Academic Planning Council Meeting Minutes  
February 8, 2012  
Room Platteville West, Markee Pioneer Student Center  

Attending: Dominic Barracough, Dawn Drake, Kris Mahoney, Abulkhair Masoom, Colleen McCabe, Denise McNamara, Mark Meyers, Stormy Stipe, Jason Thrun, Kay Young, and Tim Zauche, Chuck Cornett  

Guests: Kory Wein, Teresa Burns, Art Ranney  

The meeting was called to order at 4:00 p.m.  

1. McCabe was selected to be the recorder for the meeting.  
2. Approve Minutes: from Jan. 25th, Young motion and Barracough 2nd - approved as presented.  
3. Business:  
   a. Review of the current Program Data sheet issued by the Provost’s office and used in APC Reviews.  
      - Is the “Resource” data really representative of programs? – consensus not really  
   b. Continuation of the “What data to collect to assess programs?” quest.  
      a. Look at document: APC Homework for 11-09-11  
      
      **Criterion 1: History, development and expectations of the program**  
      - Discussion on the retention rate and how do we normalize the data selected in this area.  
        (no weight assigned to any measure at this time)  
      **Criterion 2: External demand for the program**  
      - Discussion on the assistance we need to get valid data. (no weight assigned to any measure at this time)  
      **Criterion 3: Internal demand for the program**  
      - Discussion on defining level/degree of Gen. Ed. – universal vs. selected, defining and value-added of variety of “High-impact” practices. (no weight assigned to any measure at this time)  
      **Criterion 4: Quality of program inputs and processes**  
      - Discussion on defining faculty and staff expertise – (Special certifications, National engagement...?)  
      **Criterion 5: Quality of Program Outcomes**  
      - Discussion started but stalled due to time.  
   c. Assign members to responsibilities – Task List – to be sent electronically with response for individual task requests emailed to Tim.  
   d. Timeline for Program Assessments – revision of timeline (see updated doc. In S-drive)  
   e. HOMEWORK - Start thinking about weights to assign to different data points  

4. Future meeting dates and locations:  
   Feb 22 - MPSC Platteville Rooms  
   March 14 - MPSC University South Room  
   March 28 - MPSC Platteville Rooms  
   April 11 - MPSC Platteville Rooms  
   May 9 - MPSC Platteville Rooms  

Meeting adjourned at 5:25 p.m.  
Respectfully submitted by: Colleen McCabe