MINUTES

I. Call to Order
Chair Griswold called the meeting to order at 3:03 p.m.

II. Approval of Minutes of October 6, 2014
Maier moved to approve the minutes, seconded by Pothour. Minutes approved.

III. Approval of the Agenda
Gurman moved to approve the agenda, seconded by Maier. Agenda approved.

IV. Announcements and Reports
1. Academic Staff representation on the University Academic Budget Commission (UABC) – volunteer needed
   - Chair reported that this has been taken care of, there already is someone appointed to be on the UABC Jason Artz.
2. Open Forum – who will be attending and what time
   - Senators indidicated the dates and times they planned to attend the open forum.
3. Womens Council representative – Russell Hill
   - Russell Hill volunteered to be the representative from Senate.
4. Service area list update
   - Postponed, Elections and Appointments have not had time to discuss.
5. Classified Senate representation discussion
   - Chair Griswold clarified discussion is not about merging the two but more about representation for Classified Staff Senate

V. State Representative’s Report (A. Griswold)
   - Will have an update at the November 17 meeting.

VI. Vice Chair’s Report (P. Pothour)
No report, Pothour was unable to attend Faculty Senate.

VII. Unfinished Business
All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Amy Griswold foley8@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.
VIII. Committee Reports

1. **Elections and Appointments** (U. Daeuber)
   - Elections will be open next week. Chair Griswold will send email out to all.

2. **Professional Development** (P. Pothour)
   - Proposals are starting to come in, funds have been added from part 2 to part 1.

3. **Personnel Commission** (J. Ball)
   - Job security dates have been updated on the web and the UPS deadline has been extended to October 23. Discussion regarding 9 vs. 12 month payroll, members of the Personnel Commission would vote for 9 month payroll.

4. **Academic Staff Excellence Award Committee** (S. Gurman)
   - Deadline for applications is November 3, November 8 committee will forward recommendations to Senate and then to the Provost office by December 19. Chair Griswold will send notice to all once an email is created.

IX. New Business

1. **Review of University Personnel System (UPS) Discussion due November 1**
   - Discussion ensued regarding Library staff and if they are Faculty or Academic Staff. This is unclear across campus. Question will be forwarded to John Lohmann in HR.

X. Other Business

Discussion ensued about the timeliness of things that happen in IT and how they affect others. Chair Griswold will invite Sue Traxler from IT to a future meeting.

XI. Adjournment

Chair Griswold adjourned the meeting at 3:31 p.m.

Next Meeting: Monday, November 03, 2014