MINUTES

I. Call to Order
Chair Riedle called the meeting to order at 4:03 p.m.

II. Approval of Minutes of February 26 27, 2013
Zauche moved to approve minutes “as corrected”, seconded by Masoom. Minutes approved.

III. Approval of the Agenda for March 13, 2013
Zauche moved to approve agenda, seconded by Carothers. Agenda approved.

IV. Announcements (L.Riedle)
1. Additional work times before April 9, 2013
University South has been reserved for March 20 and Mississippi Room for April 3.

V. New Business (L.Riedle)
No new business at this time.

VI. Old Business
1. College of BILSA – New Program – Agricultural and Industrial Engineering Technology Minor (M.Zidon and D. Heimerdinger)
Courses already in place. The recommendation is to add a minor. This adds a minor and does not drop the emphasis in Agribusiness. Discussion ensued about whether or not there would be enough resources. Students need to be made aware this is not engineering
2. **School VS. Department**
   There was much discussion about what defines a school and what defines a department. Concerns raised on possible contradictions. Suggestion to add “subject to approval from APC/faculty senate.

   **Motion:** Zauche motioned to move forward with the document striking the definition of department, but add section “I” wording “where a school would need to be recognized by APC and Academic Affairs”, seconded by Carothers. Motion approved.

   **Motion:** Evenson moved to amend the wording and replace “there are generally more than 750 majors within the school” and replace with “there is generally at least 10% of the overall student enrollment in the program”, seconded by Zauche. Four approved and three opposed. Motion passed.

   Discussion ensued about sending a recommendation to faculty senate recommending that the Department of Business and Accounting would become a School of Business.

   **Motion:** Zauche moved to go forward with the recommendation to faculty senate, seconded by Carothers. Two opposed, motion passed.

3. **Sub Groups Mississippi Room requested for both March 13 and April 10 for work time.**
   a. Annual Report Team – calendar, form/chart to be completed.
   b. Long Term Report Team – calendar, directions that go to other committees

   There was no available work time. Reminded everyone of the additional rooms available for discussion on March 20 and April 3, next report to faculty senate is April 9, 2013.

**VII. Adjournment**

Chair Riedle adjourned meeting at 5:03 p.m.

Respectfully submitted,

Lisa Merkes-Kress, Recording Secretary
<table>
<thead>
<tr>
<th>WHAT</th>
<th>WHO</th>
<th>ACTION</th>
<th>DUE</th>
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<tbody>
<tr>
<td>School Vs. Department</td>
<td>Lisa Riedle and Susan Hansen</td>
<td>Prepare document and send to faculty senate</td>
<td>March 26, 2013</td>
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<tr>
<td>Short term and long term groups discussion</td>
<td>All</td>
<td>need to gather ideas and share with everyone</td>
<td>March 27, 2013</td>
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