to be posted soon

IX. Committee Reports
a. Elections and Appointments (U. Daeuber)
b. Professional Development (P. Pothour)
  Applications for grants were due November 8, the results will be discussed at the next meeting.
c. Personnel Commission (J. Ball)
  Next meeting is Wednesday, November 19 in the Mississippi room at 1:00.
d. Academic Staff Excellence Award Committee (K. Maier)
  Applications are due December 3, currently the website is being updated with the information.

X. New Business
1. Instructional Academic Staff Office Hours (T.A. Sandberg)
Sandberg is the Academic Staff representative from LAE on Faculty Senate and
he provided information about the proposals and discussion surrounding changing the office hours policy. Currently it is required to have ten office hours a week the original proposal was to reduce required office hours to 5; however after discussion two new proposals have been developed which allowed departments to make the call on required office hours and more flexibility with the definition of office hours. There are many people for this and many people against this policy change. Administration has stated they will not oppose whatever Faculty Senate recommends.

- Substantial discussion took place but no action.
- With the proposals emphasizing student engagement, a suggestion was to discuss with Val Wetzel regarding how many students are in organizations.
- Student Senate President Joe Sigworth, reported some concerns and thoughts from students, and they are against changing office hours to five.
- Please provide Sandberg with any suggestions, proposals, or feedback you would like shared with Faculty Senate prior to the next Faculty Senate meeting on November 25.

XI. Other Business

1. Womens Council Update (R. Hill)

- Student Success Programs and the Center for Non-Traditional and Veteran Students will be sponsoring 40 women for the Smart Start Program, this is a national program that prepares college woman to negotiate salary and skills.

XII. Adjournment

No other business to be conducted. Chair Griswold adjourned the meeting at 3:45 p.m.

Next Meeting: Monday, December 01, 2014

Respectfully Submitted,

Scott Gurman, Secretary             Lisa A Merkes-Kress, Recording Secretary

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Amy Griswold at foleya@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.