MINUTES

I. Call to Order
Chair Griswold called the meeting to order at 3:00 p.m.

II. Approval of Minutes of September 15, 2014
Goomey moved to approve the minutes; seconded by Pothour. Minutes approved.

III. Approval of the Agenda
Gurman moved to approve agenda “as revised”, seconded by Ball. Agenda approved.

IV. Announcements and Reports
1. Program Revenue Balance Report (R. Cramer)
   - Cramer reviewed the balances with the senate and noted that our campus has 22 million in balances across the four areas.

2. Budget Assessment Steering committee structure (R. Cramer)
   - Huron consultants have drafted guiding principles and Academic Staff representation will have an opportunity to review.
   - Chair Griswold also discussed the University Academic Budget Committee (UABC) and Academic Staff representation on this committee, Chair Griswold will report back at a later date after talking to Barraclough.

3. Proxy rules (A. Griswold)
   - Chair Griswold Please refer to Article 8 of the bylaws, proxies are able to vote.

4. Open Forum (A. Griswold)
   - The Open Forum will be October 23 10:00-11:30 and 1:00-2:30, please plan to attend. Inform Chair Griswold when and if you will be able to attend by the next meeting.

5. Classified Senate Relationship (A. Griswold)
   - Discussion ensued about having Academic Staff representation on Classified Staff Senate or vise versa.

6. Academic Staff Leadership Conference Summer 2015 (A. Griswold)
   - Chair Griswold discussed having this conference in Platteville. There was an overall consensus for hosting the leadership conference in Platteville.
7. Need Area IV Representative
   • No one has volunteered to be on senate from Area IV.

V. State Representative's Report (A. Griswold)
   • Discussion was mainly focused around the University Personnel Systems (UPS), they may push the deadlines out.
   • Discussion about the relationship with Classified staff, remedial education, governance groups not meeting during the summer, and discussion about the 9 month vs. 12 month payroll.

VI. Vice Chair’s Report (P. Pothour)
   • Vice Chair Pothour reported on the topics discussed at the last Faculty Senate meeting and suggested an instructional academic staff would be better suited for representation.
   • Topics of discussion were updates from the Internationalization committee, UPS, bylaw changes to UABC, and the governance structure.

VII. Unfinished Business
1. Academic Staff Senate representatives for Womans Council
   • Still need a volunteer for the Womens Council.

VIII. Committee Reports
a. Elections and Appointments (U. Daeuber)
   • Need a representative from Area 4 to replace Diana on Senate and a representative for University Enhanced Compensation Committee (UECC).
   • Representative also needed for the Academic Standards Committee.
   • Recommendations for UECC is James Almquist, Professional Development is Holly Voll, Research and Ethics is Mike North.
   
   MOTION: Ulz moved to confirm James Almquist as representative from EMS on the UECC for the instructional academic staff, Holly Voll for the Professional Development Committee for area 1 and Mike North for the Research and Ethics committee, seconded by Mair. Motion carried.
   • Bylaw changes are needed but need to fill Area 4 representatives.
   • Need to update the service area list.
   • Kim Sargent is the chair of Elections and Appointments.

b. Professional Development (P. Pothour)
   • Kim Schmelz is the chair of Professional Development.

c. Personnel Commission (J. Ball)
   • Questions about membership and the Affirmative Action Officer Jen DeCoste will be invited to attend.

d. Academic Staff Excellence Award Committee Update (S. Gurman)
   • Waiting for dates and then they will meet.

IX. New Business
1. UPS discussion and solicitation for comment feedback for October 1 and October 10 priority (A. Griswold)
   • Chair Griswold would like to provide feedback to HR as a group.
      1. What type of metrics will be used in determining compensation
adjustments? Who provides the benchmarks?

2. What is Academic Freedom and how will this apply to instructional vs. non-instructional academic personnel, the wording in the document doesn’t clarify enough. Mittie N. Den Herder will report back on the clarification.

2. Structure of service areas to include new departments and changes of reporting structures (A.Griswold)
   - Discussion ensued about the changes that need to take place and Senate tasked Elections and Appointments to draft a new list for approval.

3. Changes to Professional Development - approval needed (P.Pothour)
   - DEADLINES – Recommending adjusting the noon deadline to 4:00 p.m.
   - PROPOSAL – Recommending changing the number of copies required from five paper to one paper copy and one electronic. Need one hard copy with signature.

   **MOTION:** Ulz moved to approve the changes to professional development as presented, seconded by Ball. Motion carried.

4. Retitling of Promotion Calendar Presented by Personnel Commission
   **MOTION:** Maier moved to approved the proposed dates for Retitling and Promotion, seconded by Pothour. Motion carried.

   Ball will inform Chair Roberts of the Personnel Commission of the approval.

X. Other Business

   No other business to discuss at this time.

XI. Adjournment

   Chair Griswold adjourned the meeting at 4:03 p.m.

Next Meeting: Monday, October 20, 2014

Respectfully Submitted,

Scott Gurman, Secretary

Lisa A Merkes-Kress, Recording Secretary

---

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Amy Griswold at foleya@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.