Minutes of the Academic Planning Council meeting

11/28/2012

Present: Abulkhair Masoom, Lisa Landgraf, Tim Zauche, Jason Thrun, Jessica Symons, Regina Pauly, Melissa Gormly, Chris Schulenburg, Dominic Barraclough, Raymond Spoto, Mark Evenson, Laura Anderson, Lisa Riedle, and Kris Mahoney

Absent: Denise McNamara, Dan Avenarius, Mittie DenHerder, Mark Meyers, and Chuck Cornet

1. Riedle called the meeting to order at 4:04 p.m.
2. Mahoney was selected as the recorder.
3. Zauche moved to approve the minutes of the minutes of the November 14th meeting with minor corrections. The motion was seconded by Thrun and the motion carried.
4. Business:
      i. Gormly and Schulenburg lead a discussion about the identified need for “cross fertilization” between Spanish and History. An increased Latino presence in Darlington was given as a local need this minor will address. Gormly and Schulenburg addressed questions as they were asked.
      ii. Masoom asked about the study abroad requirement. Evenson followed with a suggestion to emphasize study abroad trips in Latin America instead of Spain. Landgraf asked about prerequisite needs since classes proposed for the Latin American Studies Minor are at/above the 3000 level. Zauche expressed concerns about potential over-enrollment for upper level classes and that more sections may be needed. Zauche was also concerned about the Latin American Studies Minor adding extra semester to students.
      iii. The Latin American Studies Minor documents were sent off to UABC for review and will be back to APC for a second reading in a future meeting.
   b. Old: Continued discussion on APC’s role and the review process.
      i. Riedle lead discussion on a retreat for APC on or around January 10, 2013. Discussion followed as to who should be invited to attend.
      ii. Riedle lead discussion on what information would be needed for comprehensive short-term snapshot reviews and for the 3-year review. APC members were charged with talking to Department Chairs about what information would be valuable for such reviews and to report back for the December 12th meeting. Discussion followed on the timeline for initiation of the review process. Landgraf asked about the status of the review dashboard.
      iii. Riedle lead discussion the APC charge. A vote will be held during the December 12th meeting on the primary document regarding the charge of APC.
5. It was moved to adjourn the meeting at 4:55 p.m. and the motion carried with unanimous consent.

Respectfully submitted by Kris Mahoney